

# BIBLIOGRAPHIC INFO tutorial

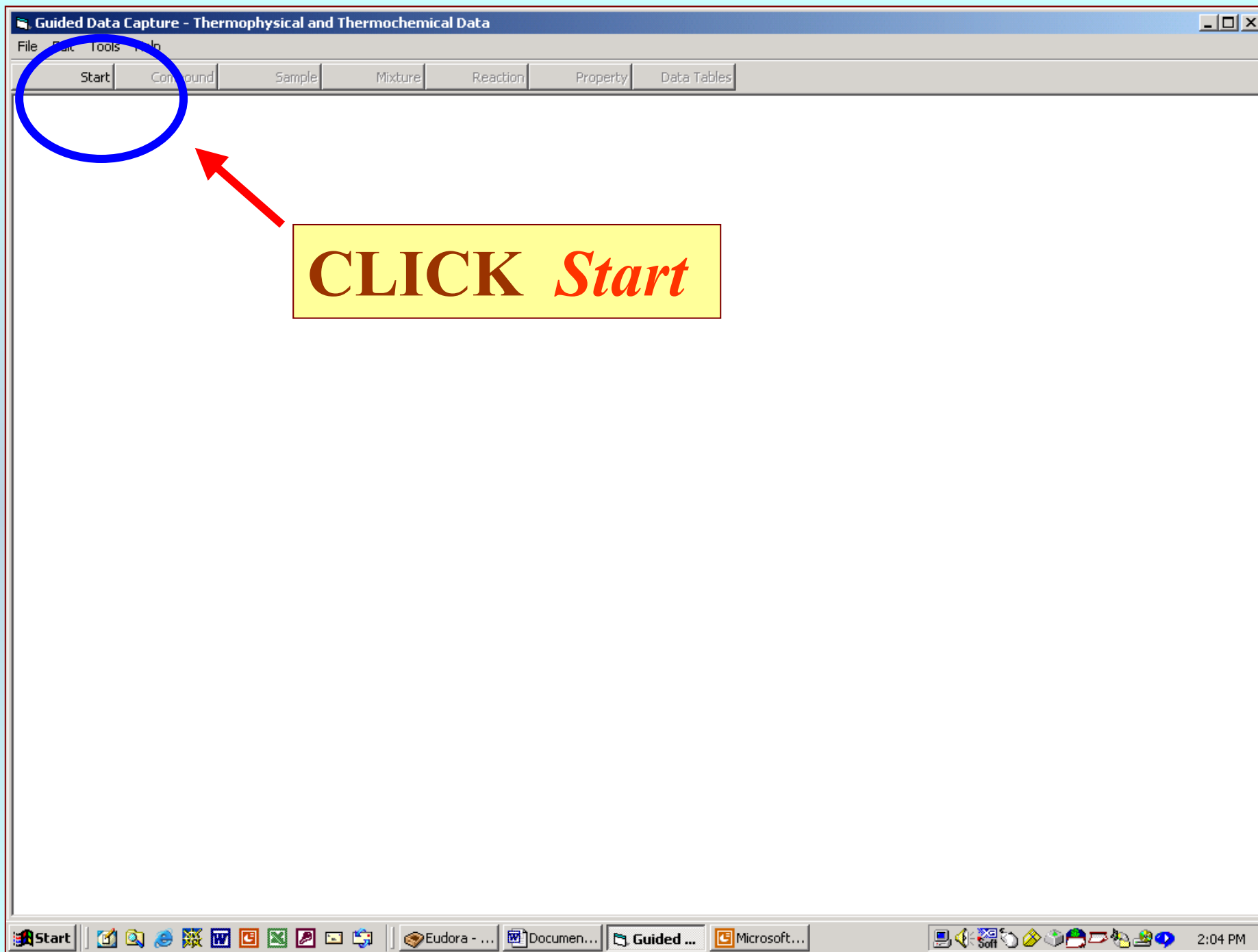
## Guided Data Capture (GDC)



This tutorial demonstrates how to add **BIBLIOGRAPHIC INFO** (*i.e., title, authors, keywords, abstract, manuscript #, etc.*) with the Guided Data Capture (GDC) software.

