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Governor

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Executive Deputy Commissioner

ROBERT M. MACCARONE
Deputy Commissioner and Director

STATE DIRECTOR'S MEMORANDUM #2016-2

TO: All Probation Directors/Commissioners

**FROM: Robert M. Maccarone, Deputy Commissioner and
Director, Probation and Correctional Alternatives**

DATE: March 8, 2016

SUBJECT: 2013-14 Probationer Employment Report

I am pleased to advise you of the 2013-14 Probationer Employment Report for New York State. A total of 47.97% of probationers listed on the Integrated Probation Registrant System (IPRS) were employed on December 31, 2014, compared with 47.41% of probationers on December 31, 2013. Of the probationers determined by departments to be "employable", 75.15% were employed on December 31, 2014, compared with 72.46% of probationers on December 31, 2013. With the development and submission of the Annual Probation Plan by departments during the next several months, OPCA will update and return the probationer employment data to departments.

Since 2003, OPCA has shared a collaborative relationship with our partners at the NYS Department of Labor (DOL). The DOL has been a strong partner in delivering our nine (9) annual NIC Offender Workforce Development Specialists (OWDS) trainings. To date, more than 200 probation, ATI, DOCCS, and Re-entry community correction professionals have been trained and certified in the 180-hour OWDS curriculum and fully prepared to deliver the **Ready, Set, Work!** curriculum to participant groups. During 2014, nearly 140 **RSW!** Groups were conducted, and nearly 50% of the graduates succeeded in obtaining gainful employment within 90 days of completing the program.

In addition, the DOL has been a partner in training its staff located in more than 90 Career Centers in the NIC Offender Employments Specialists Curriculum to better serve individuals with criminal justice involvement. This is part of the Governor's successful **Work for Success Program**.

I also want to take this opportunity to advise Probation Directors of the resources that are available through the DOL website. The website includes information about worker's rights, job vacancy announcements, scheduled career fairs, labor market analysis, and the location and contact information for the career centers throughout New York State. Probationers should be directed to the website as another important resource to aid them in their employment search efforts. There are tools available on the website that can be individualized to those in search of employment to assist with job search development and provide alerts that can match the

experience of job seekers. Please visit the NYS Department of Labor website at <http://www.labor.ny.gov/home/> and provide this information to probation officers.

The following link, <http://www.labor.ny.gov/stats/reos.asp> depicts an example of the worthwhile information found on this website. By following this link, you can access information about current employment trends including jobs in demand in New York State.

Thank you for your continued support of the NIC OWDS **RSW!** Program and your commitment to assist individuals succeed in obtaining and retaining employment. Please feel free to contact Community Correction Representative Frank Cangiano at Frank.Cangiano@dcjs.ny.gov with any questions.

The screenshot shows a web browser window displaying the 'Jobs in Demand Today' page. The page title is 'Occupations With the Most Expected Hiring in New York State.' Below the title is a paragraph explaining that these occupations are based on the labor market analyst's view and offer a reasonable expectation of obtaining employment in at least one region of New York State. The main content is a table with three columns: Job Title, Description, and Areas of Demand.

Job Title	Description	Areas of Demand
Accountants and Auditors	Examine, analyze, and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data. Excludes Tax Examiners and Collectors, and Revenue Agents (13-2081).	Central New York Capital Region Finger Lakes Hudson Valley Western New York Long Island Mohawk Valley New York City North Country Southern Tier
Amusement and Recreation Attendants	Perform a variety of attending duties at amusement or recreation facility. May schedule use of recreation facilities, maintain and provide equipment to participants of sporting events or recreational pursuits, or operate amusement concessions and rides.	Central New York Capital Region
Automotive Service Technicians and Mechanics	Diagnose, adjust, repair, or overhaul automotive vehicles. Excludes Automotive Body and Related Repairers (49-3021), Bus and Truck Mechanics and Diesel Engine Specialists (49-3031), and Electronic Equipment Installers and Repairers, Motor Vehicles (49-2096).	Hudson Valley Long Island Mohawk Valley North Country
Bartenders	Mix and serve drinks to patrons, directly or through waitstaff.	Western New York
Bill and Account Collectors	Locate and notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payment. Duties include receiving payment and posting amount to customer's account; preparing statements to credit department if customer fails to respond; initiating repossession proceedings or service disconnection; and keeping records of collection and status of accounts.	Capital Region Finger Lakes Hudson Valley Long Island
Billing and Posting Clerks	Compile, compute, and record billing, accounting, statistical, and other numerical data for billing purposes. Prepare billing invoices for services rendered or for delivery or shipment of goods.	Capital Region Mohawk Valley
Bookkeeping, Accounting, and Auditing Clerks	Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. May also check the accuracy of figures, calculations, and postings pertaining to business transactions recorded by other workers. Excludes Payroll and Timekeeping Clerks (43-3051).	Finger Lakes Western New York
Bus Drivers, School or	Transport students or special clients, such as the elderly or persons with disabilities. Operate different types of buses, motorcoaches, and school buses.	Long Island