

LEGISLATIVE APPROPRIATIONS REQUEST

For Fiscal Years 2018 and 2019

Submitted to the
Governor's Office of Budget, Planning and Policy
and the Legislative Budget Board
by the

STATE PRESERVATION BOARD

The Honorable GREG ABBOTT, *Governor, Chairman*
The Honorable DAN PATRICK, *Lt. Governor, Co-Vice Chairman*
The Honorable JOE STRAUS, *Speaker of the House, Co-Vice Chairman*
The Honorable KELLY HANCOCK, *Texas Senate*
The Honorable CHARLIE GEREN, *Texas House of Representatives*
IRIS H. MOORE, *Citizen Member*
BOB CASH, *Interim Deputy Director*

September 19, 2016

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STATE PRESERVATION BOARD
Legislative Appropriations Request
for Fiscal Years 2018 and 2019

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BOARD MEMBER	TERM	HOMETOWN
The Honorable Greg Abbott Governor, State of Texas Chairman	01/15 - 01/19	Austin
The Honorable Dan Patrick Lt. Governor, State of Texas Co-Vice Chairman	01/15 - 01/19	Houston
The Honorable Joe Straus Speaker, House of Representatives Co-Vice Chairman	01/09 -	San Antonio
The Honorable Kelly Hancock Texas State Senate	06/15 - 01/17	North Richland Hills
The Honorable Charlie Geren Texas House of Representatives	03/09 - 01/17	Fort Worth
Iris H. Moore Citizen Member	05/15/ - 02/17	Fort Worth

Summary of State Preservation Board Functions

The State Preservation Board is mandated by Texas Government Code, Chapter 443 to restore, preserve, and maintain the State Capitol, the 1857 General Land Office Building, other designated buildings, their contents, and their grounds, and to preserve and maintain the Governor's Mansion; by Texas Government Code, Chapter 445 to manage and operate the Bullock Texas State History Museum; and, by Texas Government Code, Chapter 2165.256 to manage and operate the Texas State Cemetery. In summary, the State Preservation Board is responsible for the following:

- Providing maintenance, housekeeping and grounds keeping services at the Capitol, Capitol Extension, Capitol Visitors Center, Capitol Visitors Parking Garage, Texas State Cemetery and the Bullock Texas State History Museum;
- Operating the Bullock Texas State History Museum;
- Preserving and maintaining the Governor's Mansion and grounds;
- Managing and operating the Texas State Cemetery;
- Approving all changes involving construction, restoration and repairs in the Capitol, Capitol Extension, General Land Office building, the Texas State Cemetery, and on their grounds;
- Providing educational and curatorial services for the Capitol;
- Caring for the Capitol Historic Artifact Collection, which includes Capitol furniture, art and other decorative works;
- Operating an education and tourism center at the Capitol Visitors Center;
- Providing interpretation and guided tours of the Capitol, Capitol Visitors Center and Governor's Mansion;

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- Scheduling and managing public events and exhibits at the Capitol;
- Scheduling and managing the Legislative Conference Center, Historic Court Rooms, and Capitol Extension, and Auditoriums for Capitol occupants;
- Operating the Capitol Gift Shops;
- Managing the Capitol Extension Cafeteria;
- Operating the Capitol Visitors Parking Garage; and
- Operating and maintaining the Capitol Complex parking meters.

Adjustments to FY18-FY19 Baseline Request

The agency did not have to reduce any program funding requests to comply with the Policy Letter that limited state agencies baseline requests to 96% of the approved FY16-FY17 biennial appropriations amount. In fact, our agency funding request is below the 96% level required. This is primarily the result of a large reduction in funding requested for capital projects for the FY18-FY19 biennium.

Significant Changes in Policy

During the 84th Legislative Session, H.B. 2206 was passed, which transferred management and oversight of the State Cemetery to the Preservation Board. This legislation also gave the Board, in consultation with the State Cemetery Committee, responsibility to manage the State Cemetery Preservation Trust Fund. Included in the agency's appropriation for the FY16-FY17 biennium is \$15 million for maintenance and repair projects at Preservation Board buildings. This has resulted in the largest and most comprehensive repair and preservation projects at the Capitol Building since restoration was completed in 1993.

Significant Changes in Provision of Service

In addition to the day-to-day work conducted by elected officials and their staff in the Capitol and Extension, the Capitol and Extension continue to welcome more than one million visitors each year. This results in considerable wear and tear on the structures, mechanical equipment and grounds. It has been more than 23 years since the restoration of the Capitol was completed. Standard building maintenance schedules suggest that almost all mechanical equipment be replaced or overhauled after this length of time. Materials such as carpet and paint should also be replaced or refreshed. During the 84th Legislative Session, the agency was appropriated \$15 million to cover the expense of many capital projects that had been placed on a renewal schedule. Implementing the schedule would help ensure the Capitol and Extension were properly maintained and historic materials and features properly preserved. During the current biennium, the agency has been able to repair and restore nearly 800 windows in the historic Capitol Building, replace carpet, replace life-safety equipment, HVAC control software, repair sump pumps, replace electrical equipment and other necessary projects. Fully implementing the capital renewal schedule for FY18-FY19 is critically important for the agency to properly maintain the buildings under our care. Funds needed for full implementation of the capital renewal schedule in FY18-FY19 is less than what was required for the current biennium.

The biggest challenge at the Museum is securing the necessary funding to complete the first floor exhibit space that will house the restored 17th century shipwreck, LaBelle. The ship will be dramatically displayed in a completely redesigned first floor exhibit gallery along with thousands of artifacts that were found on board. The LaBelle represents one of the most exciting and important archeological discoveries in North America and promises to become a major attraction for the Museum. The ship was conserved at Texas A&M and was transported to the Bullock, where it was assembled over much of FY15. Its permanent spot in the Bullock will be completed once additional funds are secured. The Texas State History Museum Foundation Board has committed to continue to raise funds from private sources, but additional state funds are essential to complete the project. Until the first floor project is completed, the Museum will not be able to realize the attendance potential that should be generated when the LaBelle exhibit is finalized.

Because the Museum largely depends on earned income to fund its annual operating expenses, there is a continued focus on growing revenues while strategically managing expenses. While the Museum has made considerable changes on both of these fronts, there continue to be challenges. One of the most significant challenges is with the IMAX Theater.

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The Legislature appropriated funds for FY16-FY17 to pay for a new IMAX digital laser projector. That state-of-the-art digital laser projector will be installed by October, 2016. Converting to digital was necessary after the IMAX Corporation informed the agency that no additional film-formatted feature movie will be available to the Museum starting in late 2015. All feature films are now being produced in digital format. Because the new projector is being purchased and will no longer be leased, the Museum's royalty payments to IMAX will be reduced.

In December, 2013, the Museum received accreditation from the American Alliance of Museums. It represents the highest level of achievement for a museum and establishes the Bullock as one of a small number of state history museums that have achieved this designation. The Museum's strategic plan is to position the Bullock Museum as the leading history museum in the state and one of the best in the country. The focus of the plan was to expand the Museum's educational reach and impact through a web presence that will take the Museum's stories and artifacts to every corner of the state and world. The Museum received an appropriation to create that enhanced web presence. The new web site went live in FY15. It has subsequently won a prestigious award from the American Alliance of Museums for the best new museum web site in the country.

The agency redesigned and upgraded its website in FY16. The site provides information to the public about the agency. Much of this information is also provided in Spanish. It includes information on the history of the buildings, the Capitol Visitors Center; public and virtual tours of the Capitol as well as maps, floor plans, and photographs of the buildings and selected historic artifacts. Also included on the agency website is information on agency employment, vendor bid opportunities and other information about the agency and the services it provides, with a search engine feature to facilitate access to information. The agency maintains separate websites for the Capitol Gift Shops, the Capitol Visitors Center, the State Cemetery and the Museum. The Gift Shop sites allow the public to view and purchase items from the agency's stores.

Significant Externalities

As mentioned above, the most significant externality affecting the agency is the aging of the facilities under our care. It has now been more than 23 years since the Capitol was restored and the Extension completed. These important structures are showing the wear of constant use by those who work in these buildings and the visiting public (visitorship to the Capitol exceeds one million people each year). As the equipment in the buildings ages, its ability to perform effectively and efficiently continues to diminish. The agency must contend with replacing infrastructure within the buildings or undertaking significant repair projects. The SPB recently completed replacing all carpet in Capitol building offices, including the Senate Chamber. The House Chamber carpet is being replaced and that project will be completed in early FY16. After the 85th Legislative Session concludes, the agency will begin a multi-year project to replace all carpet in the Extension. The carpet work is allowing the agency to focus on other needed maintenance projects while carpet is being replaced, including plaster, flooring and ceiling repair, painting and woodwork. Spaces that have undergone this work are being left in a condition not seen since the completion of the restoration and it is allowing the agency to meet its core function.

The Museum will be 18 years old at the end of the next biennium. Like the Capitol and Extension, its infrastructure is starting to show the signs of use and age, requiring additional funds to be spent to ensure the Museum can operate at full capacity. Since the Museum depends primarily on earned revenues to cover its operating expenses, it cannot afford to have any portion of the facilities shut-down for an extended period of time, resulting in lost revenue. For example, when the Spirit or IMAX theaters are closed because of unexpected equipment failure, revenue is lost that will not be replaced. The state invested \$80 to build the Museum and additional funds will be required to properly maintain and care for the building and protect the state's investment.

The strength of the economy has a direct impact on many aspects of the agency, especially retail revenues. The agency's Capitol and Museum retail stores are being required to reassess sales and marketing paradigms in order to remain productive and profitable. A new retail strategy is being designed with a focus on product development, product selection, and more aggressive marketing and ecommerce initiatives through the stores' websites.

