

## **Minutes**

### **Advisory Committee on Cultural Competency September 24, 2010 10:00 a.m. East Hartford, Connecticut**

The Advisory Committee on Cultural Competency met at 99 East River Drive, East Hartford, Connecticut, on September 24, 2010.

Committee members in attendance: Judge Richard A. Robinson, chair, Carl D. Cicchetti, Travis Claxton, Esther Harris, Precious Hyland, Donald Logan, Eileen Meehan, Ines Nieves, Robyn N. Oliver, Veronica Perez-Davidson, Shawna Woodard.

The meeting was called to order by Judge Robinson at 10:05 a.m.

1. The minutes from the August 20, 2010 meeting were approved.
2. Judge Robinson led a discussion on the prioritization of the Committee's initiatives, both long-term and short-term. The Committee members agreed that they need to have a website that will provide information about their activities, and activities outside of the Judicial Branch related to issues of cultural competency, that will serve essentially as a repository of information. This is a cost-free initiative and will be a top priority.
3. After discussion, the Committee agreed that the Committee's priorities will be a review of the proposed website by the members (Ms. Oliver will email the members the link of the site); data collection; market the Committee and its activities to the Branch and externally; develop performance measures.
4. Before the next meeting, the Committee members will review the website; Ms. Woodard will e-mail the entire Committee a list of potential survey questions related to data collection for the members' review and discussion at the next meeting.
5. Judge Robinson told the members that he intends to appoint a vice chair from within the ranks who will help shoulder the responsibility for the Committee in the event he is unable to attend.
6. The next meeting will be at 10:00 a.m. on October 15, 2010. Ms. Oliver will let the members know the location, which will be publicly posted. Ms. Woodard will send a reminder notice to the members.

The meeting was adjourned at 11:05 a.m.