

### **Updated Q&A instructions for the MEPAG meeting on July 23**

The MEPAG Executive Committee recognizes that the virtual meeting format can make it difficult to ask and answer questions in an organized, timely fashion. In an attempt to provide a better experience for the community at the next MEPAG virtual meeting, we will try to post presentations early and provide the opportunity for the community to submit questions about these presentations in advance of the meeting. This is in addition to asking questions during the discussion periods during the meeting.

To peruse the presentations and ask questions in advance about the SDT Report:

- The report can be downloaded from [http://mepag.jpl.nasa.gov/reports/mep\\_report.html](http://mepag.jpl.nasa.gov/reports/mep_report.html).
- Questions can be emailed to [mepagmeetingQs@jpl.nasa.gov](mailto:mepagmeetingQs@jpl.nasa.gov) until **11am (PDT) Friday July 18**.
- Questions received after this time will not be provided to the presenter in advance, but will be included for the regular Q&A session.
- If your question refers to a specific diagram or page, please *include the diagram or page number*.

The 2020 Rover Project, NASA HQ Update, and Mars Program Status Report presentations will be posted by MEPAG on the meeting page as soon as they are received.

- Questions can be emailed to [mepagmeetingQs@jpl.nasa.gov](mailto:mepagmeetingQs@jpl.nasa.gov) until **11am (PDT) Monday July 19**.
- Questions received after this time will not be provided to the presenter in advance, but will be included for the regular Q&A session.
- As several presentations may be available for early perusal/questions, please be sure to specify *which presentation the question is about*. And if your question refers to a specific slide, please *include the slide number*.

For each presentation, we will group similar questions and provide this list to the presenters. The presenters will then be able to address these questions during their presentation or during the regular Q&A session. We will also post the organized list of collected questions to the MEPAG website (without author attribution) on **Monday July 22** so the community can see what had been asked.

Questions can *also* be asked during the meeting, as is usually done: via the meeting-program chat function (or by email: [mepagmeetingQs@jpl.nasa.gov](mailto:mepagmeetingQs@jpl.nasa.gov)). Questions asked during the presentation will again be organized by topic, and then addressed during the Q&A immediately following the presentation or during scheduled discussion breaks. (We will not interrupt presentations with questions.)

We hope this will help everyone make the best use of the limited time and interaction during the meeting while also giving community members greater opportunity to request clarification and raise concerns. Please send any comments/feedback on this process to [mepagmeetingQs@jpl.nasa.gov](mailto:mepagmeetingQs@jpl.nasa.gov). We are working hard to try and improve the experience for the community of our virtual meetings.