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As the number of cultural venues increases in the immediate area that includes the Capitol Complex, downtown Austin, and the University of Texas, visitors to this area have a greater number of choices when selecting a cultural venue to visit. This has specifically impacted the many school groups who visit the agency's sites in the fall and spring semesters. Many groups are taking advantage of the multiple opportunities this area has to offer, such as the Capitol, Capitol Visitors Center, Bullock Texas State History Museum, the LBJ Library and Blanton Museum of Art. Fuel costs and tighter school budgets have resulted in fewer field trips; therefore, groups are taking in multiple attractions during one trip and limiting the amount of time available for each venue.

The agency will continue to focus on historic preservation and maintenance, curation of the historic collection, educational programming for Capitol visitors and Texas school children, improved visitor services, and the daily direct management of the buildings, their contents and their grounds. Successful operation of the Bullock Texas State History Museum will require new and innovative programming to retain and build audiences. These initiatives will require expenditures for building assets, updated exhibits, film rentals, and special events.

Finally, during the 84th Legislative Session, the agency was given responsibility to manage and care for the Texas State Cemetery. There is no long-term strategic plan to outline the full needs or challenges of the cemetery. A strategic planning initiative is needed to determine what may be needed at this historic property.

Purpose of New Funding Requested

The agency is requesting an additional \$1.4 million for FY17-FY18 in operating funds for the Museum. The Bullock is very unique in the museum world in that its initial and current business model requires it to generate almost all of the funds needed to operate and maintain the facility. It is a business model that does not work. For example, while revenue for exhibit admissions has increased 58% since FY11, admission revenue still only accounts for approximately 20% of the cost of operating the Museum. Employee benefit expenses now exceed \$915,000 per year and are growing much faster than total salaries. Those expenses are now 29% higher than in FY11. Most museums depend on significant endowments to contribute a large and stable source of funding. The endowment created to support the Bullock generates revenue that covers less than 3% of the Museum's operating budget. So, while major revenue streams have increased (e.g. exhibit admissions, parking, concessions, IMAX), it is not sufficient to ensure the Museum operates at a level worthy of the state's history museum. The additional \$1.4 million will provide a level of financial stability that is long overdue and will be critical to ensure the Museum can plan for success, instead of struggling to stay in the black.

The \$125,000 for the State Cemetery website improvements is needed to ensure Texans and others around the world have access to the history of the Cemetery and the incredible stories of the men and women who are interred at the Cemetery. The current web site is not fully functional and its architecture does not allow for many improvements or enhancements to be made.

Exempt Positions

The agency is not requesting any changes to the current exempt position.

CAPPS

The agency is scheduled for the CAPPS financial deployment in FY18. The HR/Payroll deployment will happen sometime after FY18 because the agency is not on the current deployment schedule. No additional funding is being requested for the deployments.

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Background Checks

Pursuant to Texas Government Code Sec. 411.1145, the State Preservation Board is authorized to obtain criminal background record information on employees or applicants. The agency maintains that hiring qualified individuals contributes to the overall success of the agency and to workplace safety. Applicant background checks are an integral part of the selection process for the SPB. It allows the agency to protect public assets by reducing the likelihood of crime in the workplace. The SPB works diligently to temper the need to conduct criminal background checks with the need to protect an individual's privacy. SPB's policy, along with state and federal laws, recognize an individual's right to privacy and prohibits SPB staff and others from seeking, using, or disclosing personal information except within the scope of their assigned duties.

The SPB conducts criminal background checks on applicants recommended for hire for all positions. SPB also conducts background checks on its employees who are promoted or transferred to sensitive positions. The Staff Services Office uses the Department of Public Services database to conduct background checks. The criminal background check is reviewed by Staff Services and the hiring director is notified if the information obtained in the criminal background may potentially disqualify the applicant. All decisions to disqualify an applicant with a criminal history will be reviewed by the Senior Staff Services Officer to ensure compliance with Title VII of the Civil Rights Act during the pre-employment stage only after a recommendation to hire has been submitted to the Staff Services Office.

All materials and information obtained during the background check are destroyed by Staff Services once the final hiring decision has been made by the hiring manager. Information obtained through the criminal background process cannot be used as a basis for denying employment unless it is determined to be job-related or based on business necessity. The SPB reserves the right to evaluate each case based on its own merits.

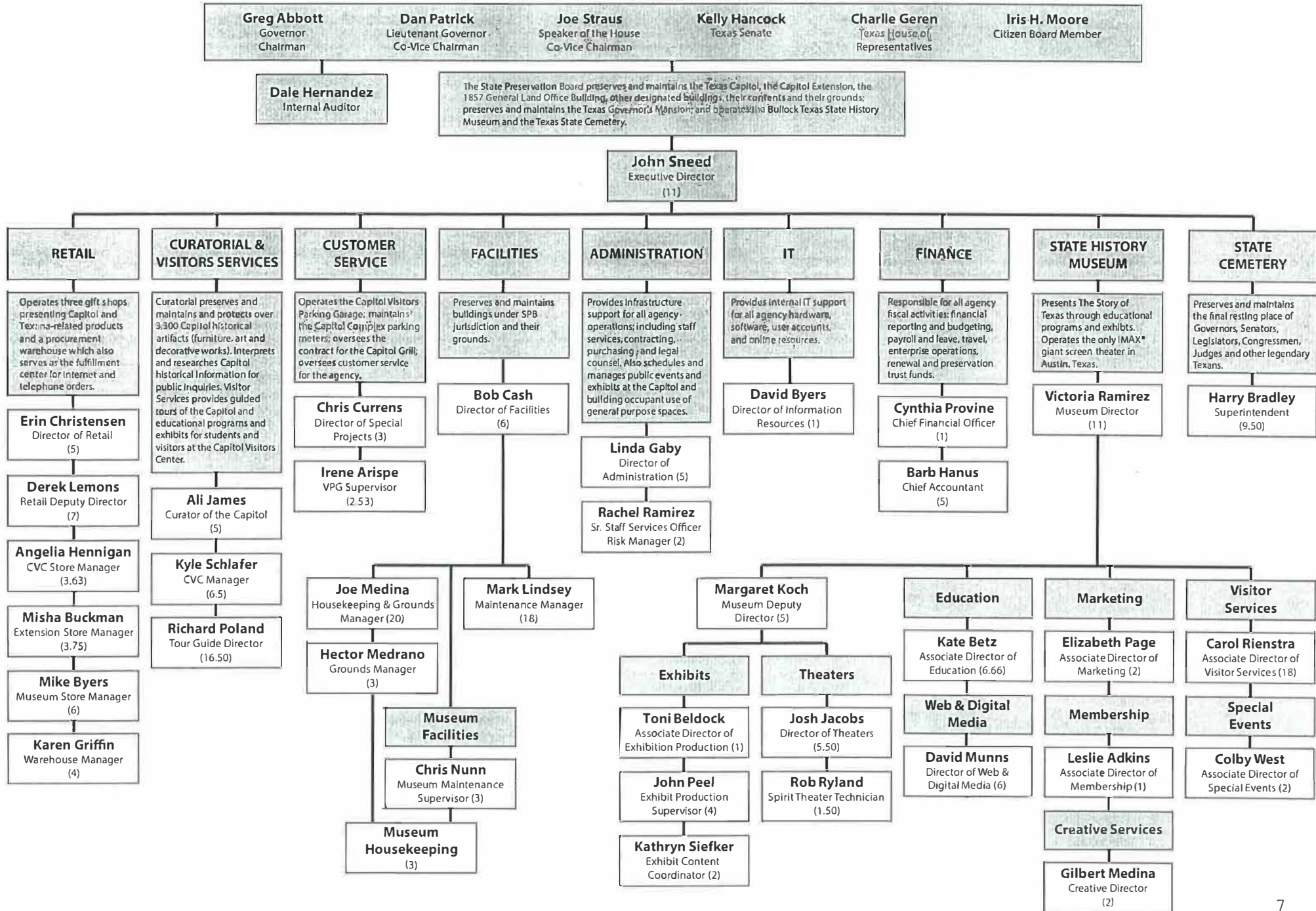
Approach to 10 Percent Reduction

The agency's FY 2018-FY2019 base request is \$8,077,988 below the GR limit of \$43,728.882. The additional funds needed to reach the 10% reduction target will come from the Capitol and Extension housekeeping contract. That reduction will be covered through the Capitol Fund.

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State Preservation Board

August 2016



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Budget Overview - Biennial Amounts
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board
 Appropriation Years: 2018-19

	GENERAL REVENUE		GR DEDICATED		FEDERAL FUNDS		OTHER FUNDS		ALL FUNDS		EXCEPTIONAL ITEM FUNDS
	2016-17	2018-19	2016-17	2018-19	2016-17	2018-19	2016-17	2018-19	2016-17	2018-19	2018-19
Goal: 1. Manage Capitol and Other Buildings/Grounds and Promote Texas History											
1.1.1. Preserve Buildings And Contents	638,811	709,139					2,000	2,000	640,811	711,139	
1.1.2. Building Maintenance	23,888,660	16,419,041					123,018	36,000	24,011,678	16,455,041	
1.1.3. State Cemetery	2,019,832	1,902,754					4,752	4,752	2,024,584	1,907,506	
1.2.1. Manage Educational Program	1,176,551	1,498,810							1,176,551	1,498,810	
1.2.2. Manage State History Museum	15,665,043	11,666,292							15,665,043	11,666,292	
1.3.1. Manage Enterprises	120,026	133,078							120,026	133,078	
Total, Goal	43,508,923	32,329,114					129,770	42,752	43,638,693	32,371,866	
Goal: 2. Indirect Administration											
2.1.1. Indirect Administration	2,763,877	3,321,780							2,763,877	3,321,780	
Total, Goal	2,763,877	3,321,780							2,763,877	3,321,780	
Total, Agency	46,272,800	35,650,894					129,770	42,752	46,402,570	35,693,646	
Total FTEs									120.0	130.0	0.0

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2.A. Summary of Base Request by Strategy

