

## Subchapter 5. Prevailing Rate Determination

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### S5-1. GENERAL

#### e. Departmental Office of Personnel.

The Departmental Office of Personnel will serve as the authorizing and coordinating organization for all wage surveys conducted in the Department. As necessary, the Departmental Office of Personnel may assume the responsibility of lead agency or delegate the responsibility to operating administrations.

#### f. Operating Administrations.

Operating administrations will assist in conducting wage surveys. This includes coordinating wage survey requests within their organization or furnishing data collectors for the Department or other lead agencies. When the Department is a lead agency, operating administrations may be delegated the role of host activity to carry out data collection and chair meetings of a local wage committee. Surveys conducted in connection with

the development of negotiated schedules will be conducted by the operating administration involved.

#### g. Status of Employees Engaged in FWS Operations.

Employees may be engaged in various ways in the conduct of wage surveys under the FWS.

- (1) Employees assigned to assist other lead agencies or to assist in conducting a survey for the Department will be considered to be on official duty.
- (2) For testifying at local wage survey committee hearings, it may be in order to grant excused absences to one representative (or the number provided by negotiated agreement) for each labor organization having exclusive recognition for DOT wage employees in the wage area. Additional representatives wishing to testify should normally be charged annual leave.