**NOTE:**

**This tutorial proceeds sequentially, but  
any field in the  
Literature Source Description  
form  
can be modified, at any time.**



Guided Data Capture - Thermophysical and Thermochemical Data

Help

Start Compound Sample Mixture Reaction Property Data Tables

**Literature source description**

Help

Type of document: Submitted manuscript

Title: ENTER OR PASTE TITLE HERE

Authors: CLICK HERE TO ENTER THE AUTHORS

Source: CLICK HERE TO ENTER SOURCE DETAILS

Year: 2002

Key words: ENTER KEYWORDS SEPARATED BY COMMAS OR SEMICOLONS

Abstract (if available): ENTER OR PASTE ABSTRACT HERE

**1. Type or Paste the article title in the *Title* field.**

**2. CLICK in the *Authors* field.**

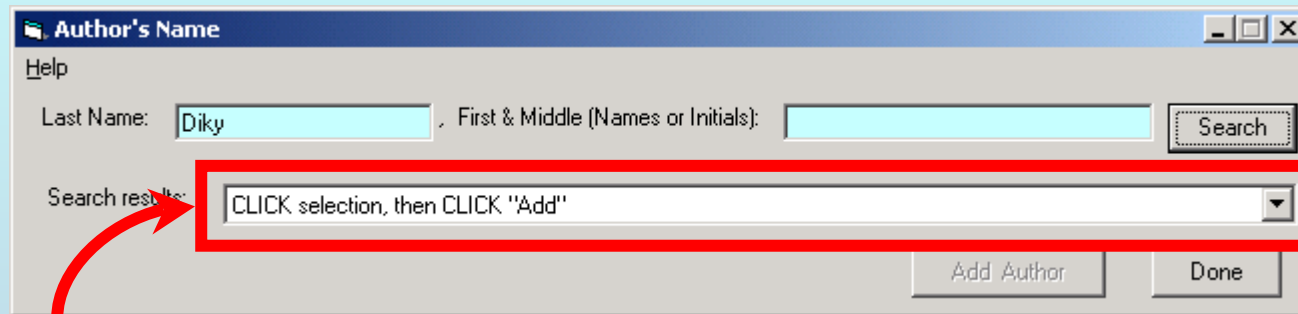
Start | Eud... | Micr... | Micr... | Guid... | Lite... | Inst... | 2:32 PM

The image shows a software dialog box titled "Author's Name". It contains two text input fields: "Last Name:" and "First & Middle (Names or Initials):". A red rectangular box highlights the "Last Name:" input field. A blue rectangular box highlights the "Search" button located to the right of the "First & Middle" field. Below the input fields is a "Search results:" label followed by a text area. At the bottom of the dialog are two buttons: "Add Author" and "Done". A red arrow points from the first instruction box to the "Last Name:" field, and a blue arrow points from the second instruction box to the "Search" button.

**1. Enter the last name of the first author.**

**2. CLICK *Search***

If the name is found in the GDC *author* database:



Author's Name

Help

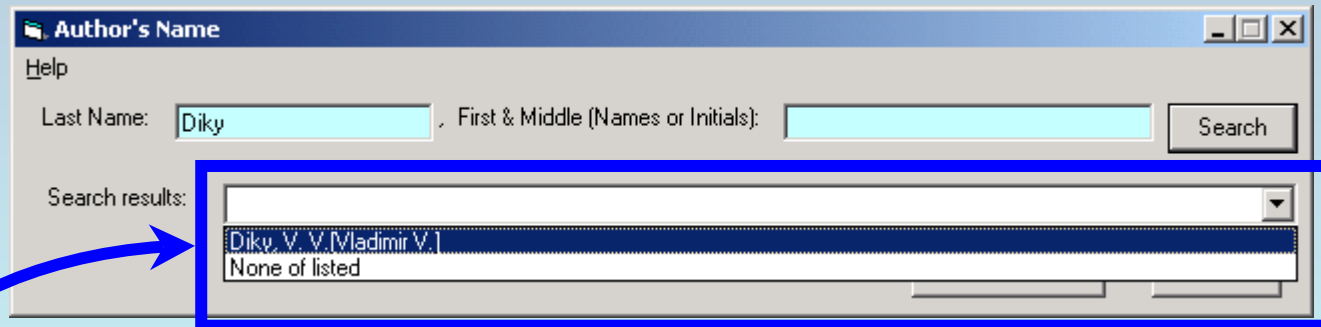
Last Name:  , First & Middle (Names or Initials):

Search

Search results:

Add Author Done

**CLICK** this field for choices



Author's Name

Help

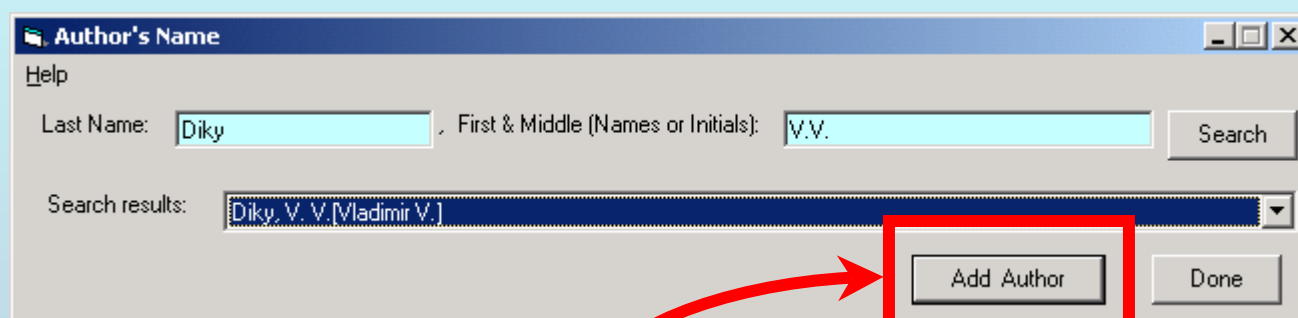
Last Name:  , First & Middle (Names or Initials):

Search

Search results:

**SELECT** the correct name or *None of listed*

**If the author's correct name is shown:**



The screenshot shows a dialog box titled "Author's Name" with a "Help" link. It contains two input fields: "Last Name:" with the text "Diky" and "First & Middle (Names or Initials):" with the text "V.V.". A "Search" button is to the right of the second field. Below the input fields is a "Search results:" label followed by a list box containing the entry "Diky, V. V. [Vladimir V.]". At the bottom of the dialog are two buttons: "Add Author" and "Done". The "Add Author" button is highlighted with a red rectangular box, and a red curved arrow points from a yellow callout box below to this button.

**CLICK *Add Author***

Guided Data Capture - Thermophysical and Thermochemical Data

Help

Start Compound Sample Mixture Reaction Property Data Tables

Literature source description

Help

Type of document: Submitted manuscript

Title: The title of your submitted article

Author: **Diky, V.V.**

Source: CLICK HERE TO ENTER SOURCE DETAILS

Year: 2002

Author's Name

Help

Last Name:  First & Middle (Names or Initials):  Search

Search results:

Add Author Done

Accept Cancel

**The new name appears in the author list**

**Next:**  
**CLICK *Done*, if all authors are entered or Type another name in the *Last Name* field.**

Start Eud... Micr... Micr... Guid... Liter... Ame... 3:32 PM



**If the correct author name is NOT shown, SELECT *None of Listed*.**

Author's Name

Help

Last Name:  , First & Middle (Names or Initials):

Search

Search results:

Diky, V. V. (Vladimir V.)

None of listed

**Then, type the first and middle name (or initials) of the author in the appropriate field.**

Author's Name

Help

Last Name:  , First & Middle (Names or Initials):

Search

Search results:

Add Author Done

**CLICK *Add Author***

The screenshot shows the 'Guided Data Capture - Thermophysical and Thermochemical Data' application. The 'Literature source description' window has the following fields: 'Type of document' (Submitted manuscript), 'Title' (The title of your submitted article), 'Author' (Diky, Michael C), 'Source' (CLICK HERE TO ENTER SOURCE DETAILS), and 'Year' (2002). The 'Author's Name' dialog box is open, showing 'Last Name' and 'First & Middle (Names or Initials)' fields. A red box highlights the 'Author' field in the main window, with a red arrow pointing to a yellow callout box. A blue circle highlights the 'Last Name' field in the dialog box, with a blue arrow pointing to another yellow callout box. A blue circle highlights the 'Done' button in the dialog box, with a blue arrow pointing to the same yellow callout box. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 3:51 PM.

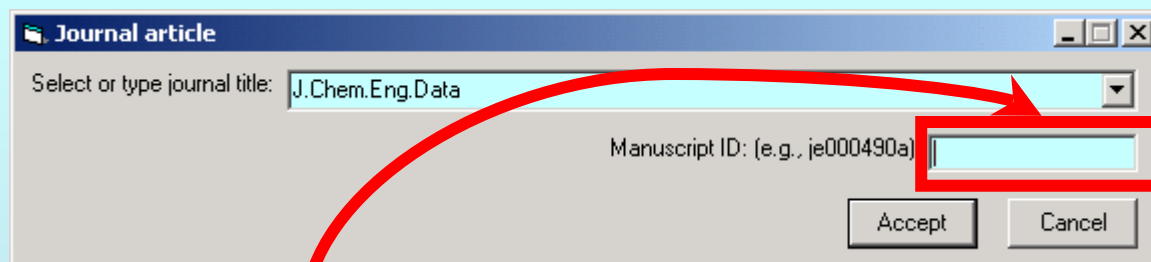
**The new name appears in the author list**

