**DEPARTMENT OF THE ARMY**
HEADQUARTERS, US ARMY MEDICAL RESEARCH AND MATERIEL COMMAND
810 SCHREIDER STREET
FORT DETRICK, MARYLAND 21702-5000

REPLY TO
ATTENTION OF

MCMR-AAP-A                                                            14 March 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Procurement Advisory Notice (PAN) 13-01
USAMRMC Required Use of ARMY Network Enterprise Technology Command Blanket
Purchase Agreements and Unified Capabilities Approved Product List for Network Infrastructure
and Voice, Video, and Data Products

1. <u>PURPOSE</u>. To provide direction to the United States Army Medical Research and Materiel
Command Headquarters and Subordinate Activities concerning the procurement of Network
Infrastructure and Voice, Video, and Data Services equipment including Research In Motion
(RIM) Blackberry type data, e-mail, and voice combination devices and services.

2. <u>REFERENCES</u>.

   a. Army Regulation 25-2, Information Assurance, 23 March 2009.

   b. Office of the Secretary of the Army Memorandum, 8 April 2010, Moratorium on
Information Technology (IT) Spending.

   c. Office of the Secretary of the Army Memorandum, 13 December 2011, Moratorium on IT
Spending.

3. <u>POLICY</u>.

   a. All procurement of RIM Blackberry devices and services that function as personal digital
assistants to obtain data, e-mail, and voice will be accomplished using ARMY Network
Enterprise Technology Command (NETCOM) Blanket Purchase Agreements (BPAs).

   b. All procurement of Network Infrastructure equipment, including Voice, Video, and Data
equipment, will be validated for approval on the Defense Information Systems Agency (DISA)
Unified Capabilities Approval Products List (UC APL) website at https://aplits.disa.mil.

   (1) The Department of the Army has imposed an indefinite moratorium on certain
categories of IT spending including servers, voice switching equipment, racks, storage area
network (SAN) storage, matrix switches, optical storage, tape drive and other storage devices,
high-speed printers, and mainframe/mini computers. (Appendices A and B).

   (2) This moratorium is limited to Army funds and does not apply to requirements funded
by other than Army funds.

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    (3)  The moratorium includes subject purchases as part of contracts, grant or cooperative agreements.

    (4)  A waiver must be obtained from the Army's Chief Information Officer (CIO/G-6) prior to purchasing any equipment defined in this moratorium.  The waiver process is detailed in Appendices A and B.

    (5)  Along with validating the requirement through DISA UC APL, the requirement must also not fall under the Army moratorium.  If it does, a waiver must be obtained prior to contacting the Army's Computer Hardware Enterprise Software and Solutions program to request quotes.

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## APPENDIX A
### Office of the Secretary of the Army Memorandum, 8 April 2010,
### Moratorium on IT Spending

**DEPARTMENT OF THE ARMY**
OFFICE OF THE SECRETARY OF THE ARMY
107 ARMY PENTAGON
WASHINGTON DC 20310-0107

Office, Chief Information Officer / G-6

SAIS-AO

APR 8 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Moratorium on IT Spending

1. References:

   a. Memorandum, EOP, OMB, 26 Feb 10, subject: Federal Data Center Consolidation Initiative.

   b. Memorandum, DoD, 30 Mar 10, subject: Federal Data Center Consolidation Initiative

   c. Memorandum, DA, OSA, 5 Apr 10, subject: Inventory and Registration of Army Data Centers.

2. The Chief Information Officer is responsible for decreasing energy and equipment costs associated with maintaining data centers throughout the Army. To decrease the data center and server farm footprint, the CIO/G-6 is establishing a transition plan of consolidating all servers into two Area Processing Centers which are being established at Redstone Arsenal and Fort Bragg. To prepare for this transition, funding needs to be recouped and fenced for these Area Processing Centers.

3. Effective immediately a moratorium is placed on IT spending for all servers, and voice switching.

4. If a command has an urgent requirement to purchase (or has already purchased) any of these items, then a webbased Goal 1 waiver request needs to be submitted to the CIO/G-6, SAIS-IRI. For these specific waivers, the subject line needs to state "FY10 IT Moratorium – Servers" or "FY10 IT Moratorium – Voice Switching". The request needs to include a detailed justification, impact statement describing results of not receiving an approved waiver, vendor quote, and an approved requirements document (e.g. CAPR, ONS, JUONS).

5. Point of contact for this action is Mr. James N. Mark, 703-602-6669 or Mr. Orlando Dixon, 703-602-7901.

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SUBJECT: Moratorium on IT Spending

6. This Policy will remain in place until rescinded or superseded.

JEFFREY A. SORENSON
Lieutenant General, GS
Chief Information Officer/G-6

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    US ARMY CENTRAL
    US ARMY NORTH
    US ARMY SOUTH
    US ARMY PACIFIC
    US ARMY SPECIAL OPERATIONS COMMAND
    MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND
    EIGHTH US ARMY
    US ARMY SPACE AND MISSILE DEFENSE COMMAND/ARMY STRATEGIC
        COMMAND

CF:
COMMANDER
    US ARMY NETWORK ENTERPRISE TECHNOLOGY COMMAND/9TH SIGNAL
        COMMAND
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    US ARMY INTELLIGENCE AND SECURITY COMMAND
    US ARMY CRIMINAL INVESTIGATION COMMAND
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## APPENDIX B
### Office of the Secretary of the Army Memorandum, 13 December 2011, Moratorium on Information Technology (IT) Spending

