

PUBLIC SAFETY AND CORRECTIONS, PUBLIC SAFETY SERVICES

LIQUEFIED PETROLEUM GAS COMMISSION

STRATEGIC PLAN

FISCAL YEAR 2017-2018 THROUGH 2021-2022

The Liquefied Petroleum Gas Commission has one program: Administrative. Therefore, the mission and goal for the Commission are the same as those for the Administrative program. The program promulgates and enforces reasonable rules and regulations that allow the safest possible distribution, handling and usage of liquefied petroleum gases and anhydrous ammonia. This is accomplished for the protection, safety, and security of the public and industry personnel through inspections of facilities, and equipment, and the examination of industry personnel. The programs will be managed in an efficient, effective and professional manner and reduce burdensome requirements whenever practical without sacrificing safety. This goal and these objectives are internally controlled – to increase support for the program and achieve voluntary compliance with its codes for the safety of the citizens of the state of Louisiana.

VISION: The Liquefied Petroleum Gas Commission will provide the necessary oversight and safety regulations to provide the industry and the general public with the lowest rate per capita for related fires and accidents of any southern state.

MISSION: The mission of the Liquefied Petroleum Gas Commission is to promulgate and enforce rules that will allow for the safest possible distribution, handling, and usage of liquefied petroleum gases and anhydrous ammonia, necessary for the protection, safety and security of the public. This is accomplished through inspections of storage facilities, equipment, and examination of personnel engaged in the industry.

PHILOSOPHY: The Liquefied Petroleum Gas Commission will accomplish our mission in the most efficient, effective, and least burdensome means possible without sacrificing safety.

GOAL:

- I. Reduce loss of life and property through diligent enforcement of laws and through voluntary compliance of all users with Louisiana laws, rules, and regulations and national standards and codes as adopted by the Liquefied Petroleum Gas Commission.

OBJECTIVE I.1: Reduce the number of fires related to liquefied petroleum gas and accidents by 25% from FY 2017- 2018 through FY 2021-2022 (5% per fiscal year).

STRATEGY I.1.1 Increase voluntary compliance with Liquefied Petroleum Gas Commission Standards and Regulations by increasing the number of random inspections/activities made and by communicating with the industry through meetings and written communications such as industry publications, and the monthly commission letters.

STRATEGY I.1.2 Annually inspect all liquefied petroleum gas equipment used in LA that requires tagging.

STRATEGY I.1.3 Annually test and/or license all dealers and/or employee who sells and/or handles liquefied petroleum gas and/or installs and/or modifies liquefied petroleum gas systems in Louisiana.

STRATEGY I.1.4 Provide continuing education training courses to industry and LA state personnel on the safe handling, transportation, and distribution of liquefied petroleum gases and anhydrous ammonia.

PERFORMANCE INDICATORS:

Input: Number of trucks tagged and inspected
Number of man hours of training provided

Output: Number of fires and accidents related to liquefied petroleum gas and anhydrous ammonia

Outcome: Percentage of compliance audits with no violation charges

APPENDIX

1. The principal clients and users of the Liquefied Petroleum Gas Commission Administrative program are the regulated permit holders, industry personnel, and the general public of the state of Louisiana.
2. Potential external factors beyond the control of this agency include but are not limited to the following: frequency of Liquefied Petroleum Gas Commission-related disasters; voluntary compliance of and citizen participation in upgrading to newer, less hazardous, approved propane equipment; changes in the economy which could result in the reduction of staff needed to perform inspections; and changes in the legislation which support the Administrative program.
3. Subject to the applicable provisions of Title 49, chapter 13 of the Louisiana Revised Statutes of 1950, the program has the power to make and enforce reasonable rules and regulations governing the storage, sale, transportation over the highways, installation of tanks or systems and the use of appliances as deemed necessary in the interest of public safety. These powers are granted in the Louisiana Revised Statutes Title 40, Chapter 10, Part I and II, ' 1841-1853 and ' 1892 and Title 3, Chapter 10, Part II, ' 1351-1357.
4. Objective and strategies were established by rule and will be accomplished by strict enforcement of rules and regulations and by maintaining a reliable data base to ensure effective measures of the overall program.
5. The primary beneficiaries or affected parties to each objective in the program are the regulated industry, their employees, and the general public through enhanced safety.
6. No part of this program is duplicated. There are no opportunities for privatization of the program.
7. See attached Indicator Documentation sheets.
8. Performance indicators are used to evaluate the effectiveness of this program. These indicators will allow the agency to evaluate the effectiveness of activities related to the training, inspection, compliance and review processes used to perform the services provided by the Liquefied Petroleum Gas Commission.
9. All data used in preparing this Strategic Plan will be preserved and maintained for a period of at least three years, or longer, if required by record retention laws.
10. Human Resources Policies Beneficial to Women and Families Link: Public Safety Services grants flexible work schedules, when possible, to accommodate employees with child care or other family issues. The department has an Employee Assistance Program which provides information and guidance for employees and/or family members. In accordance with federal law, the department supports the Family and Medical Leave Law Act and upholds practices within those guidelines, supporting employees and families.

