

DEPARTMENTAL PERSONNEL MANUAL SYSTEM

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DPM Chapter 451
Retain until superseded

DPM LETTER: 451- 4

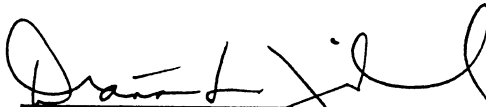
SUBJECT: Delegation of Award Approval Authorities

DATE: AUG 16 1990

The authority to approve cash awards up to \$10,000 is hereby delegated to Heads of Operating Administrations and Departmental Officers. This amends DPM chapter 451, Subchapter 2-2d (1) which limits this delegation to \$5,000. Awards exceeding \$10,000 must still be forwarded by the Secretary to the Office of Personnel Management (OPM) for approval. The authority to approve On-the-Spot cash awards up to \$200 is also delegated to Heads of Operating Administrations and Departmental Officers. This amends DPM-451-20, Subchapter 6-3 (b) which limits this delegation to \$100.

These revisions are effective immediately and will be incorporated into a revised DPM Chapter 451, which will be published after OPM updates Chapter 451 of the Federal Personnel Manual.

Questions about these delegations should be directed to Zee Grant of my staff on 366-6390.


Director of Personnel

Filing Instructions: File with DPM Chapter 451 Bulletins

Distribution: Personnel Council Members, Administrative Management Council and
Departmental Officers

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