

KSC-DL-VETS

(Kennedy Space Center Veterans' Email Distribution List)

Rules of Engagement

- 1) Only authorized personnel may send email via KSC-DL-VETS distro. (Access is currently limited to Angel Solorio, Lisa Singleton, and Joe Torsani—more will be added as the process matures.)
- 2) Distro is **to be used only for** dissemination of: important issues, local happenings, and information pertinent to KSC veterans as determined by authorized personnel in 1) above.
- 3) Distribution will be limited to a single weekly email (maximum) with combined input and attachments as appropriate.
- 4) Distro is **not to be used for** dissemination of:
 - a. Political or politically-sensitive articles, news stories, op-eds, etc., or
 - b. Calls for votes or letters to congressmen, or
 - c. Unconfirmed / questionable content such as jokes or forwarded email trails with uncertain basis in fact or with little relevance to the entire KSC Veterans Community, or
 - d. Chat, blogging, or similar forums.
- 5) To request an item for inclusion in the weekly KSC-DL-VETS distro,

FIRST:

- a. Wash your idea / item against the guidance and intent listed in these ROE, then
- b. Do some research if necessary to ensure your info is accurate / true and appropriate, then
- c. Consider its suitability for email distribution versus adding a link to the [KSC Veterans News and Resources Webpage](#) (contact the web curator if you have a recommendation for the website)

THEN:

- d. Please email your request to all authorized personnel in 1) above—Your request will be reviewed, evaluated, and disseminated if it meets the intent of these ROE.

Thanks for your understanding and compliance with these ROE.