85th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Goal / Objective / STRATEGY	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
1 Manage Capitol and Other Buildings/Grounds and Promote Texas History					
1 <i>Preserve and Maintain Buildings and Grounds</i>					
1 PRESERVE BUILDINGS AND CONTENTS	304,081	319,894	320,917	357,235	353,904
2 BUILDING MAINTENANCE	4,095,434	13,382,268	10,629,410	12,475,408	3,979,633
3 STATE CEMETERY	0	834,992	1,189,592	1,016,253	891,253
2 <i>Manage Education Programs and Manage History Museum</i>					
1 MANAGE EDUCATIONAL PROGRAM	589,236	588,100	588,451	749,575	749,235
2 MANAGE STATE HISTORY MUSEUM	8,275,070	8,071,222	7,593,821	6,266,389	5,399,903
3 <i>Increase/Dedicate Agency Enterprise Proceeds to Education/Preservation</i>					
1 MANAGE ENTERPRISES	60,463	60,013	60,013	66,539	66,539
TOTAL, GOAL 1	\$13,324,284	\$23,256,489	\$20,382,204	\$20,931,399	\$11,440,467

2 Indirect Administration

1 *Indirect Administration*

2.A. Summary of Base Request by Strategy

9/7/2016 3:35:47PM

85th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board					
<u>Goal / Objective / STRATEGY</u>	<u>Exp 2015</u>	<u>Est 2016</u>	<u>Bud 2017</u>	<u>Req 2018</u>	<u>Req 2019</u>
1 INDIRECT ADMINISTRATION	1,365,685	1,381,888	1,381,989	1,652,790	1,668,990
TOTAL, GOAL 2	\$1,365,685	\$1,381,888	\$1,381,989	\$1,652,790	\$1,668,990
TOTAL, AGENCY STRATEGY REQUEST	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST*				\$0	\$0
GRAND TOTAL, AGENCY REQUEST	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457
<u>METHOD OF FINANCING:</u>					
General Revenue Funds:					
1 General Revenue Fund	14,641,857	24,600,468	21,672,332	22,562,813	13,088,081
SUBTOTAL	\$14,641,857	\$24,600,468	\$21,672,332	\$22,562,813	\$13,088,081
Other Funds:					
666 Appropriated Receipts	39,730	33,909	87,861	17,376	17,376
777 Interagency Contracts	8,382	4,000	4,000	4,000	4,000
SUBTOTAL	\$48,112	\$37,909	\$91,861	\$21,376	\$21,376
TOTAL, METHOD OF FINANCING	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457

*Rider appropriations for the historical years are included in the strategy amounts.

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

<u>METHOD OF FINANCING</u>	<u>Exp 2015</u>	<u>Est 2016</u>	<u>Bud 2017</u>	<u>Req 2018</u>	<u>Req 2019</u>
<u>GENERAL REVENUE</u>					
<u>1</u> General Revenue Fund					
<i>REGULAR APPROPRIATIONS</i>					
Regular Appropriations from MOF Table (2014-15 GAA)	\$11,439,276	\$0	\$0	\$0	\$0
Regular Appropriations from MOF Table (2016-17 GAA)	\$0	\$22,789,162	\$18,346,373	\$0	\$0
Regular Appropriations	\$0	\$0	\$0	\$22,562,813	\$13,088,081
<i>RIDER APPROPRIATION</i>					
Rider #4 - Unexpended Balances Between Fiscal Years (2014-15 GAA)	\$370,518	\$0	\$0	\$0	\$0
Rider #7 - Unexpended Balances Between Fiscal Years (2014-15 GAA) - LaBelle Ship and	\$973,590	\$0	\$0	\$0	\$0

Comments: LaBelle Ship and Artifacts

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
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GENERAL REVENUE

Rider #9 - Unexpended Balances Between Fiscal Years (2014-15 GAA) - Texas History	\$3,888,630	\$0	\$0	\$0	\$0
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Comments: Texas History Education Program

Rider #5 - Unexpended Balances Between Bienna (2016-17 GAA) - Texas History	\$(2,812,859)	\$2,812,859	\$0	\$0	\$0
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Comments: Texas History Education Program

Article IX, Sec 18.06 - Appropriation for Volunteer Firemen Monument (2016-17 GAA)	\$0	\$95,000	\$0	\$0	\$0
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Comments: Volunteer Firemen Monument

Art IX, Sec 14.03(i), Capital Budget UB (2014-15 GAA)	\$719,264	\$0	\$0	\$0	\$0
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Rider #5 - Unexpended Balances Within Biennium (2016-17 GAA) - Texas History	\$0	\$(1,912,656)	\$1,912,656	\$0	\$0
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Comments: Texas History Education Program

Rider #4 - Unexpended Balances Within Biennium (2016-17 GAA) - Texas State Cemetery					
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2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>GENERAL REVENUE</u>					
	\$0	\$(327,300)	\$327,300	\$0	\$0
Comments: Texas State Cemetery (\$80K OOE, \$150K Plaza, \$97.3K Building Repairs)					
Rider #4 - Unexpended Balances Within Biennium (2016-17 GAA) - IMAX Projector					
	\$0	\$(45,000)	\$45,000	\$0	\$0
Comments: IMAX Projector Conversion and Theater Renovations					
Rider #4 - Unexpended Balances Within Biennium (2016-17) - Capitol, Capitol Visitor					
	\$0	\$(76,300)	\$76,300	\$0	\$0
Comments: Capitol, Capitol Visitor Center and State History Museum Repair and Preservation Projects					
TRANSFERS					
Texas Facilities Commission Rider #17 - Contingency for Legislation Related to the State					
	\$0	\$1,148,071	\$848,071	\$0	\$0
Comments: Texas State Cemetery					
Art IX, Sec 18.02, Salary Increase for General State Employees (2016-17 GAA)					
	\$0	\$116,632	\$116,632	\$0	\$0

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

METHOD OF FINANCING		Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>GENERAL REVENUE</u>						
	Art IX, Sec 17.06 Salary Increase for General State Employees (2014-15 GAA)	\$79,807	\$0	\$0	\$0	\$0
<i>LAPSED APPROPRIATIONS</i>						
	Lapsed Appropriations - Debt Service and Insurance	\$(16,369)	\$0	\$0	\$0	\$0
TOTAL,	General Revenue Fund	\$14,641,857	\$24,600,468	\$21,672,332	\$22,562,813	\$13,088,081
TOTAL, ALL	GENERAL REVENUE	\$14,641,857	\$24,600,468	\$21,672,332	\$22,562,813	\$13,088,081

OTHER FUNDS

666 Appropriated Receipts

REGULAR APPROPRIATIONS

Regular Appropriations from MOF Table (2014-15 GAA)

\$15,000	\$0	\$0	\$0	\$0
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Comments: Sale of curatorial photographs and payments for building services work orders in Capitol

Regular Appropriations from MOF Table (2016-17 GAA)

\$0	\$15,000	\$15,000	\$0	\$0
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2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
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OTHER FUNDS

Comments: Sale of curatorial photographs and payments for building services work orders in Capitol

Regular Appropriations

	\$0	\$0	\$0	\$17,376	\$17,376
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RIDER APPROPRIATION

Art IX, Sec 8.03, Reimbursements and Payments (2014-15 GAA)

	\$15,060	\$0	\$0	\$0	\$0
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Comments: Sale of curatorial photographs and payments for building services work orders in Capitol

TRANSFERS

Texas Facilities Commission Rider #17 - Contingency for Legislation Related to the State

	\$0	\$2,376	\$2,376	\$0	\$0
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Comments: Income from rental of Texas State Cemetery Cottage

LAPSED APPROPRIATIONS

Regular Appropriations from MOF Table (2014-15 GAA)

	\$(76)	\$0	\$0	\$0	\$0
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UNEXPENDED BALANCES AUTHORITY

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809** Agency name: **Preservation Board**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
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OTHER FUNDS

Article IX, Sec 8.01, Acceptance of Gifts of Money (2014-15 GAA)	\$96,764	\$0	\$0	\$0	\$0
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Comments: Governor's Mansion Restoration Donated Funds

Article IX, Sec 8.01, Acceptance of Gifts of Money (2016-17 GAA)	\$(87,018)	\$87,018	\$0	\$0	\$0
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Comments: Governor's Mansion Restoration Donated Funds

Article IX, Sec 8.01, Acceptance of Gifts of Money (2016-17 GAA)	\$0	\$(70,485)	\$70,485	\$0	\$0
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Comments: Governor's Mansion Restoration Donated Funds

TOTAL, Appropriated Receipts	\$39,730	\$33,909	\$87,861	\$17,376	\$17,376
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777 Interagency Contracts
REGULAR APPROPRIATIONS

Regular Appropriations from MOF Table (2014-15 GAA)	\$4,000	\$0	\$0	\$0	\$0
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Comments: Reimbursements for TWC lawn maintenance and Capitol events

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809** Agency name: **Preservation Board**

METHOD OF FINANCING	Exp2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>OTHER FUNDS</u>					
Regular Appropriations from MOF Table (2016-17 GAA)	\$0	\$4,000	\$4,000	\$0	\$0
Comments: Reimbursements for TWC lawn maintenance and Capitol events					
Regular Appropriations	\$0	\$0	\$0	\$4,000	\$4,000
<i>RIDER APPROPRIATION</i>					
Art IX, Sec 8.03, Reimbursements and Payments (2014-15 GAA)	\$4,382	\$0	\$0	\$0	\$0
Comments: Reimbursements for TWC lawn maintenance and Capitol events					
TOTAL, Interagency Contracts	\$8,382	\$4,000	\$4,000	\$4,000	\$4,000
<u>781</u> Bond Proceeds - Revenue Bonds					
<i>RIDER APPROPRIATION</i>					
Article IX, Sec 8.09, Appropriation of Bond Proceeds (2014-15 GAA)	\$10	\$0	\$0	\$0	\$0
<i>LAPSED APPROPRIATIONS</i>					
Regular Appropriations from MOF Table (2014-15 GAA)					19

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809** Agency name: **Preservation Board**