PERFORMANCE INDICATOR DOCUMENTATION

Program: Administrative

Objective: OBJECTIVE I.1: Reduce the number of fires related to liquefied petroleum gas and accidents by 25% from FY 2017-2018 through FY 2021-2022 (5% per fiscal year).

Indicator Name: Number of trucks tagged and inspected

Indicator LaPAS PI Code: 6738

1. Type and level: Input; Key

2. Rationale, Relevance, Reliability: The indicator provides a measure of the number of trucks tagged and inspected.

3. Use: The indicator will be used for internal management purposes and performance-based budgeting purposes.

4. Clarity: The indicator name clearly identifies what is being measured.

5. Data Source, Collection and Reporting:

Source – Internal log/database; statistical reports; inspector training reports; inspector compliance audit reports; fire and accident reports; state accounting reports (ISIS)

Collection – Monthly/weekly

Reporting – Quarterly on a state fiscal year basis

6. Calculation Methodology:

Simple count of the number of trucks tagged and inspected

7. Scope: Aggregate

8. Caveats/Limitations: None

9. Validity, Reliability, and Accuracy: No audit has been performed. Data collection is standard and documentation procedures assure reliability and accuracy of data.

10. Responsible Person:

Name/Title – John Alario/Director, Louisiana Liquefied Petroleum Gas Commission

Phone – 225-925-4895

Email – John.Alario@dps.la.gov

PERFORMANCE INDICATOR DOCUMENTATION

Program: Administrative

Objective: OBJECTIVE I.1: Reduce the number of fires related to liquefied petroleum gas and accidents by 25% from FY 2017-2018 through FY 2021-2022 (5% per fiscal year).

Indicator Name: Number of man hours of training provided

Indicator LaPAS PI Code: 6739

1. Type and level: Input; Key

2. Rationale, Relevance, Reliability: The indicator provides a measure of the number of man hours of training provided.

3. Use: The indicator will be used for internal management purposes and performance-based budgeting purposes.

4. Clarity: The indicator name clearly identifies what is being measured.

5. Data Source, Collection and Reporting:

Source – Internal log/database; statistical reports; inspector training reports; inspector compliance audit reports; fire and accident reports; state accounting reports (ISIS)

Collection – Monthly/weekly

Reporting – Quarterly on a state fiscal year basis

6. Calculation Methodology:

Simple count of the number of man hours of training provided

7. Scope: Aggregate

8. Caveats/Limitations: None

9. Validity, Reliability, and Accuracy: No audit has been performed. Data collection is standard and documentation procedures assure reliability and accuracy of data.

10. Responsible Person:

Name/Title – John Alario/Director, Louisiana Liquefied Petroleum Gas Commission

Phone – 225-925-4895

Email – John.Alario@dps.la.gov

PERFORMANCE INDICATOR DOCUMENTATION

Program: Administrative

Objective: OBJECTIVE I.1: Reduce the number of fires related to liquefied petroleum gas and accidents by 25% from FY 2017-2018 through FY 2021-2022 (5% per fiscal year).

Indicator Name: Number of fires and accidents related to liquefied petroleum gas and anhydrous ammonia

Indicator LaPAS PI Code: 6734

1. Type and level: Output; Key

2. Rationale, Relevance, Reliability: The indicator provides a measure of the number of liquefied petroleum gas-related fires and accidents reported.

3. Use: The indicator will be used for internal management purposes and performance-based budgeting purposes.

4. Clarity: The indicator name clearly identifies what is being measured.

5. Data Source, Collection and Reporting:

Source – Internal log/database; statistical reports; inspector training reports; inspector compliance audit reports; fire and accident reports; state accounting reports (ISIS)

Collection – Monthly/weekly

Reporting – Quarterly on a state fiscal year basis

6. Calculation Methodology:

Simple count of the number of liquefied petroleum gas-related fires and accidents reported

7. Scope: Aggregate

8. Caveats/Limitations: None

9. Validity, Reliability, and Accuracy: No audit has been performed. Data collection is standard and documentation procedures assure reliability and accuracy of data.

10. Responsible Person:

Name/Title – John Alario/Director, Louisiana Liquefied Petroleum Gas Commission

Phone – 225-925-4895

Email – John.Alario@dps.la.gov

PERFORMANCE INDICATOR DOCUMENTATION

Program: Administrative

Objective: OBJECTIVE I.1: Reduce the number of fires related to liquefied petroleum gas and accidents by 25% from FY 2017-2018 through FY 2021-2022 (5% per fiscal year).

Indicator Name: Percentage of compliance audits with no violation charges

Indicator LaPAS PI Code: 20791

1. Type and level: Outcome; Key

2. Rationale, Relevance, Reliability: The indicator provides a measure of compliance audits with no violation charges. The indicator directly measures achievement of objective.

