

DEPARTMENTAL PERSONNEL MANUAL SYSTEM

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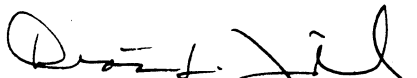
SUBJECT: Special Salary Rates for Co-op
Students

DATE: AUG 23 1988

Attached is a memorandum from the Office of Personnel Management clarifying pay-setting policy for co-op students whose positions are classified in the XX99 series, but who would be paid special salary rates if their positions were classified in a regular series. In such situations, co-op students should be paid the special salary rates if the Department of Transportation is otherwise covered by those rates.

Questions should be directed to Denise Schossler on 366-9447.

Attachment



Director of Personnel

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United States
**Office of
Personnel Management**

Washington, D.C. 20415


In Reply Refer To

AS 3 100

Your Reference

MEMORANDUM FOR: Directors of Personnel

SUBJECT: Special Salary Rates -- Co-op Students

FROM: Barry E. Shapiro 
Deputy Assistant Director
for Pay Programs

Installment 344 of June 21, 1988 transmits Chapter 308 of the Federal Personnel Manual. This chapter contains policy and guidance for student employment programs. Subchapter 2-8(b) provides for the classification of all student trainee positions under the Cooperative Education Program (Co-op) to the --99 series for the appropriate occupational group. Subchapter 2-8(c) provides for the pay of Co-op students according to Federal law and administrative action. Several agencies have requested clarification concerning the payment of special salary rates for new Co-op student appointees and current Co-op student trainees classified to the --99 series from regular occupational series and grades for which special salary rates are approved.

Co-op students are paid the appropriate rate for the grade held, including any special salary rate applicable if the students' positions were classified in a regular series rather than --99. For example, Co-op students classified in the GS-899 series who would otherwise be classified in the GS-850, Electrical Engineer series, must be paid the special salary rate applicable to the GS-850 series at the grade held by the student.