# **Data Repository**

## Getting Help

- Access the I-Suite website at: http://isuite.nwcg.gov
- Contact the I-Suite Helpdesk at: (866) 224-7677

## Creating a data repository file

#### To create an I-Suite data repository file

- 1. From the Modules drop-down menu, select Database Admin.
- 2. Click the Export Data button to open the Data Export window.



- 3. Under Export Type, select Repository.
- 4. Select the appropriate database file from the **Database** dropdown list.
- **5.** Under **Select incident to be used in the file name**, click to check the incident you want to use in the file name. If you click more than one name, multiple files will be created.

Each file that is created contains data for all incidents in the selected database.

- 6. Click the **OK** button.
- 7. When the **End of Incident** window displays, click **Yes** if the incident has ended. Click **No** if it has not ended.



8. When the **Repository Files Created** window displays, click the **OK** button to close the window.



*Caution:* **DO NOT rename** the data repository file(s). Use the naming convention generated from I-Suite.

## Uploading a data repository file

## To upload an I-Suite data repository file

- 1. Start your Internet browser.
- 2. In the Address bar, enter http://isuite.nwcg.gov.
- 3. On the I-Suite website, click the **Data Repository** button.

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	Welcome to I-Suite		
I-Suite Home	Personal and the second s		
About I-Suite	What's New		
e-ISuite	January 21, 2011 - Potential Changes for I-Suite Version 11,01,00		
Barcode Pilot			
Bugs & Tips	<ul> <li>Tentative release in early-May. If there are any questions, please contact Donna Tate (14-1630) #28 6865 O or (14-1630) 559 (100 O)</li> </ul>		
Change Management			
Data Repository	November 29, 2010 - 2010 Barcode Pilot Trip Report		
Documentation	The I-Suite Barcode Pilot Team achieved great success in 2009 with a limited deployment of barcode technology at incidents in		
Documents Library	the Supply Unit. Read the results by Clicking Here or going to the Barcode Pilot page and looking under "Trip Reports".	ode Pilot page and looking under "Trip Reports".	
Download	August 24, 2010 New I-Suite Installers Version 10.01.02 and Patch 10-1		
Links	There are not installed a soluble for 1 C do Marries 10. The new Marries 10.01.03 installed address a state install instal		
Release Notices	Version 10.01.02 installers also include all changes in Patch 10-1.		
ROSS Import			
Suggestions	For users that already have 10.01.01 installed, install Patch 10-1. The patch addresses recently identified application issues.		
Training	Please read the release notes and release notice prior to installing.		
User Support			
	July 30, 2010 - Known Issue with Installing Version 10.01.01		

 On the Enter Network Password dialog box, type your DMS User Name and DMS Password, and then click OK.

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User name:	£	~
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5. On the **Data Repository page**, select the file you want to upload by clicking the **Browse** button next to the **File** box.



# 6. To upload the file, click the **Upload** button.

Upload I-Suite data repository files to the data repository at each team transition and at the end of an incident. The default folder location to save data repository files is C:\isuite\Repository.

To access the data repository, you must have a DMS username and password.