METHOD OF FINANCING		Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>OTHER FUNDS</u>		\$ (10)	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL,	Bond Proceeds - Revenue Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL, ALL	OTHER FUNDS	\$ 48,112	\$ 37,909	\$ 91,861	\$ 21,376	\$ 21,376
GRAND TOTAL		\$ 14,689,969	\$ 24,638,377	\$ 21,764,193	\$ 22,584,189	\$ 13,109,457

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
FULL-TIME-EQUIVALENT POSITIONS					
REGULAR APPROPRIATIONS					
Regular Appropriations	88.0	0.0	0.0	130.0	130.0
Regular Appropriations from MOF Table (2016-17 GAA)	0.0	109.5	109.5	0.0	0.0
RIDER APPROPRIATION					
Article IX, Sec 6.10 (b)(2), Board or Administrator FTE Adjustment (2014-15 GAA)	8.8	0.0	0.0	0.0	0.0
TRANSFERS					
Texas Facilities Commission Rider #17 - Contingency for Legislation Related to the State Cemetery (2016-17 GAA); House Bill 2206	0.0	10.5	10.5	0.0	0.0
REQUEST TO EXCEED ADJUSTMENTS					
Art IX, Sec 6.10(a), FTE Request to Exceed (2014-15 GAA)	12.7	0.0	0.0	0.0	0.0
UNAUTHORIZED NUMBER OVER (BELOW) CAP					
Positions Not Filled	(12.4)	(8.0)	0.0	0.0	0.0
TOTAL, ADJUSTED FTES	97.1	112.0	120.0	130.0	130.0

2.B. Summary of Base Request by Method of Finance
85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:38:38PM

Agency code: **809**

Agency name: **Preservation Board**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
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NUMBER OF 100% FEDERALLY FUNDED FTES	0.0	0.0	0.0	0.0	0.0
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2.C. Summary of Base Request by Object of Expense
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:40:52PM

809 Preservation Board

OBJECT OF EXPENSE	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1001 SALARIES AND WAGES	\$4,811,831	\$5,442,043	\$5,790,827	\$6,335,093	\$6,315,899
1002 OTHER PERSONNEL COSTS	\$208,849	\$249,143	\$270,869	\$265,774	\$265,482
2001 PROFESSIONAL FEES AND SERVICES	\$941,515	\$434,074	\$984,171	\$29,600	\$71,600
2002 FUELS AND LUBRICANTS	\$1,844	\$14,249	\$17,901	\$19,800	\$19,800
2003 CONSUMABLE SUPPLIES	\$160,654	\$98,937	\$135,901	\$107,630	\$127,380
2004 UTILITIES	\$50,677	\$39,729	\$54,039	\$59,880	\$67,880
2005 TRAVEL	\$11,202	\$13,670	\$20,168	\$10,175	\$7,544
2006 RENT - BUILDING	\$922	\$1,180	\$1,442	\$1,040	\$1,040
2007 RENT - MACHINE AND OTHER	\$60,406	\$39,550	\$58,143	\$63,050	\$64,550
2008 DEBT SERVICE	\$5,633,065	\$5,204,350	\$5,109,250	\$5,025,125	\$4,178,125
2009 OTHER OPERATING EXPENSE	\$1,974,703	\$1,864,052	\$2,103,157	\$1,942,022	\$1,990,157
5000 CAPITAL EXPENDITURES	\$834,301	\$11,237,400	\$7,218,325	\$8,725,000	\$0
OOE Total (Excluding Riders)	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457
OOE Total (Riders)					
Grand Total	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457

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2.D. Summary of Base Request Objective Outcomes
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation system of Texas (ABEST)

9/7/2016 3:43:02PM

809 Preservation Board

Goal/ Objective / Outcome	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1 Manage Capitol and Other Buildings/Grounds and Promote Texas History 1 <i>Preserve and Maintain Buildings and Grounds</i>					
KEY 1 Percent of Maintenance Tasks Completed Correctly					
	99.50%	98.00%	98.00%	98.00%	98.00%
 2 Percent of Housekeeping Tasks Completed Correctly					
	97.00%	97.00%	96.00%	97.00%	96.00%
KEY 3 Percent of Historical Items Maintained in Usable Condition					
	95.00%	96.00%	95.00%	96.00%	95.00%
 4 % of Surveyed Capitol Facilities Customers Satisfied with Services					
	98.40%	95.00%	95.00%	95.00%	95.00%

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3.A. Strategy Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 3:44:58PM

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 1 Preserve State Capitol and Other Designated Buildings and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
1	Number of Repairs and Restorations of Historical Items Completed	437.00	145.00	375.00	150.00	400.00
Objects of Expense:						
1001	SALARIES AND WAGES	\$282,209	\$280,681	\$280,682	\$311,685	\$311,685
1002	OTHER PERSONNEL COSTS	\$9,331	\$13,203	\$13,203	\$14,755	\$14,755
2003	CONSUMABLE SUPPLIES	\$2,378	\$3,235	\$3,735	\$3,800	\$3,800
2005	TRAVEL	\$1,353	\$3,470	\$1,792	\$4,725	\$2,094
2006	RENT - BUILDING	\$120	\$120	\$120	\$120	\$120
2009	OTHER OPERATING EXPENSE	\$8,690	\$19,185	\$21,385	\$22,150	\$21,450
TOTAL, OBJECT OF EXPENSE		\$304,081	\$319,894	\$320,917	\$357,235	\$353,904
Method of Financing:						
1	General Revenue Fund	\$303,157	\$318,894	\$319,917	\$356,235	\$352,904
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$303,157	\$318,894	\$319,917	\$356,235	\$352,904
Method of Financing:						
666	Appropriated Receipts	\$924	\$1,000	\$1,000	\$1,000	\$1,000

3.A. Strategy Request

85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 1 Preserve State Capitol and Other Designated Buildings and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
SUBTOTAL, MOF (OTHER FUNDS)		\$924	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$357,235	\$353,904
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$304,081	\$319,894	\$320,917	\$357,235	\$353,904
FULL TIME EQUIVALENT POSITIONS:		5.0	5.0	5.0	5.0	5.0

STRATEGY DESCRIPTION AND JUSTIFICATION:

The State Preservation Board is mandated by statute (Texas Government Code, Chapter 443.007) to preserve, maintain, and restore the Capitol and the General Land Office Building, their contents, and their grounds. This same statute directs the agency to approve all changes to the buildings and their grounds. All architectural and building modification duties of the agency are funded under this strategy.

The State Preservation Board is also mandated by statute (Texas Government Code, Chapter 443.006) to employ a Curator of the Capitol whose duties include assisting in matters dealing with the preservation of historic materials; maintaining a registration and inventory system for the historical contents of the buildings and grounds; and making recommendations and arrangements for the conservation needs of items with historical significance. The Curatorial Division of the agency is funded under this strategy.

The requested funding for this strategy is essential to ensure the buildings and their contents are preserved for future generations of Texans.

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 1 Preserve State Capitol and Other Designated Buildings and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

The requested funding for this strategy is essential to ensure the buildings and their contents are preserved for future generations of Texans.

The occupancy of the buildings and frequent turnover of elected officials will continue to significantly affect this strategy. Building change requests for minor functional modifications and signage changes will always occur, with peak demands during the Legislative Session. Changes in laws, such as the Americans with Disabilities Act, may impact the agency's demand for modifications. Demands for greater energy efficiency may also impact the number of building modifications required in the future. Greater numbers of visitors to the Capitol will increase the demands on the curatorial staff to ensure historical artifacts receive the highest level of care, while at the same time being accessible to the public.

3.A. Strategy Request

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 1 Preserve State Capitol and Other Designated Buildings and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

STRATEGY BIENNIAL TOTAL - ALL FUNDS		BIENNIAL CHANGE	EXPLANATION OF BIENNIAL CHANGE	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (Bl 2018 + Bl 2019)		\$ Amount	Explanation(s) of Amount (must specify MOEs and
\$640,811	\$711,139	\$70,328	\$62,007	\$14K continuing impact of 2.5% increase; restored \$29K reduction in 2016-2017 salaries; merits/promotions in 2016 and 2017
			\$3,104	Same as above; \$2,400 increase in longevity
			\$630	Increase in consumable supplies cost and usage
			\$1,557	Increase in travel required for 2018
			\$3,030	Increase in contracted services for preservation
			\$70,328	Total of Explanation of Biennial Change

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 2 Maintain State Capitol and Other Designated Buildings and Grounds Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
	1 Number of Service Request Work Orders	9,649.00	7,200.00	9,200.00	9,000.00	9,500.00
	2 Number of Housekeeping Service Request Work Orders	2,637.00	1,300.00	2,500.00	1,500.00	2,500.00
KEY	3 Number of Preventive Maintenance Tasks Completed	5,713.00	6,200.00	5,800.00	6,200.00	5,800.00
Efficiency Measures:						
KEY	1 Cost Per Building Square Foot of Custodial Care	1.71	1.73	1.95	1.85	1.95
	2 Cost Per Acre of Grounds Care	12,758.00	13,700.00	13,000.00	13,000.00	13,000.00
	3 Average Number of Hours to Respond to a Service Request	0.00	0.00	2.00	2.00	2.00
Explanatory/Input Measures:						
	1 Percent of Facilities Contract Terms Met	97.50%	98.00%	98.00%	98.00%	98.00%
Objects of Expense:						
1001	SALARIES AND WAGES	\$1,711,096	\$1,996,280	\$1,918,280	\$2,118,077	\$2,118,077
1002	OTHER PERSONNEL COSTS	\$82,955	\$95,020	\$95,610	\$85,241	\$85,241
2001	PROFESSIONAL FEES AND SERVICES	\$33,888	\$22,000	\$40,000	\$16,500	\$58,500
2002	FUELS AND LUBRICANTS	\$1,844	\$3,825	\$3,825	\$7,800	\$7,800
2003	CONSUMABLE SUPPLIES	\$118,168	\$81,600	\$116,900	\$81,900	\$101,650
2004	UTILITIES	\$25,948	\$22,425	\$32,025	\$26,250	\$34,250

