Information Collection Request, Review and Approval System

Information Collection Request,

ICRAS —

Review and Approval System

Department of Health and Human Services (HHS)

Release Guide
ICRAS 4.3

For System Upgrade
Release Date: November 5, 2008

Table of Contents

I.   Overview

ICRAS was updated with Release 4.3 on November 5, 2008. This release introduces new functionality and discrepancy fixes as described below.   Updates to the User Manual will be posted to www.paperworkreduction.gov as applicable; users experiencing issues regarding these changes should contact the ICRAS Support Team at help@paperworkreduction.gov.

II.   Released 4.3 Changes

A.   Violation Edit Check

When submitting a reinstatement collection for an expired OMB number, there is now an edit check that makes sure the user enter the previously approved numbers into the violation column.

B.   Workflow emails

Secondary contact has been added to the workflow email notifications.
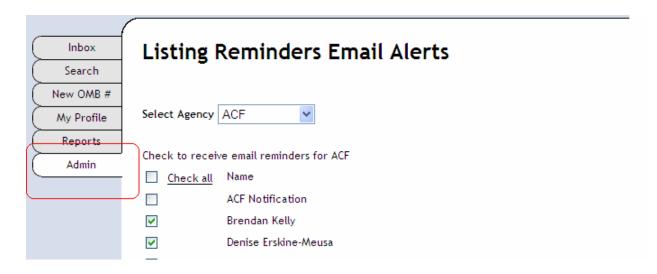
C.   30 Day FR Citation date

A validation check has been added to make sure that the 30 Day FR Citation publication date is in the past.

D.   60 Day FR Citation date

A validation check has been added to make sure that the 60 Day FR Citation publication date is in the past.

E.   Remove a person(s) from the reminders distribution list

ICRAS has added an Admin tab to manage the reminders email notification distribution list. Select the agency from the agency dropdown list. To add/remove a person from an agency reminders list, simply check/uncheck the checkbox next to the person name. Then, hit the save button. Please note that only the RCO and Desk Officers have this ability. OPDIV users will not see the Admin tab.

F.   Calculation error on Part 2 form

Previously if you changed the requested responses to zero when there was a number in the requested hours, then it would back calculate the reporting time per response to "Infinity". If you change both the requested responses and the requested hours to zero, then it back calculates the reporting time per response to "NaN". This has been fixed and there will no longer be an error message.

G.   Uploading Public Comments Attachment

When uploading the Public Comments attachment an error message was sent stating, "Attachment can't be blank," this will no longer happen.

H.   Uploading ICRAS Jr.

The error uploading ICRAS Jr. XML has been fixed.