OSAC Scholarship Timeline

1.

DONOR ESTABLISHES SCHOLARSHIP
(Year-Round)

- The donor chooses the **intent** and **criteria** of the scholarship award, which may include student's:

    - Planned college major
    - Financial need
    - GPA/Test Scores
    - Geography (current city, county)
    - Diversity

    - Work history or volunteer activities
    - Answers to essay questions
    - Current year in school
    - School student wishes to attend (may be located in Oregon or any other state in the U.S.)

- Criteria may be dynamically updated online to respond to donor's changing preferences

September

October

November

December

January

2.

OUTREACH/PUBLICITY
(September-January)

- OSAC promotes scholarships online through website (**www.OregonStudentAid.gov**), publications, outreach programs (including statewide college fairs) and with one-on-one mentoring programs for high school students (ASPIRE). Much of this publicity occurs year-round, with emphasis on these months for student schedule.
- **Early September**: Distributes 50,000 guides and application instructions to Oregon high schools, colleges, public libraries, and state employment offices (950 sites).
- Online scholarship application updated with new scholarship listings in early September.

3.

APPLICATIONS SUBMITTED
(November-March)

- **February 15**: **Early Bird Deadline**. Applications submitted by this date are granted time for corrections. Error-free appplications qualify for a $500 scholarship drawing.
- **March 1: Final application deadline**

5.

APPLICANT POOL GENERATED
(April-July)

- OSAC begins to distill applications against scholarship guidelines for each program to generate final applicant pool of eligible candidates
- Donor finalizes Scholarship Selection Committee members, or OSAC provides trained volunteers to serve as Selection Committee (mandatory for employee programs).
- OSAC sends all materials to Selection Committee members. Selection Committees may review applications online by using the secure OSAC donor portal.
- May-June: OSAC confirms pass-through funds with donor for next year's awarding programs to ensure accuracy in promotional materials.

February

March

4.

REVIEW & PROCESSING
(February-April)

- OSAC reviews 17,000+ applications for incomplete or incorrect transcripts as submitted, matching year in school to appropriate transcript requirement.
- **February**: Renewal awards are processed

April

May

June

July

6.

AWARD RECIPIENTS SELECTED
(April-July)

- Selection Committees award recipient(s) and confirm with OSAC.
- Selection Committees follow confidentiality rules by shredding or discarding all applications and documents.
- OSAC sends award letters to recipients and notifies recipients' college.
- OSAC sends employer-sponsored programs a donor report announcing award recipient and awards.

7.

ACCOUNTABILITY
(August-September)

- OSAC makes every effort to confirm student award recipient, through email, letters, telephone calls. In the event a student declines award, OSAC awards alternate candidates if provided by Selection Committee.
- OSAC sends fund account statements to donors.
- OSAC disburses awards to recipients' college.

August

September