3.A. Strategy Request

9/7/2016 3:44:58PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
STRATEGY: 2 Maintain State Capitol and Other Designated Buildings and Grounds Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
2005	TRAVEL	\$2,169	\$200	\$200	\$200	\$200
2007	RENT - MACHINE AND OTHER	\$1,505	\$11,250	\$11,250	\$22,250	\$23,750
2009	OTHER OPERATING EXPENSE	\$1,398,597	\$1,425,968	\$1,515,020	\$1,517,190	\$1,550,165
5000	CAPITAL EXPENDITURES	\$719,264	\$9,723,700	\$6,896,300	\$8,600,000	\$0
TOTAL, OBJECT OF EXPENSE		\$4,095,434	\$13,382,268	\$10,629,410	\$12,475,408	\$3,979,633
Method of Financing:						
1	General Revenue Fund	\$4,050,066	\$13,347,735	\$10,540,925	\$12,457,408	\$3,961,633
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$4,050,066	\$13,347,735	\$10,540,925	\$12,457,408	\$3,961,633
Method of Financing:						
666	Appropriated Receipts	\$36,986	\$30,533	\$84,485	\$14,000	\$14,000
777	Interagency Contracts	\$8,382	\$4,000	\$4,000	\$4,000	\$4,000
SUBTOTAL, MOF (OTHER FUNDS)		\$45,368	\$34,533	\$88,485	\$18,000	\$18,000

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 2 Maintain State Capitol and Other Designated Buildings and Grounds Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$12,475,408	\$3,979,633
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$4,095,434	\$13,382,268	\$10,629,410	\$12,475,408	\$3,979,633
FULL TIME EQUIVALENT POSITIONS:		39.6	42.5	47.0	48.0	48.0

STRATEGY DESCRIPTION AND JUSTIFICATION:

The State Preservation Board (SPB) is mandated by statute (Texas Government Code, Chapters 443, 445 and 2165) to maintain the Capitol, the 1857 General Land Office Building, their contents and their grounds, and the 1856 Texas Governor's Mansion. The Legislature intends for the Board to provide these buildings with the highest level of care consistent with their historical and architectural significance.

The agency provides facilities management services through an efficient combination of in-house personnel and private contractors selected by the competitive bid process. The in-house team consists of housekeeping, grounds keeping, and maintenance which includes heating/air conditioning, electrical, plumbing, painting, waterproofing, and carpentry. The team provides reactive and preventive maintenance functions essential to ensure the buildings and grounds operate in a safe and efficient manner.

The requested funding for this strategy is essential for the State Preservation Board to continue providing a high level of facilities management which meets the expectations of the building occupants and visitors and demands of the buildings and grounds.

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 2 Maintain State Capitol and Other Designated Buildings and Grounds Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

As with all of the agency's operations, the number of visitors to the buildings impacts this strategy. As more people visit, the level of care needed for the buildings increases. Select positions within the Facilities Division are occasionally difficult to fill due to fluctuating labor market conditions. The Facilities Division has found it increasingly difficult to obtain qualified applicants for skilled maintenance technician positions. The agency must look for alternative strategies to attract these highly skilled workers as budget constraints continue to limit staff salaries. Continued vandalism both inside and outside the buildings also impacts this strategy.

The Capital Renewal Trust Fund, authorized by Government Code §443.0103, is a fund held outside the Treasury (and managed by the Texas Comptroller of Public Accounts) with the Texas Safekeeping Trust Company. This fund is designated for the repair and replacement of depreciating capital assets and is limited to the Capitol, Capitol Extension, Capitol Visitors Center and grounds. As the buildings and the building equipment age, the need for adequate funding for the Capital Renewal Trust Fund into future years becomes more apparent. Inevitably, systems such as the air conditioning and other vital mechanical equipment are going to surpass their useful lives and fail. Without proper planning for such occurrences, the business and visitor activities in the buildings will be at risk.

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 2 Maintain State Capitol and Other Designated Buildings and Grounds Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		<u>BIENNIAL</u>	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
<u>Base Spending (Est 2016 + Bud 2017)</u>	<u>Baseline Request (Bl 2018 + Bl 2019)</u>	<u>CHANGE</u>	<u>\$ Amount</u>	<u>Explanation(\$) of Amount (must specify MOEs and</u>
\$24,011,678	\$16,455,041	\$(7,556,637)	\$321,594	\$103K for one new positions; \$83K impact of 2.5% increase in 2016-2017; restored \$49K in 2016-2017 salaries; merits/promotions in 2016 and 2017
			\$(20,148)	\$22K decrease in expenses for return to work retiree who is no longer employed; \$2K increase in longevity
			\$13,000	Increase in professional fees for construction and preservation projects
			\$7,950	Increased costs for generator fuel in Capitol and Extension
			\$(14,950)	State Cemetery consumables budgeted in State Cemetery strategy for 2018-2019
			\$6,050	Cost increases for telecommunications services
			\$23,500	Additional rental of lifts for lighting, trees and monuments

3.A. Strategy Request

9/7/2016 3:44:58PM

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Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds
STRATEGY: 2 Maintain State Capitol and Other Designated Buildings and Grounds

Service Categories:
Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
		\$24,011,678	\$16,455,041	\$(7,556,637)	\$126,367	Increase in housekeeping contract
				\$(8,020,000)		Decrease in capital projects
				<u>\$(7,556,637)</u>		Total of Explanation of Biennial Change

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 3 Operate and Maintain the Texas State Cemetery and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
KEY 1	Number of School-age Tours Conducted at the Texas State Cemetery	0.00	0.00	350.00	350.00	350.00
Efficiency Measures:						
1	Cost Per Acre of Cemetery Grounds Care	0.00	16,132.00	16,173.00	16,195.00	16,204.00
Objects of Expense:						
1001	SALARIES AND WAGES	\$0	\$581,860	\$598,410	\$593,078	\$593,078
1002	OTHER PERSONNEL COSTS	\$0	\$20,598	\$30,678	\$30,756	\$30,756
2001	PROFESSIONAL FEES AND SERVICES	\$0	\$0	\$10,000	\$5,000	\$5,000
2002	FUELS AND LUBRICANTS	\$0	\$10,424	\$14,076	\$12,000	\$12,000
2003	CONSUMABLE SUPPLIES	\$0	\$2,500	\$2,500	\$10,000	\$10,000
2004	UTILITIES	\$0	\$1,404	\$1,404	\$5,980	\$5,980
2007	RENT - MACHINE AND OTHER	\$0	\$3,300	\$3,300	\$5,800	\$5,800
2009	OTHER OPERATING EXPENSE	\$0	\$162,206	\$281,924	\$228,639	\$228,639
5000	CAPITAL EXPENDITURES	\$0	\$52,700	\$247,300	\$125,000	\$0
TOTAL, OBJECT OF EXPENSE		\$0	\$834,992	\$1,189,592	\$1,016,253	\$891,253

Method of Financing:

3.A. Strategy Request

85th Regular Session, Agency Submission, Version 1
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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 3 Operate and Maintain the Texas State Cemetery and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1	General Revenue Fund	\$0	\$832,616	\$1,187,216	\$1,013,877	\$888,877
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$0	\$832,616	\$1,187,216	\$1,013,877	\$888,877
Method of Financing:						
666	Appropriated Receipts	\$0	\$2,376	\$2,376	\$2,376	\$2,376
SUBTOTAL, MOF (OTHER FUNDS)		\$0	\$2,376	\$2,376	\$2,376	\$2,376
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$1,016,253	\$891,253
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$0	\$834,992	\$1,189,592	\$1,016,253	\$891,253
FULL TIME EQUIVALENT POSITIONS:		0.0	8.5	8.5	8.5	8.5

STRATEGY DESCRIPTION AND JUSTIFICATION:

The State Preservation Board, in cooperation with the State Cemetery Committee, is mandated by statute (Texas Government Code, Chapter 2165.256) to govern and provide oversight, adopt rules and policies, and provide for the operation of the State Cemetery.

The State Cemetery Committee shall review names of state officials, and other persons who have made significant contributions to Texas history and culture, presented to the committee for consideration and make decisions regarding burial in the State Cemetery.

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds
 STRATEGY: 3 Operate and Maintain the Texas State Cemetery and Grounds

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

Number of deaths of Texans who are eligible for burial in the State Cemetery each year.

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9/7/2016 3:44:58PM

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds Service Categories:
 STRATEGY: 3 Operate and Maintain the Texas State Cemetery and Grounds Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

STRATEGY BIENNIAL TOTAL - ALL FUNDS		BIENNIAL CHANGE	EXPLANATION OF BIENNIAL CHANGE	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (Bl 2018 + Bl 2019)		\$ Amount	Explanation(s) of Amount (must specify MOEs and
\$2,024,584	\$1,907,506	\$(117,078)	\$5,886	2016 and 2017 budgeted amounts were transferred to SPB from TFC; \$12K decrease in overtime pay; two vacant positions not funded in 2018-2019; \$23K impact of 2.5% increase in 2016-2017
			\$10,236	\$6.7K increase in longevity; \$1.2K increase in other employees expenses for return to work employee
			\$(500)	Decrease in fuel prices
			\$15,000	Consumables budgeted in State Cemetery strategy; came out of Building Maintenance strategy in 2016 and
			\$9,152	Cost increases for telecommunications services
			\$5,000	Rental of computer equipment from Legislative Council
			\$13,148	Reimburse Building Maintenance strategy for project management and professional services
			\$(175,000)	Decrease in capital projects

3.A. Strategy Request
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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 1 Preserve and Maintain Buildings and Grounds
 STRATEGY: 3 Operate and Maintain the Texas State Cemetery and Grounds

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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\$(117,078) Total of Explanation of Biennial Change

