



VOLUME 10: PUBLIC HEALTH & INFECTION CONTROL	Effective Date: 6/13
CHAPTER 2	Revision Date(s): 2/14
10.2.2: PUBLIC HEALTH DISEASE REPORTING PROCEDURE	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

I. PROCEDURE OVERVIEW

The California Department of Corrections and Rehabilitation (CDCR) institutions shall report public health diseases to the local health officer (LHO) and to the California Correctional Health Care Services (CCHCS) Public Health Unit (PHU).

II. DEFINITIONS

California Code of Regulations (Cal. Code Regs.) Title 17, Section 2500: The regulation that requires health care providers to report diseases to the LHO, that lists the diseases that need to be reported, and specifies the data elements and timeliness for reporting each disease.

Confidential Morbidity Report (CMR), California Department of Public Health (CDPH) 110a Form: The official state case report form for reporting Title 17 reportable diseases. The CMR is used by CCHCS for all Title 17 reportable diseases except tuberculosis (TB), human immunodeficiency virus (HIV), and acquired immunodeficiency syndrome (AIDS).

Correctional Facility Tuberculosis Patient Plan (CFTP): The official state form developed by the CCHCS PHU in consultation with CDPH to collect information on inmates with suspect or confirmed TB. The information contained in the form is required to be reported to the LHO per Health and Safety Code (Health & Saf. Code) 121361–121362.

Health and Safety Code Section 120130: The California law that includes requiring CDPH to establish a list of reportable communicable diseases along with the requirements for timeliness, and mechanisms for reporting of each disease by the LHO to CDPH.

Health and Safety Code Sections 121361–121362: The laws that include reporting requirements for TB by state correctional institutions.

Health Care Provider: Pursuant to Cal. Code Regs., Title 17, a health care provider is a physician and surgeon, a podiatrist, a nurse practitioner, a physician assistant, a registered nurse, a nurse midwife, a school nurse, an infection control practitioner, a medical examiner, a coroner, or a dentist.

Local Health Officer: Any one of the 61 legally appointed physician health officers in California, one for each of the 58 counties and three cities of Berkeley, Long Beach, and Pasadena.

Preliminary Outbreak Reporting System (PORS): The electronic outbreak and disease reporting system developed at CCHCS and available to health care providers in CDCR institutions.

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Reportable Disease: A disease or condition that is mandated by law to be reported to the LHO for the jurisdiction in which a patient resides.

III. RESPONSIBILITIES

The Chief Executive Officer or designee of each institution is ultimately responsible for the implementation and enforcement of these procedures.

IV. PROCEDURE DETAILS

A. Reporting communicable diseases to the LHO

1. All Title 17 reportable diseases, except TB, HIV, and AIDS must be reported to the LHO using the CMR CDPH 110a form.
2. TB suspect and confirmed cases shall be reported to the LHO using the CFTP form. This form includes all of the information required to be reported to the LHO per Health & Saf. Code Sections 121361–121362. The CFTP shall be updated and re-submitted whenever a TB suspect is confirmed with TB disease; initiates, changes, discontinues, or completes TB treatment; is hospitalized in the community; or is transferred between facilities, paroled, or discharged.
3. HIV infection and AIDS cases shall be reported by traceable mail or person-to-person transfer within seven (7) calendar days by completion of the HIV/AIDS Case Report form (CDPH 8641A) available from the LHO (Cal. Code Regs., Title 17, Sections 2500 and 2641.5–2643.20; Health & Saf. Code 121022).

B. Reporting communicable diseases to the CCHCS PHU

1. Outbreaks of any Title 17, Section 2500, reportable communicable disease shall be submitted to the PHU using the web-based Preliminary Outbreak Reporting System (PORS) (<http://PHUOutbreak/>). Institutions new to PORS can submit an IT Solution Center ticket to gain work-station access to PORS.
2. Individual cases or outbreaks of other diseases of public health significance that require investigation because they pose a risk of infection to inmates or staff or because they may be sentinel events heralding outbreaks shall be reported to the PHU using PORS.
3. TB suspect and confirmed cases shall be reported by CFTP to the PHU whenever a TB suspect is identified; is confirmed with TB disease; initiates, changes, discontinues, or completes TB treatment; is hospitalized in the community; or is transferred between facilities, paroled, or discharged.
4. Institutions shall report additional diseases or conditions by request of the PHU, and by the mechanism specified by the PHU.

V. REFERENCES

- California Health & Safety Code Sections 120130, 120295, and 121361–121375.
- California Code of Regulations, Title 16, Division 13, Article 6, Sections 1364.10–1364.11.
- California Code of Regulations, Title 17, Division 1, Chapter 4, Sub Chapter 1, Article 1, Sections 2500 and 2641.5–2643.20.
- California Department of Health Services/California Tuberculosis Controllers Association Joint Guidelines, “Guidelines for Coordination of TB Prevention and Control by Local and State Health Departments and California Department of Corrections.”