CHANGE REQUEST COVER SHEET

Change Request Number: 13-40 Date Received: 2/13/2013

Title: Organizational Code Change in Procurement Packages Clearances

Name: Joshua Fletcher

Phone: 202-267-4267

Policy OR Guidance: Guidance

Section/Text Location Affected: T3.2.1A9.y

Summary of Change: AJA-42 to AAP-200

Reason for Change: Change in organizational code

Development, Review, and/or Concurrence: AAP-110

Target Audience: All AMS users

Potential Links within FAST for the Change: None

Briefing Planned: No

ASAG Responsibilities: Approve

Potential Links within FAST for the Change: None

Links for New/Modified Forms (or) Documents (LINK 1) null

Links for New/Modified Forms (or) Documents (LINK 2) null

Links for New/Modified Forms (or) Documents (LINK 3) null

SECTIONS EDITED:

Procurement Guidance:

T3.2.1 - Procurement Planning

Procurement Request (PR)

Section 9: PR Package Clearances, Justifications and Other Documentation [Old Content] [New Content] [RedLine Content]

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Old Content: Procurement Guidance:

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- m. *Printing or Duplicating or Purchase or Lease of Copying Equipment*. For printing or duplicating services to be performed either by Government Printing Office (GPO) or outside printing businesses, program officials must coordinate with the cognizant FAA printing management office. Purchase or lease of duplicators or electronic copiers over \$100,000 must be approved: for Headquarters acquisitions, coordinate with the Corporate Information Division (ABA-10); Region, Center and Service Area acquisitions, coordinate with the servicing printing management organization.
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- s. *Recovered Materials*. Program officials are responsible for defining product specifications, utilizing FAA's minimum content standards or preference standards, when procuring EPA-designated items. The program official should provide a written determination certifying that the statement of work/specifications for materials/services specified complies with the FAA's preference standards for recovered materials. (See AMS Procurement Guidance T3.6.3 "Environment, Conservation and Energy" for additional information.)

- t. Recycled Content. Purchases of EPA-designated recycled content products must meet or exceed EPA guideline standards, unless price, performance, or availability justifies not doing so. The program official should document this determination. (See AMS Procurement Guidance T3.6.3 "Environment, Conservation and Energy" for additional information.)
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New Content: Procurement Guidance:

T3.2.1 - Procurement Planning Procurement Request (PR)

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