IOWAccess Monthly Status Report

September, 2005

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September, 2005 Update

Recap of Actions Taken at the September IOWAccess Advisory Council Meeting

At the September 14, 2005 meeting, the IOWAccess Advisory Council made the following recommendations:

- To approve a convenience fee for Online Permits for the Installation and Alteration of Elevators for Iowa Workforce Development.

- To approve $195,955 to fund Phase III Execution for the Iowa Supreme Court Commissions Project.

- To approve an additional $25,000 to complete Phase III Execution for the Department of Inspections and Appeals - Social and Charitable Gambling application.

- To approve $90,000 to fund Phase I Planning for the Department of Commerce Alcoholic Beverages Division - Online Order Entry and Liquor Inventory Management System.

- To approve $45,000 to fund Phase I Planning for the Department of Commerce Alcoholic Beverages Division - Online Access to Licensing and Regulatory Documents for Liquor Licensees.

- To approve an additional $140,000 for Phase I Planning for the Iowa Department of Agriculture and Land Stewardship - Soil Conservation Grant Management system.

- To approve $1,500 for FY06 hosting fees for First Lady Vilsack's Book Club.

Mollie Anderson approved all of the Council's recommendations.

The Sawyer Principles – A Publication from the Center for Digital Government

The Center for Digital Government recently issued a publication entitled *"The Sawyer Principles - Digital Government Service Delivery and the Lost Art of Whitewashing a Fence"*. Authored by Paul W. Taylor and Richard J. Varn, *The Sawyer Principles* provides a fresh perspective on possible models of leadership and collaboration for application to the problems facing government in the delivery of digital services. A copy of the Sawyer Principles in PDF format is included with the mailing of this month's status report. An extract from this publication, entitled "Twelve Principles For Government Action In A Digital Economy" is reproduced on the next page.

Twelve Principles For Government Action In A Digital Economy[1]

🟢 **"Green Light" for Online and Informational Government Activity**

Principle One: Providing public data and information is a proper governmental role.

Principle Two: Improving the efficiency with which governmental services are provided is a proper governmental role.

Principle Three: Support of basic research is a proper governmental role.

🟡 **"Yellow Light" for Online and Informational Government Activity**

Principle Four: The government should exercise caution in adding specialized value to public data and information.

Principle Five: The government should only provide private goods, even if private-sector firms are not providing them, under limited circumstances.

Principle Six: The government should only provide a service online if private provision with regulation or appropriate taxation would not be more efficient.

Principle Seven: The government should ensure that mechanisms exist to protect privacy, security, and consumer protection online.

Principle Eight: The government should promote network externalities[2] only with great deliberation and care.

Principle Nine: The government should be allowed to maintain proprietary information or exercise rights under patents and/or copyrights only under special conditions (including national security).

🔴 **"Red Light" for Online and Informational Government Activity**

Principle Ten: The government should exercise substantial caution in entering markets in which private-sector firms are active.

Principle Eleven: The government (including government corporations) should generally not aim to maximize net revenues or take actions that would reduce competition.

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[1] From: Taylor, Paul W. and Varn, Richard J. *The Sawyer Principles - Digital Government Service Delivery and the Lost Art of Whitewashing a Fence.* Center for Digital Government, 2005.

[2] Network Externalities – As the services available on the Internet increase, so does the value of the Internet to the individual users. Another example of network externality - the purchasing of a telephone by one person makes all other telephones potentially more useful.

Information Technology Enterprise – IOWAccess Project Status Report as of September 25, 2005

Department	Project Name	Approved	Phase Approved / Funded	Amount	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Campaign Ethics	Miscellaneous Contribution Tracking	11/3/2003 7/13/05	Overall Added Funding	$7,000 $104,553	Project held pending availability of programming resource. Expect to begin execution by end of month.	1/15/2005	6/1/2005		
Campaign Ethics	Lobbyist/Client Tracking System	11/3/03	Overall	$18,500.00	On hold pending additional funding request.	12/1/2004	TBD		
Campaign Ethics	Personal Financial Disclosure	7/13/05	Planning	$15,000.00	On hold pending additional funding request.	7/18/2005	9/6/2005		
Inspections and Appeals	Food Inspections Online	Initial Funding - 11/3/2003; Additional Funding - 4/19/04; Phase 2 funding - 5/11/05.	Overall	$178,333.00	Customer testing. Created initial release for deployment. Web portion now targeted for end of September release.	Phase 2 start 1/31/05	Phase 2 end 5/1/2005	5/16/2005	8/31/2005
Inspections and Appeals	Targeted Small Business Online	11/3/03	Overall	$45,000.00	Have started requirements gathering.	5/23/2005			
Inspections and Appeals	Social Gambling Online	11/3/2003 9/14/05	Overall Added Funding	$55,000 $25,000	Performing data migration. Will be starting development upon completion of migration.		2/28/2005	8/22/2005	
Department of Human Services	Child Development Home Registration Renewals	1/26/04	Overall	$199,124.00	Have been able to increase rate of meetings with customer. Continuing mockups and data model.				

