Issue: Not referring to relatively new technical terms correctly and consistently

Here is the acceptable way to use the following technical terms

e-mail	All in lower case, separated with a hyphen
home page	Two words, lower case
online	One word, no hyphen, lower case
Webmaster	One word with "W" capitalized
Web page	Two words with "W" capitalized
Web site	Two words with "W" capitalized

Acronyms / Initialisms

Issue: Not using acronyms or abbreviations correctly throughout a document

If . . .	*Then . . .*
you use a phrase that has an acronym or initialism more than once	spell out the phrase the first time you use it with the acronym or abbreviation in parentheses after it – e.g., "The Department of Veterans Affairs (VA) will release its latest statistics."
you only use the phrase only once	do not use an acronym or initialism

Note: An initialism is an abbreviation of a word that is pronounced letter by letter. An acronym is an abbreviation pronounced as a word.