

DPM Chapter 230

Organization of the Government for Personnel Management

Subchapter S1. Responsibilities for Personnel Management Within the Executive Branch of the Government

S-1.5. FORMAL RELATIONSHIPS WITH THE OFFICE OF PERSONNEL MANAGEMENT (OPM)

a. **Policy.** To ensure uniformity in the Department of Transportation's Human Resources Management Program, it is the policy that all oral and written communications to OPM headquarters will be first coordinated with the Departmental Office of Personnel.

b. **Exclusion.** Routine communications between personnel offices and the OPM are not subject to these coordination requirements.

Routine communications are defined as written and oral matters or inquiries of an operating nature that:

- (1) are not specifically subject to Departmental review, coordination or approval;
or
- (2) do not have policy, precedent, or Department-wide implications.