

DEPARTMENT OF TRANSPORTATION
OFFICE OF THE SECRETARY

DEPARTMENTAL PERSONNEL MANUAL SYSTEM

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SUBJECT: Review and Approval of Unusually
Outstanding Performance Awards Under
the Performance Management and
Recognition System (PMRS) and
Performance Management System (PMS)

DATE: SEP 21 1989

The authority to review and approve nominations for PMRS and PMS Unusually Outstanding Performance Awards is hereby delegated to Operating Administrations and the Office of the Inspector General. This letter supersedes the information contained in Chapter 3, Section 4 of the Department of Transportation's Combined Performance Management and Recognition System and Performance Management System Plan directive (DPM Letter 540-3 dated March 18, 1987). This delegation is effective immediately, and Operating Administrations may redelegate this authority at their discretion.

In order to satisfy OPM reporting requirements, whenever an unusually outstanding performance award is approved, please notify OST Personnel Policy Division (M-16) in writing. Your notification should include the recipient's name, social security number, the amount of the award, and identify the unit pool from which the award funds are being drawn.

If you have any questions or need additional information, please contact Jan Karicher of my staff on 366-9450.


Director of Personnel

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