Department	Project Name	Approved	Phase Approved / Funded	Amount	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Iowa State University	28E Project	4/19/04	Overall	$120,660.00	Have not yet received signed Requirements from customer. Clarified responsibilities between Sec State and ITE staff for remaining development. See page 14 for additional information.	11/23/2004			
Department of Public Safety	Criminal History Background Check	6/17/04	Implementation	$47,375.00	Held meeting with customer to review mockups. Next meeting scheduled toward end of month.	8/6/2004	TBD		
Department of Public Safety	Enterprise E-Mail Subscription Service	9/10/04	Overall	$163,715.00	Received signed SOW. Started coding.				
Department of Agriculture	Soil Conservation Grant application -	9/10/04 9/14/05	Planning Added Funding	……$10,000 $140,000	Work was delayed due to funding issue. Started additional planning with approval of funding request.	11/30/2004			
Department of Public Safety	Missing Person's Reports On-line	5/11/2005	Implementation	$40,000.00	Application is code complete and fully tested by customer. Need to resolve security issues related to daily data transfers. Should be ready for deployment by end of month.		5/11/2005		

Department	Project Name	Approved	Phase Approved / Funded	Amount	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Judicial Branch	Supreme Court Commissions	3/9/2005	Planning	$38,875.00	Planning is completed. Judicial will be outsourcing implementation and will be reporting on progress and budget after this report.	3/14/2005	9/9/2005		
Iowa Civil Rights Commission	Web Access	5/11/2005	Phase 1 Implementation & Phase 2 planning	$75,000.00	Continuing to review screens and reports with customer. Look to have approval by end of month.	5/12/2005			
Department of Commerce Alcoholic Beverages	Licensing and Beer/Wine Taxation Web Access	7/13/2005	Implementation	$108,000.00	Online Licensing module - completed Ph 1 and Ph 2 coding. Ph 1 has completed user test. Ph 2 user testing should start by 9/23. Customer is targeting an 11/1 production release to 15 licensing authorities. Beer/Wine Tax - Customer wants a group of end users (brewers/vintners/distributors) to create a list of changes to be implemented before going live.			7/13/2005	9/15/2005
Department of Management	Purchasing Results '07			$50,688.00	Have scheduled a 9/28 meeting with customer to determine direction of project. If ITE does not have a decision and is able to begin work by 10/1 ability to deliver according to customer stated goal will be difficult.				

Department	Project Name	Approved	Phase Approved / Funded	Amount	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Department of Management	Electronic Local Budget Submission	7/13/2005	Planning	$12,000.00	Continuing mockup review. Developing draft SOW in preparation of Implementation estimation.				
Department of Commerce Alcoholic Beverages	Online Order Entry & Inventory Management	9/14/05	Planning	$90,000	Newly approved.				
Department of Commerce Alcoholic Beverages	Licensing/Regulatory Documents Online	9/14/05	Planning	$45,000	Newly approved.				
Iowa State Univ.	E-Government Research Project	6/17/04	Overall	$114,068.00					7/29/2005
Department Human Services	Food Stamps - Web Intake	1/26/04	Overall	$100,000.00					
Department of Revenue	Electronic Tax Administration	1/26/04	Overall	$414,000.00					
Department Natural Resources	Dgtl Camera/Prof Photo Svces for Campsite Photos	9/10/04	Overall	$15,000.00					

ITE Completed Projects

Department	Project Name	Approved	Phase Approved / Funded	Amount	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Campaign Ethics	WRS Public Access Improvements	11/3/03	Implementation	$20,000.00	Project is complete and has been moved into production.				
Department of Public Safety	Missing Person's Reports On-line	9/10/2004	Planning	$ 5,000.00	Planning completed.				5/2/2005
State Auditor's office	State audit reports online	6/17/2004	Concept		Completed				9/1/2004
State Auditor's office	State audit reports online	9/10/2004	Funding	$ 3,850.00	Project completed and in production.				
Department of Education	Online Teacher License Renewal	original 11/3/2003 added funding - 1/12/05	Implementation	$445,059.00	https://www.iowaonline.state.ia.us/boee/controller.aspx?cmd=default				4/19/2005
Department of Public Safety	National Sex Offender Public Registry	Discretionary Fund	Overall	Discretionary Fund	www.nsopr.gov				8/19/2005
ICN	Interactive State Phone Directory - *Planning*	11/10/04	Implementation	$59,768.00	http://www.icn.state.ia.us/rdirectory/index.html				
Campaign Ethics	Personal Financial Disclosure	7/13/05	Planning	$15,000.00	Planning completed.	7/18/2005	9/6/2005		
Judicial Branch	Supreme Court Commissions	3/9/2005	Planning	$38,875.00	Planning completed.	3/14/2005	9/9/2005		

