AMS CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 14-57

Date Received: Jul 8, 2014

Title: Grants File Checklist

Initiator Name: Joshua Fletcher

Initiator Organization Name / Routing Code: Policy Procurement Branch/AAP-110

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Guidance and Policy must be submitted with separate CR coversheets

○ Policy

Or

◉ Procurement Guidance
○ Real Estate Guidance
○ Other Guidance

Summary of Change:

Addition of Grants File Checklist to the procurement forms section of AMS

Reason for Change:

To provide a checklist for standardization of the Grants award process for the efficiency and integrity of the process

Development, Review, and Concurrence:

AAQ-1, AAP-110, AAP-100

Target Audience:

FAA Acquisition Workforce

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

http://fast.faa.gov/ProcurementToolboxForms.cfm (Procurement Forms Section)

The redline version must be a comparison with the current published FAST version.

○ I confirm I used the latest published version to create this change / redline

Or

◉ This is new content

Links:

http://fast.faa.gov/ProcurementToolboxForms.cfm

Attachments:

New Grants File Checklist

Other Files:

None.