## **AMS CHANGE REQUEST COVER SHEET**

Change Request Number: 10-28

Date Received: 2/18/10

Title: Revise Contract Organization and File Content List

Initiator Name: Larry Wyborski

Organization Name and Routing Symbol: AJA A11

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ASAG Member: David Lankford Telephone Number: x78407

Policy OR Guidance: Guidance

Affected Section/Text Location: Procurement Toolbox - Policy&Guidance - Procurement Forms

http://fast.faa.gov/docs/forms/coafcl.doc

Summary of Change: This change revises the Contract Organization and File Content List.

**Reason for Change:** Tab 40d. is deleted to reflect the April 2009 AMS Update which eliminated the requirement for Deputy Administrator approval of support services contracts in excess of \$1 million when fewer than three quotes/bids are received. Tab 40e., CFO Review is redesigned as Tab 40d.

Development, Review, and Concurrence: AJA A1

**Target Audience:** Personnel in FAA contracting offices.

Potential Links in FAST for the Change: http://fast.faa.gov/docs/forms/coafcl.doc

**Attachments:** Procurement Toolbox - Policy& Guidance - Procurement Forms - Contract

Organization and File Content List.

**Briefing Planned: No.** 

**ASAG Responsibilities: None.** 

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