3. Use: The indicator will be used for internal management purposes and performance-based budgeting purposes.

4. Clarity: The indicator name clearly identifies what is being measured.

5. Data Source, Collection and Reporting:

Source – Internal log/database; statistical reports; inspector training reports; inspector compliance audit reports; fire and accident reports; state accounting reports (ISIS)

Collection – Monthly/weekly

Reporting – Quarterly on a state fiscal year basis

6. Calculation Methodology:

Division of the number of compliance audits with no violation charges by the number of compliance audits performed

7. Scope: Aggregate

8. Caveats/Limitations: None

9. Validity, Reliability, and Accuracy: No audit has been performed. Data collection is standard and documentation procedures assure reliability and accuracy of data.

10. Responsible Person:

Name/Title – John Alario/Director, Louisiana Liquefied Petroleum Gas Commission

Phone – 225-925-4895

Email – John.Alario@dps.la.gov

STRATEGY ANALYSIS CHECKLIST

STRATEGY I.1.1. Increase voluntary compliance with Liquefied Petroleum Gas Commission Standards and Regulations by increasing the number of random inspections/activities made and by communicating with the industry through meetings and written communications such as industry publications and the monthly commission letters.	
<input checked="" type="checkbox"/> Analysis	<input type="checkbox"/> Cost/benefit analysis conducted <input checked="" type="checkbox"/> Other analysis used <input checked="" type="checkbox"/> Impact on other strategies considered
<input checked="" type="checkbox"/> Authorization	<input checked="" type="checkbox"/> Authorization exists <input type="checkbox"/> Authorization needed
<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Needed structural or procedural changes identified <input checked="" type="checkbox"/> Resource needs identified
<input checked="" type="checkbox"/> Time Frame	<input checked="" type="checkbox"/> Already ongoing <input type="checkbox"/> New, startup date estimated <input type="checkbox"/> Lifetime of strategy identified
<input checked="" type="checkbox"/> Fiscal Impact	<input checked="" type="checkbox"/> Impact on operating budget <input type="checkbox"/> Impact on capital outlay <input checked="" type="checkbox"/> Means of finance identified

STRATEGY ANALYSIS CHECKLIST

STRATEGY I.1.2. Annually inspect all liquefied petroleum gas equipment used in LA that requires tagging.	
<input checked="" type="checkbox"/> Analysis	<input type="checkbox"/> Cost/benefit analysis conducted <input checked="" type="checkbox"/> Other analysis used <input checked="" type="checkbox"/> Impact on other strategies considered
<input checked="" type="checkbox"/> Authorization	<input checked="" type="checkbox"/> Authorization exists <input type="checkbox"/> Authorization needed
<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Needed structural or procedural changes identified <input checked="" type="checkbox"/> Resource needs identified
<input checked="" type="checkbox"/> Time Frame	<input checked="" type="checkbox"/> Already ongoing <input type="checkbox"/> New, startup date estimated <input type="checkbox"/> Lifetime of strategy identified
<input checked="" type="checkbox"/> Fiscal Impact	<input checked="" type="checkbox"/> Impact on operating budget <input type="checkbox"/> Impact on capital outlay <input checked="" type="checkbox"/> Means of finance identified

STRATEGY ANALYSIS CHECKLIST

STRATEGY I.1.3. Annually test and/or license all dealers and/or employee who sells and/or handles liquefied petroleum gas and/or installs and/or modifies liquefied petroleum gas systems in Louisiana.	
<input checked="" type="checkbox"/> Analysis	<input type="checkbox"/> Cost/benefit analysis conducted <input checked="" type="checkbox"/> Other analysis used <input checked="" type="checkbox"/> Impact on other strategies considered
<input checked="" type="checkbox"/> Authorization	<input checked="" type="checkbox"/> Authorization exists <input type="checkbox"/> Authorization needed
<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Needed structural or procedural changes identified <input checked="" type="checkbox"/> Resource needs identified
<input checked="" type="checkbox"/> Time Frame	<input checked="" type="checkbox"/> Already ongoing <input type="checkbox"/> New, startup date estimated <input type="checkbox"/> Lifetime of strategy identified
<input checked="" type="checkbox"/> Fiscal Impact	<input checked="" type="checkbox"/> Impact on operating budget <input type="checkbox"/> Impact on capital outlay <input checked="" type="checkbox"/> Means of finance identified

STRATEGY ANALYSIS CHECKLIST

STRATEGY I.1.4. Provide continuing education training to industry and LA state personnel on the safe handling, transportation, and distribution of liquefied petroleum gas and anhydrous ammonia.	
<input checked="" type="checkbox"/> Analysis	<input type="checkbox"/> Cost/benefit analysis conducted <input checked="" type="checkbox"/> Other analysis used <input checked="" type="checkbox"/> Impact on other strategies considered
<input checked="" type="checkbox"/> Authorization	<input checked="" type="checkbox"/> Authorization exists <input type="checkbox"/> Authorization needed
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