Nebraska State Board of Landscape Architects **Board Meeting Agenda** September 25, 2012

215 Centennial Mall South, Large Conference Room, Lincoln, NE

9:00 a.m. - CALL TO ORDER

Open Meeting and Public Agenda Information

1-2 Open Meetings Act Overview

Public Comment/Appointments

The public is invited to speak

A	Consent Agenda Meeting Minutes		
	1-4	July 24, 2012 meeting minutes	
	5-7	Late PDH submittals	
	Action	Approval of Consent Agenda	
в	Financial Matters		
	1-4	Budget Status Report – July, August 2012	
	5-6	MTD General Ledger Detail Report – July, August 2012	
	7-8	Fund Summary Report – July, August 2012	
	9	Financial Profile FY 2010/2011 – July, August 2012	
	Other Financial Matters		
	11-22	2013/2015 Biennium Budget Approval	
	Action	Approval of Financial Matters	
С	Applications		
	Licensure/Examination		
		Applications for Licensure by Reciprocity – Class 2 w/CLARB Certificate	
	1-2	Jeffrey Heinze	
	3-4	Coy Talley	
	5-8	Mark Kaltsas	
	Action	Approval of Licensure Applications	
D	Compliance		
	Logs – None		
	New Cases – None		
	Pending Cases – None		
	Compl	liance Issues	
		City of Lincoln not allowing Landscape Architects to stamp certain drawings	
_	Action	Approval of Compliance Case Disposition	
Е	Committee Reports		
		Officers Report	
		CLARB	
		ASLA	
		Office/Staff	
F	Old Business		
	Landscape Architect Items		
		Changes/Updates to Website Discussion	
	1-11	Proposed Website Revision	
_	Action		
G	New Business		
	Governance Issues		
		Board Policies – <i>None</i>	
		Statutes - None	

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Rules and Regulations - None

Landscape Architect Issues

Peer Review Committee Appointments

Action

⁵¹ Renewal Insert Letter Draft

Action

CLARB Spring Meeting, March 1-2, 2013, Scottsdale, Arizona – Select and Approve Delegate

Action

Strategic Plan

71-72 Current Strategic Plan

Action

H General Information

- ¹ Public Notice publication
- ²⁻⁴ Board meetings and schedule
- 5 Roster of Board Members

Licensing Trends

- 11 Trends in Licensure
- ¹² Fiscal Activity Report

Other

- ²¹⁻²³ Approved Board Policies and Record of Board's Actions
- 24 CLARB June 2012 Graphic LARE Results

Adjournment

The next Board of Landscape Architects board meeting will be held on January 29, 2013, at 8:30am at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.

Nebraska State Board of Landscape Architects Board Meeting Notes September 25, 2012 215 Centennial Mall South, Large Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Fifth Floor, Lincoln, Nebraska. Chairperson Bryers called the meeting to order at 9:04am and informed the public of the location of the Open Meetings Act. Notice of the meeting was published on the Board's website and in the Lincoln Journal Star in compliance with the Open Meetings Act. **Roll Call:** Present: Eileen Bergt, Dennis Bryers, Todd Maiellaro, Gary Wells; Absent: David Ciaccio, JoAnne Kissel

Staff Present: Sandra Weaver, Administrator (AD); Jean Lais, Administrative Assistant (AA)

Open Meeting and Public Agenda Information

Notes taken at an Independent Agency Meeting on the Open Meetings Act were provided.

Public Comment/Appointments

No public present

A Consent Agenda

Meeting Minutes

July 24, 2012 meeting minutes were approved as presented Late PDH submittals were approved as presented for Mark Dawson

Action Motion by Wells, second by Bergt to accept and approve the Consent Agenda as presented. Voting Yes: Wells, Maiellaro, Bergt, Bryers; Voting No: None: Absent: David Ciaccio, JoAnne Kissel

B Financial Matters

Budget Status Report – July, August 2012

PFC reports provide for review.

MTD General Ledger Detail Report – July, August 2012

PFC reports provide for review

Fund Summary Report – July, August 2012

AD Weaver noted the Cash Fund is at the highest it has been in the last several years for this time of the year.

Financial Profile FY 2010/2011 - July, August 2012

Chart provided for review

Other Financial Matters

2013/2015 Biennium Budget Approval

AD Weaver noted the Appropriation Request is slightly higher than previously discussed due to the higher roll over for this fiscal year. However, the overall budget has been reduced by over \$10K. Income was projected to be about the same over the next two years.

