<h1 align="center">AMS CHANGE REQUEST COVER SHEET</h1>

Change Request Number: 13-64A (Amended)   **Date Received: 7/16/13**

Title: Add RECO Certification Links

Initiator Name: Rebecca Deloney
Organization Name and Routing Symbol: Acquisition Career Management, AAP-300
Telephone: 202-385-8059

ASAG Member: David Lankford
Telephone Number: 202.267.8407)

Policy OR Guidance: Guidance

Affected Section/Text Location:
1.) FAST/ Special Topics >> Acquisition Career Management
2.) FAST/ Functions >> Real Property & Facilities
3.) FAST/ Functions >> Real Property & Facilities >> Real Estate Templates

Summary of Change: Acquisition Career Management is launching a certification program and resources for Real Estate Contracting Officers/Specialists (RECOs) that must be included in FAST.

Reason for Change: This change is required to support the new certification program. These changes will offer Realty Specialists access to better tools and resources.

Development, Review, and Concurrence: ACM

Target Audience: RECO communities.

Links in FAST for the Change:
http://fast.faa.gov/AcquisitionCareerManagement.cfm

http://fast.faa.gov/RealEstateProperty.cfm?p_title=Functions

http://fast.faa.gov/RealEstateTemplates.cfm?p_title=Functions

Other Documents that may be Affected: None.

Attachments: redline and final documents.

Briefing Planned: No.

ASAG Responsibilities: None.

1.) on this page: FAST/ Special Topics >> Acquisition Career Management
http://fast.faa.gov/AcquisitionCareerManagement.cfm

add RECO as a new group at the bottom of the list

Real Estate Contracting Officer/Specialist (RECO) (FAA only)
- RECO Certification Requirements
- RECO Certification Competencies
- RECO Certification Application
- RECO Community Portal

URL: https://ksn2.faa.gov/faa/AcquisitionProfessions/Pages/RECO_Home.aspx

AND

2.) on this page: FAST/ Functions >> Real Property & Facilities
http://fast.faa.gov/RealEstateProperty.cfm?p_title=Functions

Add the following new link to the bottom of the list:

Real Estate Career Development Resources (FAA only)

URL: https://ksn2.faa.gov/faa/AcquisitionProfessions/Pages/RECO_Home.aspx

AND

3.) on this page: FAST/ Functions >> Real Property & Facilities >> Real Estate Templates
http://fast.faa.gov/RealEstateTemplates.cfm?p_title=Functions

Add new Training and Development template 6.5.2, Real Estate Contracting Officer/Specialist Training Form

6	**Real Estate Competencies**		
6.5.2	Real Estate Contracting Officer/Specialist Training Form	7/2013	PDF (FAA only)

Link from table to PDF template located at the following URL:

https://ksn2.faa.gov/faa/AcquisitionProfessions/Documents/RECO/RECO Training and Development Plan.pdf