

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF NEW YORK

CJA PANEL APPLICATION FORM

PLEASE COMPLETE THE ATTACHED CRIMINAL
JUSTICE ACT PANEL APPLICATION FORM.

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PLEASE RETURN THE COMPLETED FORM TO:

LAWRENCE K. BAERMAN, CLERK  
UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF NEW YORK  
P.O. BOX 7367  
100 SOUTH CLINTON STREET  
SYRACUSE NY 13261-7367

ATTN: Tracey Donovan

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF NEW YORK

CRIMINAL JUSTICE ACT  
ASSIGNED COUNSEL APPLICATION FORM

1) Name: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE INITIAL)

2) Firm Name: \_\_\_\_\_

3) Office Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(CITY) (STATE) (ZIP CODE)

4) County: \_\_\_\_\_ NDNY Bar Roll No: \_\_\_\_\_

5) Office Telephone No.: (\_\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_

6) Home Telephone No: (\_\_\_\_\_) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

7)\* Federal Tax Identification No.: \_\_\_\_\_ 7A)\* Social Security No.: \_\_\_\_\_

8) Education:  
Law School: \_\_\_\_\_ Date: \_\_\_\_\_  
College: \_\_\_\_\_ Highest Degree obtained: \_\_\_\_\_ Date: \_\_\_\_\_  
College: \_\_\_\_\_ Highest Degree obtained: \_\_\_\_\_ Date: \_\_\_\_\_  
Other: \_\_\_\_\_

9) Dates of Admission :  
A) Federal Court - Northern District of New York : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ B) State Court - New York State: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
C) Other (Circle Circuit, Federal, State, or County, indicate name of Court or Bar, and list admission date for each):  
Circuit / Federal / State / County \_\_\_\_\_ Admission Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Circuit / Federal / State / County \_\_\_\_\_ Admission Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Circuit / Federal / State / County \_\_\_\_\_ Admission Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

10) I am fluent in a foreign language(s): YES / NO --> If Yes, please Specify: \_\_\_\_\_

11) Have you ever declined a CJA Panel assignment from this Court? NO / YES  
If Yes, state circumstances: \_\_\_\_\_

12) I am familiar with the current NDNY Local Rules —> YES / NO  
I am familiar with the current Fed.R.Crim.P. —> YES / NO

\* IF USING A LAW FIRM EMPLOYER IDENTIFICATION NUMBER, YOU MUST ALSO PROVIDE YOUR SOCIAL SECURITY NUMBER

**13) A) CRIMINAL CASE EXPERIENCE:**

1) Number of NDNY Federal Defendants Represented: \_\_\_\_\_ (List below information on the 3 most recent)

Case Number: \_\_\_\_\_ CR Judge: \_\_\_\_\_ Disposition: \_\_\_\_\_

Case Number: \_\_\_\_\_ CR Judge: \_\_\_\_\_ Disposition: \_\_\_\_\_

Case Number: \_\_\_\_\_ CR Judge: \_\_\_\_\_ Disposition: \_\_\_\_\_

2) Death Penalty Cases: \_\_\_\_\_ I have represented a Death Penalty defendant at trial  
\_\_\_\_\_ I have represented a convicted Death Penalty defendant on a Habeas petition

3) Experience Applying Federal Sentencing Guidelines - As to criminal cases mentioned above in 13A1, list specific examples of how you applied or utilized Federal Sentencing Guidelines:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B) APPELLATE EXPERIENCE:**

1) Number of Federal Criminal Appeals: \_\_\_\_\_ Number of State Appeals: \_\_\_\_\_

C) Other Relevant Training or Experience not previously listed: \_\_\_\_\_

**14) CONTINUING LEGAL EDUCATION:**

A) Have you completed any courses on the Sentencing Guidelines? YES / NO Date: \_\_\_\_\_

B) Have you completed any courses on the Bail Reform Act? YES / NO Date: \_\_\_\_\_

C) Have you attended FPD sponsored CLE programs? YES / NO (If yes, list below)

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

D) What CLE programs have you participated in (not already mentioned in #14C):

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

E) Have you participated in the Northern District CJA Training Panel - 2<sup>nd</sup> Chair Program?

Date completed: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature

FOR CJA PANEL COMMITTEE USE ONLY:

\_\_\_\_ APPROVAL RECOMMENDED

\_\_\_\_ ADDITIONAL TRAINING RECOMMENDED

\_\_\_\_ APPROVAL NOT RECOMMENDED

Date: \_\_\_\_\_

\_\_\_\_\_  
CJA Panel Committee

FOR BOARD OF JUDGES USE ONLY:

Attorney is added to the Panel list for the following regional area of the NDNY:

\_\_\_ Albany \_\_\_ Binghamton \_\_\_ Syracuse \_\_\_ Utica \_\_\_ Watertown

Date: \_\_\_\_\_

\_\_\_\_\_  
Hon. Norman A. Mordue, Chief Judge