**Next:  
CLICK *Done*, if all authors are entered  
or  
Type another name in the *Last Name* field.**

The image shows a software dialog box titled "Literature source description". It contains several input fields: "Type of document" (set to "Submitted manuscript"), "Title" (placeholder: "The title of your submitted article"), "Authors" (placeholder: "Diky, Michael Q.; Chirico, R.D.; Frenkel, M.L.; Diky, V.V.; Wilhoit, R.C."), "Source" (placeholder: "CLICK HERE TO ENTER SOURCE DETAILS", highlighted with a red box and an arrow), "Year" (set to "2002"), "Key words" (placeholder: "ENTER KEYWORDS SEPARATED BY COMMAS OR SEMICOLONS"), and "Abstract (if available):" (placeholder: "ENTER OR PASTE ABSTRACT HERE"). At the bottom right are "Accept" and "Cancel" buttons.

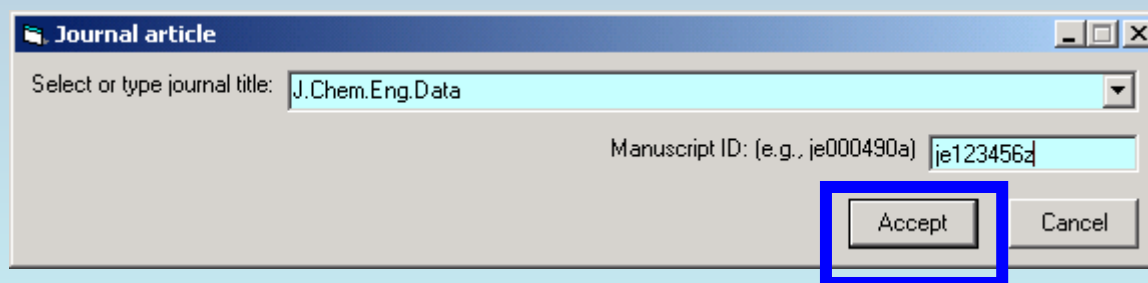
**CLICK** in the *Source Details* field

**NOTE:** This is where your *Manuscript #* will be entered.



**1. Enter your manuscript number provided by the journal editor.**

**For example: je000490a**



**2. CLICK *Accept* after entry of the #**

**Literature source description**

Help

Type of document: Submitted manuscript

Title: The title of your submitted article

Authors: Diky, Michael Q.; Chirico, R.D.; Frenkel, M.L.; Diky, V.V.; Wilhoit, R.C.

Source: @J.Chem.Eng.Data@, je123456z

Year: 2002

Keywords: ENTER KEYWORDS SEPARATED BY COMMAS OR SEMICOLONS

Abstract (if available): ENTER OR PASTE ABSTRACT HERE

Accept Cancel

**The year is set automatically by the GDC program.**

**Literature source description**

Help

Type of document: Submitted manuscript

Title: The title of your submitted article

Authors: Diky, Michael Q.; Chirico, R.D.; Frenkel, M.L.; Diky, V.V.; Wilhoit, R.C.

