February 21, 2001

Rules of the E835 collaboration for preparing and submitting papers

1. An analysis is presented. Comments and objections on selection criteria, background evaluation, etc...
2. An analysis is approved as final by the collaboration when there is a consensus that no further work is needed and all questions have been answered.
3. The collaboration decides on which results of an approved analysis deserve publication.
4. The collaboration designates an editorial board with the assignement of writing the paper.
5. The editorial board circulates an outline of the paper to which the draft should conform closely. Objections to the outline should be raised within two week.
6. The editorial board provides a preliminary draft within a reasonable amount of time
7. The preliminary draft is reviewed and then circulated to the whole collaboration by the spokespersons.
8. Comments cover all aspects of the paper and are due within a 4 week period.
9. Based on the comments the editorial board writes a second version of the draft within a reasonable period, along with a document where the comments received are discussed.
10. Comments are due within 2 weeks.
11. The editorial board writes and circulates the final version of the draft
12. To allow proof-reading of the final version, the paper is submitted a week later.

Current status of papers

1. $\chi_{1,2}$ angular distributions
   Editorial board: R. Mussa and S.Pordes:
   (the paper will be reviewed by the spokespersons and circulated to the collaboration for general reading -step 7th-)

2. $\chi_0 \rightarrow J/\psi + gamma$
   Editorial board: North Western(Seth) + Torino
   Final Memos are being circulated to check that no other analysis effort is required. If no objections are raised an outline will be submitted by the editorial board (step 5).

3. $\eta_c \rightarrow gamma + gamma$
   Editorial board: S.Pordes + K.Seth + J. Rosen
   (An outline will be submitted by the editorial board (step 5)).

4. Editorial board:D.Bettoni,M. Pallavicini, C.Patrignani
   Big paper: Roger offered to review english - then go to 7