

Meeting Minutes
Command Council Conference Call
October 31, 2003, 10 am-noon

1. Attendees

Charlene Hall	U.S. Fish and Wildlife Service (USFWS)- Primary Representative
Tom Suchanek	USFWS- Alternate Representative
Carolyn Lown	Department of the Interior - Office of the Solicitor
Joanne Kerbavaz	California Department of Parks and Recreation (Parks) – Alternate Representative
Steve Hampton	Calif. Dept. of Fish and Game (CDFG) - Primary Representative
Jennifer Boyce	National Oceanic and Atmospheric Administration (NOAA)- Primary Representative
Ed Ueber	NOAA – Alternate Representative
Kolleen Bannon	NOAA – Solicitor
Mark Meier	California State Lands Commission (CSLC) – Primary Representative
Sarah York	CSLC – Alternate Representative

2. Agenda. Agenda (attached) was reviewed and approved. The goal of call was to review edits to the draft restoration plan and discuss its publication. Ed Ueber is NOAA's new Alternate Representative for the Command Council, and Kolleen Bannon and Jennifer Boyce will remain on the Council as NOAA's Solicitor and Primary Representative (respectively).

3. Restoration Plan and Planning. The Council discussed the draft restoration plan and the process and timeline for its publication. The Council agreed to incorporate the proposed Common Murre Seabird Nesting Project in the Restoration Plan.

4. Cost Documentation Guidelines. The Council discussed the Draft Cost Documentation Guidelines. Solicitors and general counsel for the Command Council Agencies' will meet via conference call to discuss proposed edits and submit an updated draft for Council's review and adoption by the next meeting.

5. To-dos and Next Meeting.

To-dos:

- i. Produce 60 hard copies of the Final Draft Restoration Plan for distribution to: Council members, proponents of preferred projects and for distribution to interested public at the public meeting. Hampton
- ii. Produce and mail postcards advertising the availability of the Draft Restoration Plan, notifying the public of the Public Comment Period and advertising the Public Meeting. Hall
- iii. Solicitors and General Counsel for the Command Council Agencies' will meet via conference call to discuss proposed edits and submit an updated draft for Council's review and adoption by the next meeting. Verrue-Slater
Lawson
Bannon
Meier

To-dos moved forward from previous meetings:

- i. Parks will investigate room availability for the public meeting. Kerbavaz
- ii. USFWS will draft DOI's FONSI for inclusion in the restoration plan. Hall

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- iii. Agency solicitors will review and update the Cost Reimbursement Guidelines and present a final draft for adoption at the next meeting. Bannon
Verue-Slater
Lown
- iv. CSLC will submit a budget and funding request (if needed). York

There is a conference call scheduled for November 13, 2003, at 2:00 pm to discuss any last minute changes to the agency review draft of the draft restoration plan. The next Council meeting will be held December 9, 2003 at the Yolo Basin Wildlife Area from 9:30 am to 4 pm to discuss preparations for the public meeting and logistics on project planning.

Attachment A

Agenda
Command Council
Conference Call
10 am, October 31, 2003

1. Review and approve Agenda
2. Comments on Final Comments on Draft Restoration Plan
3. Draft RP/EA timeline, publication process and public involvement.
4. Cost Documentation Guidelines
5. To-dos and next meeting