Date: September 7, 2007

Project Name: Openup.lowa.gov

<u>Is this project in support of a program designated as an lowa Great Place, pursuant to section</u> <u>303.3c?: No</u>

Requesting Agency: Governor's Office

Project Point(s)-of-Contact: (include name and phone number)

Bo Berntsen 515-281-0215

<u>Project Sponsor:</u> (include name and phone number)

Patrick Dillon 281-3139

Goal:

- 1. Make information about state boards and commissions more readily available to citizens. i.e. membership information, annual budgets, compensation, meetings, contact information, number of meetings, appointment requirements, length of terms, commission functions, etc.
- 2. Provide an electronic submission option for board/commission applications. Directly upload this information into an applicant database.
- 3. Streamline the process of responding to applicants, appointees, and inquiries through a merge function on the website.
- 4. Convert current Access database into web-based database.
- 5. Give Board administrators the ability to upload information to the website/database.

Project Purpose:

To create one website that gives full citizen access to information on state boards and commissions.

To use this website as a tool to communicate with applicants and appointees.

To have the ability to quickly update information to the website. This includes information provided by the Governor's office but also board administrators.

<u>Background:</u> There is currently a boards/commissions link on the Governor's office website. It includes a PDF of the application form and a drop down list of boards and commissions. Using the drop down list you can search individual boards one at a time for information about members – their position, term, and county of residence – and a word documental with information about the board including it's function, how often it meets, location, contact information, etc. We want to be able to include additional information and provide a simple search function.

Expected Results in this Project:

lowans will have a more useful tool to access information about boards and commissions. The Governor's office will improve efficiency in data entry, data maintenance and constituent response. The state will gain an improved ability to share information between the governor's office, departments that administer boards/commissions and lowans.

Open-up Iowa Website Concept Paper.doc

<u>Request</u>: (include dollar amount and description of what will be purchased - i.e. services, hardware, software)
\$20,000 for Scope Analysis

<u>Resources Being Contributed</u>: (people or funds being contributed to the project by the sponsoring agency- include role/% of time or amount in dollars)

Interested Parties:

Governor's office lowa State Boards and Commissions

Recipients of this Service:

lowans