

3-2. COMPETITIVE AREA**c. Minimum competitive area.**

(1) Departmental service. Personnel administration concerns the authority to make decisions to establish or abolish positions, to assign duties, and to take personnel actions. It does not refer to the authority to issue documents by which these decisions are effected.

(2) Field service. Personnel administration has the same meaning as defined in 3-2c(1).

d. OPM prior approval. A request, including supporting documentation, for OPM's approval of a competitive area which has not been in effect at least 90 days prior to a RIF must be sent to the Departmental Director of Personnel for submission to OPM.

e. Publication. When establishing and changing competitive areas, they must be described in and distributed through OST/Operating Administration directive systems or other official media of communication which are readily accessible to all employees. A competitive area is not officially established or changed until it is effected through the appropriate directive or medium.