



**DEPARTMENT OF THE ARMY
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER
AND PRESIDIO OF MONTEREY
MONTEREY, CA 93944-5006**

REPLY TO
ATTENTION OF:

ATZP-CDR

13 September 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Marking of Hand-Carried Items

1 REFERENCES:

a. Department of Defense Handbook, DoD 0-2000.12-H, Protection of DoD Personnel and Activities Against Acts of Terrorism and Political Turbulence.

b. Army Regulation 525-13, Antiterrorism Force Protection (AT/FP): Security of Personnel, Information, and Critical Resources from Asymmetrical Attacks.

2. PURPOSE: The purpose of this memorandum is to establish policies and procedures for the requirement of marking hand-carried items for the overall protection of personnel assigned to this installation.

3. DEFINITION: A hand-carried item is defined for the purpose of this policy letter as a bag for carrying small personal articles. A few examples of hand-carried items are a briefcase (portable case for carrying papers or books), attaché case (a briefcase resembling a small suitcase with hinges and flat sides), duffle bag, backpack, or similar like items.

4. APPLICABILITY. This memorandum applies to all personnel and organizations located on or entering the Presidio of Monterey (POM) and Ord Military Community (OMC). This policy is effective immediately. Failure to comply with this policy may subject offenders to nonjudicial or judicial punishment under the Uniform Code of Military Justice (UCMJ) or to other appropriate administrative action.

5. RESPONSIBILITIES.

a. Garrison Commander: Responsible for dissemination and implementation of the POM/OMC Marking of Hand-Carried Items policy.

b. Presidio of Monterey Police Department Force Protection Officer. Responsible for coordination, administration, development, and annual review of the POM/OMC Marking of Hand-Carried Items policy.

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c. Unit Commanders. Responsible for directing and implementing this policy within their units or organizations.

d. POM/OMC Assigned Individuals. Responsible for marking all hand-carried items IAW this policy letter.


6. POLICY DRIVING FORCE. Terrorists have frequently used homemade explosive devices (Improvised Explosive Devices or IEDs) in carrying out their attacks against DoD personnel, facilities, and assets. These are ideal terrorist weapons. They are made at relatively low cost; the components of many IEDs are common items, which can be obtained from many sources and are difficult to trace. Bombs are ideal weapons because they can be designed to give terrorists opportunities to escape from the scene of their crimes. Bombs can be found anywhere people can place them.

7. HAND-CARRIED MARKING PROCEDURES. All hand-carried items must have a clearly visible identification tag or label.

a. Identification Tag. The tag will be large enough to be quickly identified and found. The tag will be affixed to the exterior of all hand-carried items(s) as identified in paragraph 3. A hand-carried purse is exempt from the marking requirement as long as the purse does not exceed a reasonable size (12" high x 14") wide.

b. The tag will consist of the following minimum information:

- (1) Name of Individual
- (2) Unit or Organization Assigned
- (3) School (i.e. Middle East 1)
- (4) Contact Phone Number


KEVIN M. RICE
COL, IN
Commanding

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