<u>Law Clerk Hiring Information</u> Lewis A. Kaplan, United States District Court

Chambers Contact Information

United States District Court Southern District of New York Daniel Patrick Moynihan United States Courthouse 500 Pearl Street New York, NY 10007 (212) 805-0216

Position: Judge Kaplan has no openings until Fall 2019.

Rising Third-Year Students: Judge Kaplan adheres to the following schedule in hiring law students who apply for post-graduation clerkships.

<u>Application Timing</u>: Applications may be submitted at any time. An applicant ordinarily should have at least three semesters of law school grades.

<u>Application Process</u>: Applicants should submit in hard copy a cover letter, resume, law school and college transcripts, a writing sample and up to three letters of recommendation. Letters of recommendation may be submitted separately.

<u>Interviews</u>: Judge Kaplan may contact applicants at any time following receipt of a complete application.

Graduates: Law school graduates may apply, be interviewed and offered positions at any time.

Applicants should visit the Court's web site (http://nysd.uscourts.gov/judge/Kaplan) or Judge Kaplan's profile on OSCAR for updated information regarding vacancies and other hiring information.