Iowa Department of Natural Resources
Hunting & Fishing Change Request

Central Bank
Jefferson City, MO

Change Request		
Client Name: Iowa Dept. of Natural Resources	☐ **Fix**	☒ **Enhancement**
Submitted By: Rich Smith	**Date of Request:**	10/28/2008
CTB Project Manager: Darrell Shanks	**Project #:**	2008-09
ALS Project Manager: Joe Sitton	**Date Required:**	m/d/yyyy

Subject of Change: DNR Training ELSI Integration

Description of Proposed Change: *Please describe all changes to business rules, POS application, administration screens, reports, technical systems and other areas that would be affected by this change. Where necessary, please list any additional staff contact information. Reminder: Your input directly affects the results of the requested changes. Please provide as many details and examples as possible.*

Business Rules
Please state any changes to current business processes or specific transaction requirements

IDNR has developed an internal Hunter Safety Training program that they wish to integrate with the ELSI Customer file. They need to be able to search for existing customer records, create new customer records, and obtain an IDNR# to link the customers safety certifications with their ELSI Customer record.

See attached document for more information.

POS Application
Please state any changes to POS applications such as new data prompts, changes in process flow, or changes in wording.

Administration Screens
Please state any changes to the Administration Screens such as new screens required, new data prompts or new field locations.

Reports
Please state any changes in reporting requirements such as new reports or changes to existing reports. Please provide as much detail as possible about the information to include in the reporting requirements.

Internet Application
Please state any internet processing changes required.

Telephone Application
Please state any telephone processing changes required.

Network Communication Systems

Date Modified: March 20, 2003

Please state any technical changes required such as changes in networking (LAN / WAN) required.

Data Import
Please state any data import functions required including file specifications and file sender if known.

Data Export
Please state any data export functions required including file specifications and file destinations if known.

Security
Please state any other required changes in security access.

Batch Processing
Please state any batch processing changes required.

Other
Please state any other required changes.

Documentation Updates

⊠	Design Document / Business Rules	⊠	Update Admin. Help Screens
⊠	User Guide – POS	⊠	User Guide – Admin
⊠	Change Order Filing		

Preliminary Estimate

Preliminary Estimated Hours:
(This is only an estimated number of hours and is subject to review prior to final acceptance.)

ALS Estimated Hours:	0	
CTB Estimated Hours:	80	

Preliminary Estimated Cost: *(This in only an estimated cost and is subject to review prior to final acceptance.)*

	PROJECT #	HOURS	RATE	COST
ALS		0	$150.00	$0.00
CTB		80	$165.00	$13,200.00
			TOTAL COST	**$13,200.00**

NOTE:
Enter estimated hours, tab or click in Hours, Cost, and Total Cost fields. F9 to calculate each field.

CTB and CTS management approval is required for all preliminary estimates in excess of $5,000.00.
This estimate is valid for 90 days. After 90 days, Central Bank reserves the right to issue a new cost estimate.

Preliminary
Client Acceptance

Date:

Change Order Documentation

CTB Notes / Issues / Questions

This would be charged at the new contracted rate of $165.00/hr

Kevin's Estimate:
I think we will have about 80 hours. 10 hours documentation. 70 hours coding. This may be a framework thing also.

What other documentation do you need for this? I know I didn't want to save anything out to Jira because you may 'alter' the final price.

1.   The update customer method may need to change to handle only having the updated fields coming in the request.
2.   We would also have some searches to do.

I think this should be pretty close for this.

CTS Notes / Issues / Questions

ALS Notes / Issues / Questions

Final Estimate

Final Estimated Hours: *(This is only an estimated number of hours and could vary by plus or minus 20%.)*

ALS Estimated Hours:	0	
CTB Estimated Hours:	0	

NOTE: *Enter estimated hours, tab or click in Hours, Cost, and Total Cost fields. F9 to calculate each field.*

Final Estimated Cost: *(This is only an estimated cost and could vary by plus or minus 20%.)*

	PROJECT #	HOURS	RATE	COST
ALS		0	$150.00	$0.00
CTB		0	$150.00	$0.00
			TOTAL COST	$0.00

CTB and CTS management approval is required for all preliminary estimates in excess of $5,000.00.
This estimate is valid for 90 days. After 90 days, Central Bank reserves the right to issue a new cost estimate.

CTS Management Approval:		**Date:**	
CTB Management Approval:		**Date:**	
Final Client Acceptance		**Date:**	

NOTE: Estimates are valid for 90 days from the date of request

Date Modified: March 20, 2003