

DEPARTMENT OF TRANSPORTATION  
OFFICE OF THE SECRETARY

Action Date: \_\_\_\_\_  
 For Information Only

**DEPARTMENTAL PERSONNEL MANUAL SYSTEM**

**DPM BULLETIN NO.** 540-19

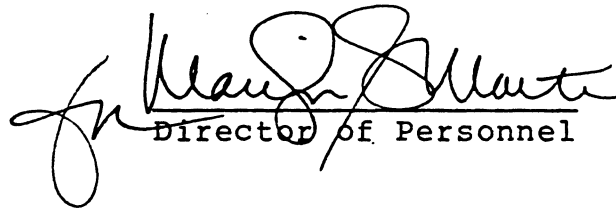
**DATE:** NOV 14 1966

**SUBJECT:** Department of Transportation Performance Management  
and Recognition System (PMRS) Plan

The Office of Personnel Management (OPM) has approved the performance appraisal parts of the Department's Performance Management and Recognition System. A copy of OPM's approval letter is attached. Individual Operating Administrations' PMRS appraisal procedures do not need to be submitted to OPM for approval, but do require approval by the Department.

OPM requested some revisions in the PMRS performance appraisal process. We will be in contact with the Operating Administrations in the next few days to apprise them of these revisions and to discuss any changes needed to the appraisal portion of their PMRS plans.

With OPM approval of the performance appraisal process, we will proceed with the printing and distribution of the PMRS performance appraisal form and the reissue of the entire Departmental PMRS plan in final. If there are any questions regarding the PMRS plan, please contact Robert Stokes or Mark Meza on 426-4135.

  
Director of Personnel

Attachment

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**Filing Instructions:** File after FPM Chapter 540 Bulletins

**Bulletin Expires:** Upon Notification

**Distribution:** All FPM Subscribers, field and headquarters

**OPI:** M-16/Stokes



United States  
**Office of  
Personnel Management**

Washington, D.C. 20415

In Reply, Refer To

Your Reference

Ms. Diana L. Zeidel  
Director of Personnel  
Office of the Secretary  
of Transportation  
U.S. Department of Transportation  
400 Seventh Street, S.W.  
Washington, D.C. 20420

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Dear Ms. Zeidel:

The purpose of this letter is to approve the performance appraisal related parts (i.e., Parts II, III and V of the PMRS Checklist, FPM Bulletin 540-30) of the U.S. Department of Transportation's Performance Management Plan of the Performance Management and Recognition System, in accordance with 5 U.S.C. 4305, 5 U.S.C. 4309 and FPM Bulletin 540-31.

Any subsequent change to these portions of your Performance Management Plan must be submitted to this office for approval.

Sincerely,

Barbara L. Fiss  
Deputy Assistant Director  
for Performance Management/WED