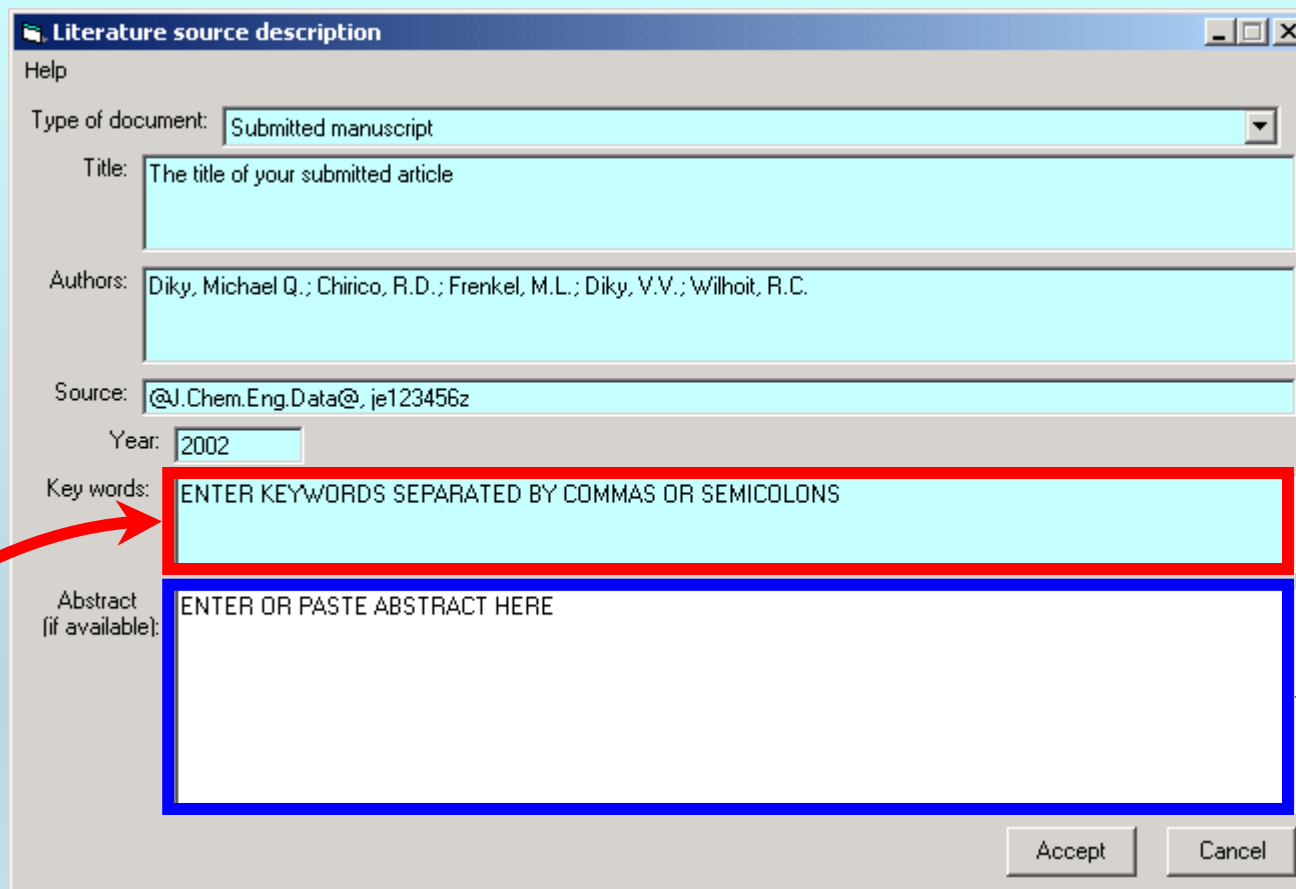
Source: @J.Chem.Eng.Data@.je123456z

Year: 2002

Key words: ENTER KEYWORDS SEPARATED BY COMMAS OR SEMICOLONS

Abstract (if available): ENTER OR PASTE ABSTRACT HERE

Accept Cancel



**Type or Paste the keywords separated by commas or semicolons**

**Type or Paste the abstract. (Note: Symbols will not transfer well.)**

**Literature source description**

Help

Type of document: Submitted manuscript

Title: The title of your submitted article

Authors: Diky, Michael Q.; Chirico, R.D.; Frenkel, M.L.; Diky, V.V.; Wilhoit, R.C.

Source: @J.Chem.Eng.Data@, je123456z

Year: 2002

Key words: Example, tutorial, help file

Abstract (if available): This tutorial provides detailed instructions to the user of the GDC program. Separate short tutorials are provided for each section of the program including bibliographic information, compound identification, property identification, numerical data entry, etc.

Accept Cancel

**CLICK *Accept* after entry of all bibliographic information.**

The image shows a screenshot of the 'Guided Data Capture - Thermophysical and Thermochemical Data' software window. The window has a menu bar with 'File', 'Edit', 'Tools', and 'Help'. Below the menu bar is a tabbed interface with tabs for 'Compound', 'Sample', 'Mixture', 'Reaction', 'Property', and 'Data Tables'. The 'Compound' tab is active, and a table is visible with one row containing the text '2002 dik chi 0'. A red box highlights this text, and a red arrow points from a yellow text box to it.

| Compound       |
|----------------|
| 2002 dik chi 0 |

**A reference code, created automatically by the GDC program, appears on the main screen.**



**END**

See the **COMPOUNDS** tutorial for details  
about the next steps.