

**QUESTIONNAIRE AND APPLICATION FOR MEMBERSHIP  
IN THE CRIMINAL JUSTICE ACT PANEL  
FOR THE UNITED STATES DISTRICT COURT FOR  
THE MIDDLE DISTRICT OF FLORIDA**

The following Questionnaire and Application is to be completed by attorneys requesting to represent defendants under the provisions of the Criminal Justice Act in the United States District Court for the Middle District of Florida:

**THE APPLICANT IS HEREWITH APPLYING FOR APPOINTMENT AS A CJA PANEL ATTORNEY.**

1. Name: \_\_\_\_\_ FL Bar # \_\_\_\_\_  
Firm Name: \_\_\_\_\_  
Office Address: \_\_\_\_\_  
\_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Office Phone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Home Phone: \_\_\_\_\_

2. **Education and Bar Admissions:**

Graduated from \_\_\_\_\_ School of Law.

Year: \_\_\_\_\_

Admitted to practice in the State of Florida on: \_\_\_\_\_

Admitted to practice in the United States  
District Court for the Middle District of Florida on: \_\_\_\_\_

Admitted to practice in the United States  
Court of Appeals for the Eleventh Circuit on: \_\_\_\_\_

Admitted to practice in the United States  
Supreme Court on: \_\_\_\_\_

Others:

Jurisdiction or Court

Location

Date

_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you attended a continuing legal education seminar on the topic of the Federal Sentencing Guidelines, and their application, within the twelve months prior to this application? If so, have you certified your compliance with this requirement with the Federal Public Defender?

Yes

No

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Have you attended and completed a continuing legal education seminar on federal court criminal practice within the twelve months prior to this application? If so, have you certified your compliance with this requirement with the Federal Public Defender?

Yes

No

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Alternatively, have you reviewed the video presentation concerning criminal practice in the Middle District of Florida (which is on file in the Federal Public Defender Office in each division of this District) within the twelve months prior to this application?

Yes

No

Have you participated as counsel of record, either as prosecutor or defense attorney, in at least one criminal jury trial in any federal court?

Yes

No

If not, have you participated in the District's "second chair" counsel program? If so, please attach to this application a letter from the member of the division's "CJA Mentor Panel" verifying that you have completed the program.

Yes

No

Are you Board Certified in any area of law?

Yes

No

If so, in what state(s) are you Board certified?

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If so, are you Board Certified in (check appropriate box):

Criminal Trial \_\_\_\_\_ Appellate \_\_\_\_\_

Civil Trial \_\_\_\_\_ Other \_\_\_\_\_

3. **Disciplinary Actions:**

Have you ever been disciplined by a court or by The Florida Bar or any other state agency regulating attorneys?

Yes

No

Are you the subject of any pending disciplinary action by the Bar of any jurisdiction or by any Court?

Yes

No

If so, please explain in detail on a separate sheet of paper bearing your name and address what the discipline was and the nature of the conduct that led to the disciplinary action.

4. **Practice Background** (give dates by years):

Served as federal defender \_\_\_\_\_

Served as state defender \_\_\_\_\_

Served as federal prosecutor \_\_\_\_\_

Served as state prosecutor \_\_\_\_\_

Served in private practice \_\_\_\_\_

Served as a Law Clerk \_\_\_\_\_

Other: (please describe) \_\_\_\_\_

5. Have you at any time been a member of the CJA Panel for this Court?

Yes

No

For any other Court? (Please give court title)

Yes

No

If so, please give names and dates: \_\_\_\_\_

\_\_\_\_\_

5a. Have you ever been removed from this or any other court-appointed attorney panel for disciplinary reasons? \_\_\_\_\_ If yes, please explain on a separate sheet.

6. **Trial Experience:**

Approximately how many criminal cases have you tried to verdict?

United States District Court: \_\_\_\_\_

Florida State Court: \_\_\_\_\_

Other State Court: \_\_\_\_\_

Approximately how many pleas and sentencings have you handled in federal district court? \_\_\_\_\_

6a. **Appellate Experience:**

Approximately how many appellate briefs have you filed in the last five years?