3.A. Strategy Request

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Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 1 Manage Educational Program for State Capitol and Visitors Center Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
KEY 1	Number of School-age Tours Conducted at the Visitors Center	2,233.00	2,133.00	2,230.00	2,130.00	2,230.00
2	Number of Persons Participating in Capitol Tours	218,798.00	226,000.00	230,520.00	226,000.00	230,520.00
3	Number of Visitors to the Capitol Visitors Center	151,227.00	149,700.00	150,000.00	149,000.00	150,000.00
KEY 4	Number of School-Age Tours Conducted at the Capitol	2,234.00	2,130.00	2,230.00	2,130.00	2,230.00
Objects of Expense:						
1001	SALARIES AND WAGES	\$566,576	\$561,953	\$561,954	\$716,687	\$716,687
1002	OTHER PERSONNEL COSTS	\$15,395	\$19,652	\$19,652	\$24,090	\$24,090
2003	CONSUMABLE SUPPLIES	\$1,789	\$2,602	\$2,602	\$2,930	\$2,930
2005	TRAVEL	\$0	\$650	\$300	\$300	\$300
2009	OTHER OPERATING EXPENSE	\$5,476	\$3,243	\$3,943	\$5,568	\$5,228
TOTAL, OBJECT OF EXPENSE		\$589,236	\$588,100	\$588,451	\$749,575	\$749,235
Method of Financing:						
1	General Revenue Fund	\$589,236	\$588,100	\$588,451	\$749,575	\$749,235
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$589,236	\$588,100	\$588,451	\$749,575	\$749,235

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 1 Manage Educational Program for State Capitol and Visitors Center Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$749,575	\$749,235
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$589,236	\$588,100	\$588,451	\$749,575	\$749,235
FULL TIME EQUIVALENT POSITIONS:		22.3	25.3	25.0	26.0	26.0

STRATEGY DESCRIPTION AND JUSTIFICATION:

The State Preservation Board is authorized by statute (Texas Government Code, Chapter 443.013 and 443.026) to operate educational programs related to the 1857 General Land Office Building and the Capitol.

Approximately one million visitors come to the Capitol each year. The successful operation of the Capitol Visitors Center (CVC) and the Capitol Information and Guide Service will continue to be the centerpiece of the agency's educational programming related to the Capitol. The primary focus of the educational programs is Texas school children and Capitol visitors, but the agency provides a wealth of information for all of the public.

The staff of the Capitol Information and Guide Service provides comprehensive tours of the Capitol and Capitol Extension. Self-guided tours of the Capitol and grounds are also available via agency-created brochures available in Spanish, German, French, Italian, Russian, Chinese and Japanese. The agency began providing tours in FY 2013 of the restored Governor's Mansion.

The staff at the CVC provides tours of the 1857 General Land Office Building, which houses permanent exhibits and interactive media which detail the history of the Capitol from the original structure through the building restoration, as well as temporary exhibits relating to Texas history. The staff also develops educational materials for schools and the public. The requested funding for this strategy is essential to the continued success of the agency's educational programs.

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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 1 Manage Educational Program for State Capitol and Visitors Center Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

The agency's educational programs are impacted by several factors, primarily school budgets and the general economy. The Capitol and CVC are popular destinations for school field trips, especially during the spring months. As field trips are often lost to school budget cuts, the agency continues to work hard to provide an alternative means for school children to obtain an education on the Capitol. These efforts include producing curriculum guides, CD-ROM media and other resources available on the agency's website.

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

STRATEGY BIENNIAL TOTAL - ALL FUNDS		BIENNIAL CHANGE	EXPLANATION OF BIENNIAL CHANGE	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (Bl. 2018 + Bl. 2019)		\$ Amount	Explanation(s) of Amount (must specify MOEs and
\$1,176,551	\$1,498,810	\$322,259	\$309,467	Funding for one new FTE; \$25K impact of 2.5% increase in 2016-2017; restored \$51K reduction in 2016-2017 salaries; merits/promotions in 2016 and 2017
			\$8,876	See above; \$4.6K increase in longevity
			\$656	Increased cost of supplies
			\$(350)	Travel needs decreased for 2018
			\$3,610	Increase for furniture and equipment and repairs
			\$322,259	Total of Explanation of Biennial Change

3.A. Strategy Request
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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 2 Manage and Operate the Bob Bullock Texas State History Museum Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
	1 Number of Users of the Museum's Education Outreach Initiative Website	0.00	516,000.00	521,160.00	526,372.00	531,635.00
Explanatory/Input Measures:						
	1 Revenue Received from Museum Operations	5,628,399.00	5,577,076.00	5,493,074.00	5,877,722.00	6,099,656.00
KEY	2 Number of Visitors to the Museum	577,931.00	581,917.00	575,000.00	590,000.00	595,000.00
	3 Number of School Student Visits to the Museum	65,502.00	68,376.00	69,000.00	72,000.00	75,000.00
	4 Number of Distance Learning Participants	13,849.00	8,800.00	9,500.00	10,000.00	10,500.00
	5 Number of Museum Programs Conducted	412.00	375.00	380.00	380.00	380.00
	6 Number of Schools Using The Museum's Educational Programs	0.00	1,336.00	1,440.00	1,550.00	1,560.00
Objects of Expense:						
1001	SALARIES AND WAGES	\$1,015,084	\$779,004	\$1,189,235	\$1,155,237	\$1,136,043
1002	OTHER PERSONNEL COSTS	\$65,577	\$20,294	\$31,350	\$26,027	\$25,735
2001	PROFESSIONAL FEES AND SERVICES	\$899,894	\$400,074	\$922,071	\$0	\$0
2003	CONSUMABLE SUPPLIES	\$28,442	\$0	\$1,164	\$0	\$0
2004	UTILITIES	\$8,990	\$0	\$4,710	\$0	\$0
2005	TRAVEL	\$3,359	\$5,700	\$14,226	\$0	\$0

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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 2 Manage and Operate the Bob Bullock Texas State History Museum Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
2006	RENT - BUILDING	\$0	\$0	\$262	\$0	\$0
2007	RENT - MACHINE AND OTHER	\$40,264	\$5,000	\$23,593	\$0	\$0
2008	DEBT SERVICE	\$5,633,065	\$5,204,350	\$5,109,250	\$5,025,125	\$4,178,125
2009	OTHER OPERATING EXPENSE	\$465,358	\$195,800	\$223,235	\$60,000	\$60,000
5000	CAPITAL EXPENDITURES	\$115,037	\$1,461,000	\$74,725	\$0	\$0
TOTAL, OBJECT OF EXPENSE		\$8,275,070	\$8,071,222	\$7,593,821	\$6,266,389	\$5,399,903
Method of Financing:						
1	General Revenue Fund	\$8,275,070	\$8,071,222	\$7,593,821	\$6,266,389	\$5,399,903
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$8,275,070	\$8,071,222	\$7,593,821	\$6,266,389	\$5,399,903
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$6,266,389	\$5,399,903
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$8,275,070	\$8,071,222	\$7,593,821	\$6,266,389	\$5,399,903
FULL TIME EQUIVALENT POSITIONS:		10.9	10.7	13.5	21.5	21.5
STRATEGY DESCRIPTION AND JUSTIFICATION:						

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 2 Manage and Operate the Bob Bullock Texas State History Museum Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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The State Preservation Board is mandated by statute (Texas Government Code, Chapter 445.002) to govern and operate the Bullock Texas State History Museum.

The Museum has welcomed nearly 7 million visitors since opening April 21, 2001. The Museum is a dynamic educational institution which engages visitors in the exciting and unique history of Texas through media, interactive and immersion experiences, large format films, and long term and changing exhibits. The Museum's facilities, exhibits and programs are designed to attract and serve a diverse audience that includes local and regional visitors, tourists from within Texas and from outside the state, including families, organized school groups, senior citizens, and single adults.

This baseline funding request covers the bond debt service and insurance requirements payable under a lease agreement with the Texas Public Finance Authority (TPFA). If the amount appropriated for this bond debt service and insurance exceeds actual amounts due, any remaining funds are returned to General Revenue. Funding is also included for general operating expenses of the Museum.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

The State Preservation Board is proactive in managing and maintaining the Museum's physical facility and its equipment as an asset of the State under bond service. The efficient and skilled implementation of a comprehensive preventive maintenance program requires experienced and skilled technicians in multiple trades, and the agency works to retain and to attract these professionals in a competitive marketplace.

The Museum is open to the public seven days a week and year round, which requires that the building systems be in constant use. Building utilities and life safety and security systems, as well as other computer controlled equipment (e.g., the building's security system and the Metasys system, which controls the air conditioning/humidity system critical to artifacts on loan in the exhibits) are in the 16th year of life, and system hardware and software will require upgrades or replacement in the next several years. Opportunities for realizing greater energy efficiencies are also available, but will require new capital investment.

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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 2 Manage and Operate the Bob Bullock Texas State History Museum Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

STRATEGY BIENNIAL TOTAL - ALL FUNDS		BIENNIAL	EXPLANATION OF BIENNIAL CHANGE	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (Bl 2018 + Bl 2019)	CHANGE	\$ Amount	Explanation(s) of Amount (must specify MOEs and
\$15,665,043	\$11,666,292	\$(3,998,751)	\$323,041	UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request; funding for 10 new FTEs
			\$118	UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request; funding for 10 new FTEs
			\$(1,322,145)	UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request
			\$(1,164)	UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request
			\$(4,710)	UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 2 Manage Education Programs and Manage History Museum Service Categories:
 STRATEGY: 2 Manage and Operate the Bob Bullock Texas State History Museum Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
		\$15,665,043	\$11,666,292	\$(3,998,751)	\$(19,926)	UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request
				\$(262)		UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request
				\$(28,593)		UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request
				\$(1,110,350)		Decrease in debt service payments
				\$(299,035)		UB for Texas History Education Program shown in 2016-2017 base and not included in 2018-2019 base request
				\$(1,535,725)		Decrease in capital projects
				<u>\$(3,998,751)</u>		Total of Explanation of Biennial Change

