How to get a federal tax number (Employer Identifier Number or EIN) for political purposes.

For use by Minnesota candidates, party units, and political committees or funds.

1. Go to this link

   https://sa2.www4.irs.gov/modiein/individual/index.jsp

2. When asked for the type of organization, check the bottom button for "view other" types of organizations.

3. On the next page, select "Political Organization"

4. When asked for the reason for the EIN, select "Banking Purposes"

5. The responsible person is an "individual" who should probably be the candidate for a candidate committee so that you don't have to change it every time the treasurer changes. For a party unit or political committee or fund, it should be the treasurer and may need to be changed if the treasurer changes.

6. When asked, the person should indicate that they are an authorized officer of the entity.

7. For the legal name, use the committee's or party unit's name.

8. If you are a candidate committee or a party unit, check the button that says you will NOT be filing the form 8871. This form is not filed by these state committees.

   If you are a political committee or fund and you expect that the annual gross receipts of your committee or fund will never exceed $25,000, check the button that says you will not be filing the form 8871.

   If you are a political committee or fund and you expect that your annual gross receipts will exceed $25,000, check the button that says you will be filing the form 8871.

9. When asked if you will need employee forms, select "No". (Unless your committee will actually have paid employees. If you fall into this category, seek legal assistance.)

10. When asked how you wish to receive your number, by mail or online, select online. Otherwise you can wait weeks to get the number.

11. Review and print your application information. If it is all correct, click the Submit button.

Please notify gary.goldsmith@state.mn.us or 651-539-1190 if you have problems, comments, or questions.