Action Motion by Maiellaro, second by Bergt to approve the Financial Matters as presented. Voting Yes: Wells, Maiellaro, Bergt, Bryers; Voting No: None; Absent: David Ciaccio, JoAnne Kissel

AD Weaver left the meeting at 9:30am

C Applications

Licensure/Examination

Applications for Licensure by Reciprocity

Approved: Jeffrey Heinze, TN; Coy Talley, TX; Mark Kaltsas, MN

Action Motion by Wells, second by Bergt to approve the licensure applications as discussed. Voting Yes: Wells, Maiellaro, Bergt, Bryers; Voting No: None; Absent: David Ciaccio, JoAnne Kissel

Nebraska State Board of Landscape Architects Board Meeting Notes September 25, 2012

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D Compliance

Logs – None

New Cases - None

Pending Cases – None

Compliance Issues

City of Lincoln not allowing Landscape Architects to stamp certain drawings – No discussion or action taken

E Committee Reports

Officers Report - None

CLARB

Chairperson Bryers has been elected as President of CLARB for the coming fiscal year. Wells gave a report on the Round Table discussion that took place on Maintaining Relevance, Global Outreach, and Member Engagement. Discussion included how a board may become better prepared to address deregulation threats. He also inquired about which states currently allow for the Emeritus status and if there have been any issues. The only state with an issue was regarding one individual who continuously practices even though his license is in an Emeritus status.

There was also discussion on the proposed changes to the LAAB Scope of Accreditation which includes allowing programs which only offer a certificate, and not a degree, to apply and possibly become accredited.

ASLA – LAAB Scope of Accreditation – There will be a forum on the subject at the annual meeting this weekend.

Office/Staff - None

F Old Business

Landscape Architect Items

Changes/Updates to Website Discussion

A mock up of the homepage was provided for review and discussion. AA Lais informed the members the file for the photo which is on the current website is no longer available. Vice-Chairperson Bergt offered to contact Joel Sartore to see if we can get another copy. She will have him send it directly to PIO Fetterman. If unable to obtain another copy, a new photo will need to be selected. The members liked the progress so far and would like PIO Fetterman to continue developing the site and expressed the desire to have a working test site available by the January 2013 meeting.

Action Motion by Bergt, second by Wells to authorize PIO Fetterman to continue developing the site as presented.

G New Business

Governance Issues

Board Policies – None

Statutes - None

Rules and Regulations - None

Landscape Architect Issues

Peer Review Committee Appointments

Chairperson Bryers has contact Jensen to see if he is interested in serving another three year term, but has not heard back from him. He asked the other members to begin thinking about possible candidates to replace Jensen if he does not want to be reappointed. Chairperson Bryers will continue his recruiting efforts and once a candidate is found will appoint on behalf of the board.

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Renewal Insert Letter Draft

The members requested a list of companies who offer seals to added to the letter with a statement that they may use any company of their choosing.

CLARB Spring Meeting, March 1-2, 2013, Scottsdale, Arizona - Select and Approve Delegate - Chairperson Bryers would like to have at least one board member at each meeting and possibly one staff member. Though no dates for reservations and registration were available vet, hotel reservations will most likely need to be made sometime in January 2013. No action taken

Strategic Plan - The following items and dates have been discussed and revised:

Coordination with Allied Design Professionals – Encourage members to visit other agency's board meetings Form sub-committee with representatives from each board	2013
to develop structure and timeline for ongoing coordinated efforts	2013-2014
New Statute Appoint sub-committee to draft legislation Hire Legislative Aid	2013-2014 2013-2014
Future Combined Board - The members would like to renew disc Board of Geologists with regards to a possible merger of the two be to whether there would be a significant reduction of staff time with a	oards. Wells inquired as

Lais, stated there would be some reduction as staff would only be spending time on one board versus two, but the time spent on individual files and correspondence would not be reduced.

They agreed to remove the last two action items under this section. Conduct research and compile information regarding a combined board

Public Awareness – Remove E-newsletter	
Meet with UNL College of Architecture	2013
Form a Public Education/Relations Committee	2013-2014
Enhance website	2013
Ordinance & Code Development Assistance	
Partner with UNL to hold workshops	2013-2014
Add FAQ to website	2013

General Information н

Public Notice publication

Board meetings and schedule Roster of Board Members Licensing Trends Trends in Licensure and Fiscal Activity Report were provided for review. Other

Approved Board Policies and Record of Board's Actions were provided for review. CLARB June 2012 Graphic LARE Results were provided for review.

Adjournment Motion by Wells, second by Maiellaro to adjourn the meeting at 10:34am

The next Board of Landscape Architects board meeting will be held on January 29, 2013, at 8:30am at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.

Board Member

29 January 2013

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