

UNITED STATES  
DEPARTMENT OF THE INTERIOR

# RECEIVING REPORT

BUREAU OR OFFICE:	RECEIVING REPORT NO.
ISSUING OFFICE:	PURCHASE ORDER NO.
METHOD OF ACQUISITION: <input type="checkbox"/> PURCHASE (Partial Delivery) <input type="checkbox"/> PURCHASE <input type="checkbox"/> CONTRACTOR ACQUIRED <input type="checkbox"/> FOUND DURING INVENTORY <input type="checkbox"/> DONATION <input type="checkbox"/> CONSTRUCTION <input type="checkbox"/> OTHER - explain _____	CONTRACT NO:  DATE PREPARED

RECEIVED FROM:

ACCOUNTING AND APPROPRIATION DATA:

ITEM OR PROPERTY NO.	DESCRIPTION	QUANTITY ACCEPTED	UNIT	UNIT COST	TOTAL COST

## RECEIVING INFORMATION

THE QUANTITY IN THE "QUANTITY ACCEPTED" COLUMN OF THE ABOVE LISTED PROPERTY HAS BEEN RECEIVED AND INSPECTED.

DATE RECEIVED:	RECEIVING OFFICER SIGNATURE:	DATE:
RECEIVED AT:	RECEIVING OFFICER TITLE:	