3.A. Strategy Request

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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 3 Increase/Dedicate Agency Enterprise Proceeds to Education/Preservation Service Categories:
 STRATEGY: 1 Manage Events, Exhibits, Activities & Operate Profitable Enterprises Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
	1 Number of Capitol Events, Exhibits, & Activities Scheduled and Managed	770.00	475.00	770.00	475.00	770.00
Explanatory/Input Measures:						
	1 Revenue from Licensed Vendors in the Capitol	360,257.00	0.00	0.00	0.00	0.00
KEY	2 Net Income From the Capitol Gift Shops	379,300.00	165,000.00	145,000.00	275,000.00	300,000.00
	3 Percent Change in Revenues	37.77 %	0.00 %	0.00 %	0.00 %	0.00 %
KEY	4 Income Received from Parking Operations	0.00	0.00	0.00	0.00	0.00
Objects of Expense:						
	1001 SALARIES AND WAGES	\$57,875	\$57,319	\$57,319	\$63,546	\$63,546
	1002 OTHER PERSONNEL COSTS	\$1,889	\$2,574	\$2,574	\$2,873	\$2,873
	2006 RENT - BUILDING	\$120	\$120	\$120	\$120	\$120
	2009 OTHER OPERATING EXPENSE	\$579	\$0	\$0	\$0	\$0
	TOTAL, OBJECT OF EXPENSE	\$60,463	\$60,013	\$60,013	\$66,539	\$66,539
Method of Financing:						
	1 General Revenue Fund	\$58,643	\$60,013	\$60,013	\$66,539	\$66,539
	SUBTOTAL, MOF (GENERAL REVENUE FUNDS)	\$58,643	\$60,013	\$60,013	\$66,539	\$66,539

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809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 3 Increase/Dedicate Agency Enterprise Proceeds to Education/Preservation
 STRATEGY: 1 Manage Events, Exhibits, Activities & Operate Profitable Enterprises

Service Categories:
 Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Method of Financing:						
666	Appropriated Receipts	\$1,820	\$0	\$0	\$0	\$0
SUBTOTAL, MOF (OTHER FUNDS)		\$1,820	\$0	\$0	\$0	\$0
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$66,539	\$66,539
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$60,463	\$60,013	\$60,013	\$66,539	\$66,539
FULL TIME EQUIVALENT POSITIONS:		1.0	1.0	1.0	1.0	1.0
STRATEGY DESCRIPTION AND JUSTIFICATION:						

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 3 Increase/Dedicate Agency Enterprise Proceeds to Education/Preservation Service Categories:
 STRATEGY: 1 Manage Events, Exhibits, Activities & Operate Profitable Enterprises Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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The State Preservation Board is responsible for coordinating all public events, exhibits, or activities which will take place in the Capitol or on its grounds as referenced in statute (Texas Government Code, Chapter 443.019).

The agency receives event requests from groups or individuals which seek permission to use the building for a public purpose. The agency then works with the requestor to coordinate and oversee the event, while protecting the state's assets.

The State Preservation Board also manages several enterprise activities as authorized by statute (Texas Government Code, Chapter 443.013). Currently, the agency receives lease revenue from private contracts for the cafeteria, ATM machine, cellular carrier space, and the press area. The agency operates two gift shops (not including the Museum store), one in the Capitol Extension and one in the Capitol Visitors Center, and a shipping/receiving warehouse (in the Visitors Parking Garage). The agency also operates the Capitol Visitors Parking Garage (Texas Government Code, 443.0151) and the parking meters located in the Capitol Complex (Texas Government Code, 443.015).

All of these enterprise activities are self-supporting and require no appropriations of General Revenue. All net funds received from the agency's enterprise activities are credited to the Capitol Fund and are used for the enterprise itself, for the benefit of the buildings, or for educational programming.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

The agency's ability to effectively manage exhibits, events, and activities in the buildings and on the grounds is greatly affected by the Legislative Session and current local, state, national, and world events. The Legislative Session brings a higher number of events and exhibits which increases demand on the resources of the agency. Current events of public interest increase the demand for the use of the Capitol for press conferences, rallies, demonstrations, and displays. Available space, facilities and support personnel factor into the agency's ability to accommodate a public event or exhibit at the Capitol. The Board's public event and exhibit rules are focused on preserving the Capitol while offering the building and grounds as a venue for events and exhibits that serve a public purpose.

The general economy plays an important role in the agency's enterprise operations. The gift shop and lessee revenues are directly impacted by the health of the economy. These revenues are also directly impacted by the Legislative Session. Income realized from all of the agency's enterprises increases when the Legislature is in session. Also, revenues tend to be higher in the spring and summer which is due primarily to the increase in the number of school groups and tourists visiting the Capitol.

809 Preservation Board

GOAL: 1 Manage Capitol and Other Buildings/Grounds and Promote Texas History
 OBJECTIVE: 3 Increase/Dedicate Agency Enterprise Proceeds to Education/Preservation
 STRATEGY: 1 Manage Events, Exhibits, Activities & Operate Profitable Enterprises

Service Categories:
 Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		BIENNIAL CHANGE	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (BL 2018 + BL 2019)		\$ Amount	Explanation(s) of Amount (must specify MOFs and
\$120,026	\$133,078	\$13,052	\$12,454	\$2.9K impact of 2.5% increase in 2016-2017; restore \$7.5K reduction in 2016-2017 salaries; merits/promotions in 2016 and 2017
			\$598	See above; \$480 increase in longevity
			\$13,052	Total of Explanation of Biennial Change

3.A. Strategy Request

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809 Preservation Board

GOAL: 2 Indirect Administration
OBJECTIVE: 1 Indirect Administration
STRATEGY: 1 Indirect Administration

Service Categories:
Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Objects of Expense:						
1001	SALARIES AND WAGES	\$1,178,991	\$1,184,946	\$1,184,947	\$1,376,783	\$1,376,783
1002	OTHER PERSONNEL COSTS	\$33,702	\$77,802	\$77,802	\$82,032	\$82,032
2001	PROFESSIONAL FEES AND SERVICES	\$7,733	\$12,000	\$12,100	\$8,100	\$8,100
2003	CONSUMABLE SUPPLIES	\$9,877	\$9,000	\$9,000	\$9,000	\$9,000
2004	UTILITIES	\$15,739	\$15,900	\$15,900	\$27,650	\$27,650
2005	TRAVEL	\$4,321	\$3,650	\$3,650	\$4,950	\$4,950
2006	RENT - BUILDING	\$682	\$940	\$940	\$800	\$800
2007	RENT - MACHINE AND OTHER	\$18,637	\$20,000	\$20,000	\$35,000	\$35,000
2009	OTHER OPERATING EXPENSE	\$96,003	\$57,650	\$57,650	\$108,475	\$124,675
5000	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0
TOTAL, OBJECT OF EXPENSE		\$1,365,685	\$1,381,888	\$1,381,989	\$1,652,790	\$1,668,990
Method of Financing:						
1	General Revenue Fund	\$1,365,685	\$1,381,888	\$1,381,989	\$1,652,790	\$1,668,990
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$1,365,685	\$1,381,888	\$1,381,989	\$1,652,790	\$1,668,990

809 Preservation Board

GOAL: 2 Indirect Administration
 OBJECTIVE: 1 Indirect Administration
 STRATEGY: 1 Indirect Administration

Service Categories:

Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$1,652,790	\$1,668,990
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$1,365,685	\$1,381,888	\$1,381,989	\$1,652,790	\$1,668,990
FULL TIME EQUIVALENT POSITIONS:		18.3	19.0	20.0	20.0	20.0

STRATEGY DESCRIPTION AND JUSTIFICATION:

The agency must provide a support structure to carry out each of the strategies identified in the strategic plan. The Indirect Administration strategy is used to pay salaries of staff whose functions relate and provide vital support to all strategies of the agency. These positions include the Executive Director, Director of Administration, Director of Information Resources, Chief Financial Officer, Internal Auditor, Staff Attorney, Human Resources Manager, purchasing, staff services and accounting staff, and administrative support personnel. The indirect strategy is also used to pay for office equipment and supplies, and other expenditures not directly related to any one strategy.

The funding is necessary for the agency to provide a solid base of administrative support so that the strategic functions of the agency can be carried out in the most effective and efficient manner. The State Preservation Board is a customer services oriented agency, and a solid administrative support department allows front-line staff to focus their efforts on providing services directly to our customers.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

The general economy can affect this strategy as with any other. Costs for general office equipment and supplies have shown a steady rise. Staff turnover is also an issue which adversely affects the operational department in which it is occurring, and also puts an added strain on human resources and payroll staff. Advances in technology as well as the standardization of additional administrative procedures are important for the continuation of the efficient use of administrative resources.

809 Preservation Board

GOAL: 2 Indirect Administration
 OBJECTIVE: 1 Indirect Administration
 STRATEGY: 1 Indirect Administration

Service Categories:
 Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		<u>BIENNIAL</u>	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
<u>Base Spending (Est 2016 + Bud 2017)</u>	<u>Baseline Request (Bl 2018 + Bl 2019)</u>	<u>CHANGE</u>	<u>\$ Amount</u>	<u>Explanation(s) of Amount (must specify MOEs and</u>
\$2,763,877	\$3,321,780	\$557,903	\$383,673	Funding for two new FTEs; \$54K impact of 2.5% increase in 2016 and 2017; restore \$84K reduction in 2016-2017 salaries; merits/promotions in 2016 and
			\$8,460	See above; \$8.2K increase in longevity
			\$(7,900)	Decrease in computer programming services
			\$23,500	Increased cost for telecommunications services
			\$2,600	Additional travel for ED and professional development
			\$(280)	Number of parking spaces rented in state garage
			\$30,000	Increase in contract with Legislative Council for rental of computer equipment
			\$117,850	Increase in postage, telephone services, SORM assessments
			\$557,903	Total of Explanation of Biennial Change

SUMMARY TOTALS:

OBJECTS OF EXPENSE:	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457
METHODS OF FINANCE (INCLUDING RIDERS):				\$22,584,189	\$13,109,457
METHODS OF FINANCE (EXCLUDING RIDERS):	\$14,689,969	\$24,638,377	\$21,764,193	\$22,584,189	\$13,109,457
FULL TIME EQUIVALENT POSITIONS:	97.1	112.0	120.0	130.0	130.0

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3.B. Rider Revisions and Additions Request

Agency Code: 809	Agency Name: STATE PRESERVATION BOARD	Prepared By: CYNTHIA PROVINE	Date: September 07, 2016	Request Level: BASELINE
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Current Rider Number	Page Number in 2016-17 GAA	Proposed Rider Language
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2

I-79

Capital Budget. None of the funds appropriated above may be expended for capital budget items except as listed below. The amounts shown above shall be expended only for the purposes shown and are not available for expenditure for other purposes.