United States Circuit Court: \_\_\_\_\_

United States Supreme Court: \_\_\_\_\_

Florida Court of Appeals: \_\_\_\_\_

Florida Supreme Court: \_\_\_\_\_

Other State Courts: \_\_\_\_\_

How many oral arguments have you participated in over the last five years?

United States Circuit Court: \_\_\_\_\_

United States Supreme Court: \_\_\_\_\_

Florida Court of Appeals: \_\_\_\_\_

6b. Please briefly describe your amount of experience with federal habeas corpus proceedings:

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6c. Please list the most significant appellate matter you have handled including the case name and number, whether oral argument was granted and the disposition of the case. If you are applying for appointment to **APPEALS** only, you **MUST SUBMIT A WRITING SAMPLE WITH THE APPLICATION.**

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6d. Please list the last three trials that you have had. (attach additional sheet if necessary): Describe the type of case and the name of the Judge.

<u>Judge</u>	<u>Court*</u>	<u>Case Name &amp; Number</u>	<u>Date of Trial</u>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

*\* If a state court trial, please identify the county. If a federal trial outside the Middle District of Florida, please identify the district.*

7. List your Continuing Legal Education (CLE) experience as a participant or lecturer in a criminal or trial advocacy program within the last three years.

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8. Please briefly describe any other activity or experience which you have had which bears on your qualification to serve as CJA counsel (i.e., other teaching, bar activities, writing).

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9. Describe briefly the nature of your present practice:

\_\_\_\_\_  
\_\_\_\_\_

10. Are you fluent in any foreign languages?    Yes                      No

Which ones? \_\_\_\_\_

11. It is likely that most appointment will be made to CJA lawyers who will rotate "duty" weeks in magistrates' court. Would you, as one of the duty attorney's for a given week, be able to be in court within two hours of notification by the appointing judge's chambers?

Yes    No

12. In which of the following categories of cases will you accept appointment (check boxes):

A.     0 - 12 trial days

B.     13 or more trial days

13. Are you willing to handle "cold record" appeals (appeals from trials in which you were not trial counsel)?

Yes    No

14. Are you willing to handle *habeas corpus* cases?

Yes    No

**It is your responsibility to notify the Federal Public Defender, in writing, if any of the above information changes.**

**I HEREBY CERTIFY** that the aforesaid information is true and correct and that I have carefully read the provisions of 18 U.S.C. §3006A(d) and (e). I request that I be considered for appointment to the panel for representation of defendants under the Plan approved in accordance with the Criminal Justice Act of 1964, as amended by the CJA Revision of 1986.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

CHECK BOX OF DIVISION PANEL YOU WANT TO SERVE:

FT MYERS                      JACKSONVILLE                      Ocala                      ORLANDO                      TAMPA

**MAIL APPLICATION ONLY TO THE DIVISION IN WHICH YOU WISH TO BE A MEMBER**

**RETURN YOUR ORIGINAL APPLICATION, THE NUMBER OF COPIES SPECIFIED  
AND ANY OTHER ATTACHMENTS TO EACH DIVISION IN WHICH YOU WISH TO  
SERVE AT THE ADDRESSES LISTED BELOW**

USDC Clerk's Office  
Jacksonville Division  
300 North Hogan Street - Rm 5-411  
Jacksonville, FL 32202  
Attn: Magistrate Judge Monte C. Richardson  
send original and one copy

USDC Clerk's Office  
Ocala Division  
207 NW Second Street, Room 337  
Ocala, FL 34475  
Attn: Magistrate Judge Philip R. Lammens  
send original only

USDC Clerk's Office  
Tampa Division  
801 North Florida Avenue  
Tampa, FL 33602-3800  
Attn: CJA Applications  
send original and one copy

USDC Clerk's Office  
Fort Myers Division  
2110 First Street, Room 2-194  
Fort Myers, FL 33901  
Attn: Magistrate Judge Carol Miranda  
send original only

USDC Clerk's Office  
Orlando Division  
Attn: CJA Applications  
401 W Central Boulevard - Suite 1200  
Orlando FL 32801-0120  
send original only