DEPARTMENT OF THE ARMY
OFFICE OF THE SECRETARY OF THE ARMY
107 ARMY PENTAGON
WASHINGTON DC 20310-0107

Office, Chief Information Officer/G-6

DEC 13 2011

SAIS-AO

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SUBJECT: Moratorium on Information Technology (IT) Spending

1. References:

   a. Memorandum, Headquarters, Department of the Army (HQDA) CIO/G-6, 8 Apr 10 subject: Moratorium on IT Spending.

   b. Memorandum, HQDA CIO/G-6, 25 Jun 10, subject: Addendum to Moratorium on IT Spending.

   c. Memorandum, Secretary of the Army (SECARMY), 9 Sep 11, subject: Information Technology Management Reforms.

   d. HQDA EXORD 209-11, Army Data Center Consolidation Plan, All Army Activities 187/2011, 9 May 2011.

   e. Army Regulation 25-1, Army Knowledge Management and IT, 4 Dec 08.

   f. Strategy Paper, HQDA, CIO/G-6, SAIS-AO, Strategy for "End State" Army Network Architecture – Tactical, version 1.1, 6 Apr 10.

   g. Memorandum, Headquarters, Department of the Army (HQDA) CIO/G-6, 19 Mar 10 Subject: Army Guidance for Voice over Secure Internet Protocol (VoSIP).

   h. Memorandum, Headquarters, Department of the Army (HQDA) CIO/G-6, 19 Nov 08 Subject: Army Guidance on Voice over Internet Protocol (VoIP) and VoIP Update to I3MP Master Plan.

2. This memorandum supersedes references 1.a., and 1.b.

3. Effective immediately, as directed by reference 1.c., the 2010 moratorium on procurement of all servers and voice switching equipment is expanded to include a moratorium on the construction, renovation and/or leasing of a data center or server room, and procurement of the following IT equipment: servers, racks, SAN storage, matrix switches, optical storage systems, tape drive and storage devices, high-speed

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printers and mainframe and mini computers. Therefore, the specified IT equipment will
not be procured nor hosting facilities constructed, renovated and/or leased without a
written waiver, granted in advance by the CIO/G-6, consistent with the reference 1.d.
Army Data Center Consolidation Plan EXORD. A link to the EXORD can be found
on the ADCCP AKO page: https://www.us.army.mil/suite/page/643748.
Contracting officers will not award a contract or procurement action related
to the purchases or actions listed in this memorandum without an approved
waiver. These requirements will be included in the next iteration of
reference 1.e., and will be subject to audit by the Army Audit Agency.

4. This moratorium also applies to all time-division multiplex (TDM) voice-switching
equipment that is not capable of also providing Voice over Internet Protocol (VoIP) and
Voice over Secure Internet Protocol (VoSIP) services and therefore requires requests
for waivers to purchase voice-switching equipment. The stated Army direction is to
migrate to an Everything over Internet Protocol (EoIP) architecture, to include VoIP and
VoSIP based voice services, as soon as practicable. Reference 1.f., describes the
adoption of a converged EoIP network architecture.

5. When a command has an urgent requirement to construct or renovate an Army data
center, a web-based waiver request must be submitted to the CIO/G-6, SAIS-IRI at
https://adminapps.hqda.pentagon.mil/akmg1w/index.html. For these specific waivers,
the subject line must state "FYXX IT Moratorium – Servers", "FYXX IT Moratorium – IT
Equipment" or "FYXX IT Moratorium – Construction/Renovation", where the "XX" is the
current fiscal year. The request will include: a detailed justification, impact statement
describing results of not receiving an approved waiver, a Bill of Materials, the location
where the equipment will be installed or where construction or renovation will take
place, an approved requirements document and a General Officer/Senior Executive
Service endorsement. For server-purchase waivers, the requirements document shall
include information about utilization of the existing server, to include peak and average
memory utilization and storage utilization percentages.

6. Any command that has an urgent requirement to implement VoIP or VoSIP capability
must follow the process included in reference 1g or 1h. The request will include: a
detailed justification, operational need statement, architecture, supported organizations
or entire installation, impact statement describing results of not receiving an approved
waiver, a Bill of Materials, the location where the equipment will be installed or where
construction or renovation will take place, an approved requirements document and a
General Officer/Senior Executive Service endorsement.

7. The points of contact for the Army web-based waiver program are Mr. James N.
Mark, 703-692-4519, DSN 222, james.n.mark.civ@mail.mil and Mr. Orlando Dixon, 571-
256-8938, DSN 260, orlando.dixon.civ@mail.mil. The points of contact for the Army
Data Center Consolidation Program are Major Manuel Pulido, 703-545-1409, DSN 865,

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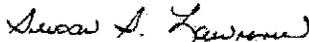MCMR-AAP-A                                                    14 March 2013
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SAIS-AOD
SUBJECT: Moratorium on Information Technology (IT) Spending

manuel.f.pulido.mil@mail.mil and Mr. Steve Rogers, 703-545-1434, DSN 865,
stephen.a.rogers20.ctr@mail.mil. The point of contact for VoIP and VoSIP is Ms.
Reginia Haag, 571-256-8962, DSN 260, Reginia.r.Haag.ctr@mail.mil.

8. This policy will remain in place until rescinded or superseded.

SUSAN S. LAWRENCE
Lieutenant General, GS
Chief Information Officer/G-6

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    US ARMY CRIMINAL INVESTIGATION COMMAND
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4. <u>PROPONENT.</u>  The proponent for this notice is the USAMRAA Policy Branch.


LAMONT G. KAPEC
Acting Principal Assistant
Responsible for Contracting