Executive Secretariat Technology Survey

Response Summary
October 31, 2000

Responding Agencies

Department of Agriculture	DOA
Department of Commerce	DOC
Department of Education	ED
Department of Energy	DOE
Department of Justice	DOJ
Department of Labor	DOL
Department of Transportation	DOT
Environmental Protection Agengy	EPA
Federal Emergency Management Agency	FEMA

Survey Highlights

- All agencies are using technology to move correspondence to the operating administrations:

    o Integrated system
    o Gatekeeper

- COTS Products

    o CCM Plus
    o CS/Web CIMS
    o Docs Open

    o Crystal Reports (Reporting)
    o SQL (Database)
    o TIF (Imaging)

	DOA	DOC	ED	DOE	DOJ	DOL	DOT	EPA	FEMA
Information									
Application Title	Staff Action	WEB-CIMS	CCM Plus	PC Docs	CS-CIMS	SIMS-III	CCM Plus	NCTIMS	WEB-CIMS
Years	~ 3 years	In test	6 years	4 years	5 years	1 year	5 years	5 years	In test
Users	350 users	250 +	140	200	100	500	120	1100	45
Agency Use	10% offices and Gatekeeper	Gatekeeper	95%	100%	Gatekeeper	95%	25% and Gatekeeper	80%	
Application Infrastructure									
Application Type	Systems Integration	COTS	COTS	COTS	COTS	Custom Application	COTS	Custom Application	COTS
Software	Windows/95/NT Staff Action VME Viewer Caere OCR Retrievalware	Web-CIMS Lotus Notes	CCM Plus	Docs Open	CS-CIMS		CCM Plus		Web-CIMS
Database	Oracle	SQL	SQL	SQL	SQL, Oracle	SQL	SQL	Lotus Notes	SQL
Imaging	TIF		Proprietary	TIF, PDF	TIF	TIF,PDF	Proprietary		TIF, PDF
Reporting	Crystal		Crystal	Crystal	Crystal	Crystal	Access	Other	Access
Contractor	Tu Associates CNSI Dynamics Systems Solution	Information First	Work Dynamics				Adsystech	Solutions by Design	DynSolutions/Information 1st
Hardware									
Scanners	●	●	●	●	●	●	●		●
17" Monitors				●					
CD Writer	●								
Jukeboxes	●								
Other								Tracking Number	

	DOA	DOC	ED	DOE	DOJ	DOL	DOT	EPA	FEMA
Document Imaging	Improved capabilities	•	•	•	•	•	•		•
Image Annotation	Interface difficult	•		•	•				
Search scanned image	•	•		•	•				•
Electronic Distribution	•	•	•	•	•	•	•	•	•
Web Enabled	later release	•	later release	later release		•	later release		•
Automatic notification	Not well implemented	•	not used		•		•	•	
Automatic Reports	Added later	•	Crystal	•	•	•	Access	•	•
Ad hoc Reports	Added later	•	Crystal	•	•	•	Access	•	•
Electronic Editing		•		•	•	later release		•	•
Electronic Concur/non-concur		•		w/o sig					
Electronic Distribution of response		•			•	•		•	•
Version Control				•		later release			
Electronic Attachment	•	•		repository	•	•		•	•
Document workflow	•	•	•	•	•	•	•	•	•
Electronic Signature	Simple			Pending NARA · rules		later .release			
Archival Functions	•		•	•	•	•	•	•	
Varying Security Levels	•	•	•	•	•	•	•	•	•