Iowa Interactive – IOWAccess Project Status Report as of September 25, 2005

Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Static Pages					
State Homepage	DAS-ITE	Ongoing	Changes are made on these pages every day.	We manage the site for the State. This includes consulting with the public and agencies in order to provide the necessary features for easy navigation and quality look for State functions.	Current
DAS (DAS main & State Accounting) webpages	DAS	Ongoing	Changes are made as requested	We provide graphics for the whole DAS site, but we have management responsibilities for the main page and the State Accounting Enterprise. We provide consulting services as requested.	Current
Professional Licenses Website	Department of Commerce	Ongoing	Changes are made as requested	We provide services for this site and work with them to maintain each site in conjunction with the applications which are being worked on for this agency.	Current
First Lady Vilsack's Website	First Lady Vilsack	Ongoing	Changes are made as requested	We provide full website services for this site. The First Lady's staff provides content. We implement based on their requests.	Current
I-3 Website	DAS	9/2005	Design & layout completed, awaiting content	We have developed new graphics and an architecture for help with the I-3 Project	Completed Initial phase
Department of Human Rights Website	DHR	9/2005	Completed Design work awaiting approval from new director	We are rewriting the website for the Department of Human Rights. New look and feel and architecture are included. The change in the Director of the agency has caused them to delay going live. We believe that it will still be in early February.	Delayed by Agency
Iowa Access Advisory board Site	DAS	9/2005	Redesign		
DPS	DPS	10/2005	Site rework		
Elder Affairs	Elder Affairs	10/2005	Redesign	This department had asked for assistance in making their site 508 accessible. After some discussions they have asked for a complete redesign on their website. It is currently in process	
Department of Education	DOE	10/2005	Redesign	We have been asked to begin a complete redesign project for their current website.	Harvesting

Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
CIO Summit Website	DAS	10/2005	Site Creation	Agency is working on this project. Information will be forthcoming after conditions become clearer.	
DAS Website	DAS	10/2005	Update to site & Management structure	We have been asked to develop a new infrastructure and design elements for DAS Site. A new Public information officer has been hired. This project is on hold until the new PIO has an opportunity to get engaged with the project	Delayed by Agency
First Lady Vilsack's Website	Governor's Office	10/2005	Redesign	We have had preliminary talks about redesigning the website for the First Lady	
Utilities Board Division Website	Utilities Board	10/2005	Initial meeting completed	The Utilities Board Division of the Department of Commerce is interested in working on a rewrite of their site but are working through some things internally before progressing with us.	
Administrative Rules Web Site	IDED	10/2005	Graphics and Architecture are being reviewed by Agency	IDED, in conjunction with many agencies, has requested a website which better explains and lays out administrative rules for businesses and the general public. The group working on this site has asked for some time as they are busy with the Legislative process.	Reworking the content on the pages
Cultural Affairs & Historical Society	Cultural Affairs	10/2005	Site Rewrite		
Youth Leadership Forum	Education	11/2005	Site Creation		
Iowa Youth Collaboration Program	Education	11/2005	Site Creation		
Iowa Promise	Multiple Agencies	11/2005	Site redesign		
Learning Supports	Education	11/2005	Site Creation		
Logos & Graphics	DAS	?	Develop logos and Graphics as requested	We currently have three projects which are being worked on. Powered by DAS, A&A. We have been requested to hold these particular project until staff is available to review.	Delayed by Agency
Senior Citizens Site	Elder Affairs & agencies	12/2005	Site Creation		
Applications					
DLR Application	DOT & DAS-ITE	Ongoing	Completed	This application works with the Departments to provide Driver License Records to qualified individuals for Insurance, Safety and other federally identified purposes.	Live

Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
AG-Tuff Customer App	Attorney General	Maintenance	Completed	This application provides teachers with tips and a quiz to promote good consumer practices for students	Live
DOT – Tracs- Forum	Department or Transportation	6/2005	Completed Development	This application provides the Department of Transportation with some information on federally mandated practices and a forum to share information with other states involved with this program	Completed Development
DNR Wildlife	DNR	Maintenance	Completed	This application provides citizens with the ability to sign up for newsletters and get animal counts across the state.	Live
Pension Estimate	IPERS	6/2005	Completed Development	This application provides State employees with a form to fill out certain information and get an estimate of their pension should they retire.	Completed Development
Customer Database	DOT & DAS_ITE	6/2005	In Testing	This application is critical to the DLR application. It is currently housed on Iowa Interactive servers because of database unavailability in ITE's servers. We are converting it to a database system that can be provided on the ITE servers.	
Boards & Comm.	Governor's Office	6/2005	Completed Development	This application provides the general public with a searchable database on appointments to Boards & Commissions	Completed Development
Museum Shop Catalogue	State Historical Society	7/2005	In Testing	This application is a catalogue service that allows for viewing and ordering of items in the State Historical Society's store.	
Google Search	ITE	Maintenance	Completed	New search engine for state page	Live
Professional Licenses Apps-Phase I	Departmentof Commerce	Maintenance	Completed	This application was a transfer to a web-based database application which provides more efficiency and possibilities to the Professional Licensing staff.	Live
Professional Licenses Apps-Phase II	Department of Commerce	Maintenance	Completed	This application provides an online search and renewal system for professional licenses.	Live
Professional Licenses Apps-Phase III	Department of Commerce	Maintenance	Completed	Searches, integration of 3rd party data, and mailing list are still on the list for development in this area.	Live
Professional Licenses Apps-Phase IV	Department of Commerce	Maintenance	Completed	This is the last adds to this project. This includes the cleanup and complete transformation of the current professional databases into the new applications and the online renewal process for all the other entities. Marketing of the applications is included.	Live
Public Meeting Calendar	All Agencies	Maintenance	Completed	This application provides a place for agencies to post public meetings and makes a centralized location for citizens to get government information.	Live

Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Pyxis Web Content Management System	All Agencies	Maintenance	Completed Development	This application provides State agencies with a better way to manage their websites. It allows them to enter content while a template is created for them. It eliminates the need for software and html training by employees. It allows any number of persons to create content without the assistance of a web designer.	Live
First Lady Vilsack's Reading Bulletin	First Lady Vilsack	Maintenance		This project will provide a Bulletin Board posting and Forms for the First Lady's Summer reading project	Live
Accident Reports	DPS	8/2005	Live 8/25	Development of an online accident reporting system	Live
FADDS application	DHR	8/2005	Live-in testing	A database and online information collection will be enhanced for this program.	Live Testing
RFP Posting Application	DAS	9/2005	In Testing	This application is provided to replace an application that is currently in existence that needed help with maintenance and meeting some new standards.	
Roads Condition image	DPS	9/2005	In Testing	A rewrite of the application graphic are available for this site and no functional accessibility standards are lost	
Administrative Rules Application	Governor's Office	9/2005	In Testing	This is an application which is currently being discussed which may include a search function, a notification system, a commenting system, an electronic filing system and several other features . This application's parameters are still being discussed.	
Patrol Employment forms	DPS	9/2005	Ready for testing	This will take existing employment forms and put them on the web and provide file for import by DPS	
PERB Searchable Database	PERB	10/2005	In Development	This will allow a keyword search of opinions by the PERB Board	
Grant Management System	GEMS	10/2005	In Development	Application for enterprise wide granting system.	
Conference Registration System	All Agencies	10/2005	In Development	This application would provide a conference registration system that would be available by all state agencies. They would be able to create the site using a web tool and pay for registration online.	
Cabins Reservation	DNR	11/2005	In testing	This is a straight system to internally add cabin reservations.	
Campground Reservation System	DNR	11/2005	In Testing	This application will start with the ability to provide cabins to be reserved online and then include a full campground reservation system in the future.	

Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Medical Examiners Database & apps	Medical Examiners	12/2005	In Development	Database and application development are on the list for this agency.	
Dentists Database & apps	Dentists	12/2005	In Development	Database and application development are on the list for this agency.	
Central Credential System	IBME	12/2005	Requirements Gathering	Contracting must be worked out	
Change of Address System	All Agencies	11/2005	Requirements Gathering		
Live Help	All Agencies	11/2005	Requirements Gathering		
Professional Licensure	Health	Unknown	Requirements Gathering		

Update on the 28E Project

✓ ISU, ITE and SOS agreed on the system design for the 28E website. ITE is now writing the programming.

✓ We continue creating the 28E website at ISU that will host the management reports, the survey results, and the GIS maps. These will be accessed through a link from the Secretary of State's website. The 28E database will reside completely on the SOS website, including filing of new 28Es and accessing the new 28E database.

✓ We have been preparing management reports for publishing on the ISU 28E Web site. They are being revised into final form.

✓ The survey database is now constructed and we have begun analyzing the survey results. The survey analysis will be accessible from the ISU 28E webpage.

If you have any questions or concerns, please contact:

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