

**BILL FOR COLLECTION**

Bill No. \_\_\_\_\_

Make Remittance Payable To: \_\_\_\_\_ Date \_\_\_\_\_

(Bureau or Office)

Mail Payment To: \_\_\_\_\_

(Address)

PAYER:



Please detach top portion of this bill and return with remittance.

Amount of Payment \$ \_\_\_\_\_

Date	DESCRIPTION	Quantity	Unit Price		Amount
			Cost	Per	
<b>AMOUNT DUE THIS BILL,</b>					<b>\$ _____</b>

NOTE: A receipt will be issued for all cash remittances and for all other remittances when required by applicable procedures. Failure to receive a receipt for cash payment should be promptly reported to the bureau or office shown above.

DI-1040  
Revised  
(Aug. 1973)

# OFFICIAL RECEIPT

Bill No. \_\_\_\_\_

Make Remittance Payable To: \_\_\_\_\_ Date \_\_\_\_\_

(Bureau or Office)

Mail Payment To: \_\_\_\_\_

(Address)

PAYER:



To be issued as official receipt for all cash remittances and for all other remittances when required by applicable procedures.

Amount of Payment \$ \_\_\_\_\_

Date	DESCRIPTION	Quantity	Unit Price		Amount
			Cost	Per	
AMOUNT DUE THIS BILL,					\$ _____

RECEIVED as payment on above bill, \$ \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_