	FY 201618	FY 201719
a. Repair or Rehabilitation of Buildings and Facilities		
(1) WAI Project Conversion and Theater Renovation	\$ 1,500,000	
(1) Capitol, Capitol Visitor Center and State History Museum Repair and Preservation Projects	\$ 8,180,000 <u>8,600,000</u>	<u>UB</u>
(2) <u>State Cemetery Website Upgrade</u>	<u>125,000</u>	<u>UB</u>
Total Capital Budget	<u>\$ 8,725,000</u>	
Method of Financing (Capital Budget)		
General Revenue Fund	<u>\$ 8,725,000</u>	UB
Total Method of Financing	<u>\$ 8,725,000</u>	UB

3

I-79

Appropriation: Debt Service for Construction of State History Museum. Included in the amounts appropriated above out of the General Revenue Fund for Strategy A.2.2., Manage State History Museum, the amounts of ~~\$5,204,350~~ 5,025,125 for fiscal year 201618 and ~~\$5,109,250~~ 4,178,125 for fiscal year 201719 are to be used for lease payments to the Texas Public Finance Authority for debt service payments on the revenue bonds or other revenue obligations issued to construct the State History Museum, and the amounts of \$60,000 in each fiscal year of the biennium are to be used for insurance payments as required by the Texas Public Finance Authority.

This rider is revised to reflect appropriate fiscal years and amounts.

**3.B. Rider Revisions and Additions Request
(continued)**

- 4 I-79 **Unexpended Balances: Between Fiscal Years.** Any unexpended balances as of August 31, ~~2016~~18, from the appropriations made above are hereby appropriated to the State Preservation Board for the same purpose for the fiscal year beginning September 1, ~~2016~~18.
- This rider is revised to reflect appropriate fiscal years. By allowing the carry-forward of funds within the biennium, the agency is given more flexibility in budgeting for the seasonal nature of the budget cycle due to the legislative session occurring in odd-numbered years.*
- 5 I-79 **Unexpended Balances: Texas History Education Program.** There is hereby appropriated to the State Preservation Board any unexpended and unobligated balances remaining as of August 31, 2017 (estimated to be \$1.4 million) from appropriations made included in the amounts appropriated above in Strategy A.2.2., Manage State History Museum, are unexpended and unobligated balances remaining as of August 31, 2015 (estimated to be \$0 in General Revenue for the biennium beginning September 1, 2015 for the sole purpose of developing an education and outreach program, including the development of online resources and tools, highlighting Texas history and government. The appropriation described herein, notwithstanding Article IX, section 14.01, Appropriation Transfers, is not available for other purposes.
- Any unexpended and unobligated balances out of the appropriations made herein remaining as of August 31, ~~2016~~18 are appropriated to the State Preservation Board for the fiscal year beginning September 1, ~~2016~~18 for the same purpose.
- This rider is revised to reflect appropriate fiscal years and amounts.*
- 6 I-79, I-80 ~~**African American Texans Memorial Monument.** Included in amounts appropriated above to the State Preservation Board in Strategy A.1.2., Building Maintenance, is \$1,500,000 in General Revenue in fiscal year 2016 for the establishment of the African American Texans Memorial Monument on the State Capitol grounds for the 2016-17 biennium. Any unexpended and unobligated balances of these funds remaining as of August 31, 2016 are appropriated to the State Preservation Board for the fiscal year beginning September 1, 2016 for the same purpose.~~
- This rider is no longer necessary as the funds will have been fully expended.*
- 701 Article I **Unexpended Balances: Capital Budget.** There is hereby appropriated to the State Preservation Board any unexpended and unobligated balances remaining as of August 31, 2017 (estimated to be \$500,000) from appropriations made for Capitol, Capitol Visitor Center and State History Museum Repair and Preservation Projects and the State Cemetery Plaza Project. A total of \$15,000,000 was made to the agency (an additional \$300,000 was transferred from Texas Facilities Commission) during the 2016-2017 biennium; however, the agency may not complete the projects before August 31, 2017 and unspent balances may remain.

Agency 809

Agency name: Preservation Board

Category Code / Category Name

Project Sequence/Project Id/

OOE / TOF / MOF CODE

Est 2016

Bud 2017

BL 2018

BL 2019

5003 Repair or Rehabilitation of Buildings and Facilities

1/1 Capitol, Capitol Visitors Center, and State
 History Museum Repair and Preservation Projects

OBJECTS OF EXPENSE

Capital

General	5000	CAPITAL EXPENDITURES		\$8,103,700	\$6,896,300	\$8,600,000	\$0
		Capital Subtotal OOE, Project	1	\$8,103,700	\$6,896,300	\$8,600,000	\$0
		Subtotal OOE, Project	1	\$8,103,700	\$6,896,300	\$8,600,000	\$0

TYPE OF FINANCING

Capital

General	CA	1	General Revenue Fund	\$8,103,700	\$6,896,300	\$8,600,000	\$0
			Capital Subtotal TOF, Project	\$8,103,700	\$6,896,300	\$8,600,000	\$0
			Informational				
General	CA	1	General Revenue Fund	\$0	\$0	\$0	\$0
			Informational Subtotal TOF, Project	\$0	\$0	\$0	\$0
			Subtotal TOF, Project	\$8,103,700	\$6,896,300	\$8,600,000	\$0

2/2 IMAX Projector Conversion

OBJECTS OF EXPENSE

Capital

General	5000	CAPITAL EXPENDITURES		\$1,455,000	\$45,000	\$0	\$0
		Capital Subtotal OOE, Project	2	\$1,455,000	\$45,000	\$0	\$0
		Subtotal OOE, Project	2	\$1,455,000	\$45,000	\$0	\$0

5.A. Capital Budget Project Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **9/7/2016**
 TIME : **4:11:08PM**

Agency	809	Agency name: Preservation Board						
Category Code / Category Name								
<i>Project Sequence/Project Id/</i>								
OOE / TOF / MOF CODE		Est 2016	Bud 2017	BL 2018	BL 2019			
TYPE OF FINANCING								
<u>Capital</u>								
General CA	1	General Revenue Fund	\$1,455,000	\$45,000	\$0	\$0		
Capital Subtotal TOF, Project		2	\$1,455,000	\$45,000	\$0	\$0		
<u>Informational</u>								
General CA	1	General Revenue Fund	\$0	\$0	\$0	\$0		
Informational Subtotal TOF, Project		2	\$0	\$0	\$0	\$0		
Subtotal TOF, Project		2	\$1,455,000	\$45,000	\$0	\$0		
<i>3/3 Maintenance of Historic Property at the Texas State Cemetery</i>								
OBJECTS OF EXPENSE								
<u>Capital</u>								
General	5000	CAPITAL EXPENDITURES	\$52,700	\$247,300	\$0	\$0		
Capital Subtotal OOE, Project		3	\$52,700	\$247,300	\$0	\$0		
Subtotal OOE, Project		3	\$52,700	\$247,300	\$0	\$0		
TYPE OF FINANCING								
<u>Capital</u>								
General CA	1	General Revenue Fund	\$52,700	\$247,300	\$0	\$0		
Capital Subtotal TOF, Project		3	\$52,700	\$247,300	\$0	\$0		
Subtotal TOF, Project		3	\$52,700	\$247,300	\$0	\$0		

Agency 809

Agency name: Preservation Board

Category Code / Category Name

Project Sequence/Project Id/

OOE / TOF / MOF CODE

Est 2016

Bud 2017

BL 2018

BL 2019

Capital Subtotal, Category 5003

\$9,611,400

\$7,188,600

\$8,600,000

\$0

Informational Subtotal, 5003

\$0

\$0

\$0

\$0

Total, Category 5003

\$9,611,400

\$7,188,600

\$8,600,000

\$0

5005 Acquisition of Information Resource Technologies

4/4 State Cemetery Website Upgrade

OBJECTS OF EXPENSE

Capital

General 5000 CAPITAL EXPENDITURES

\$0

\$0

\$125,000

\$0

Capital Subtotal OOE, Project 4

\$0

\$0

\$125,000

\$0

Subtotal OOE, Project 4

\$0

\$0

\$125,000

\$0

TYPE OF FINANCING

Capital

General CA 1 General Revenue Fund

\$0

\$0

\$125,000

\$0

Capital Subtotal TOF, Project 4

\$0

\$0

\$125,000

\$0

Subtotal TOF, Project 4

\$0

\$0

\$125,000

\$0

Capital Subtotal, Category 5005

\$0

\$0

\$125,000

\$0

Informational Subtotal, 5005

\$0

\$0

\$0

\$0

Total, Category 5005

\$0

\$0

\$125,000

\$0

AGENCY TOTAL -CAPITAL

\$9,611,400

\$7,188,600

\$8,725,000

\$0

AGENCY TOTAL -INFORMATIONAL

\$0

\$0

\$0

\$0

AGENCY TOTAL

\$9,611,400

\$7,188,600

\$8,725,000

\$0

Agency	809	Agency name:	Preservation Board		
Category Code / Category Name					
Project Sequence/Project Id/					
OOE / TOF / MOF CODE		Est 2016	Bud 2017	BL 2018	BL 2019
METHOD OF FINANCING:					
<u>Capital</u>					
General	1 General Revenue Fund	\$9,611,400	\$7,188,600	\$8,725,000	\$0
Total, Method of Financing-Capital		\$9,611,400	\$7,188,600	\$8,725,000	\$0
<u>Informational</u>					
General	1 General Revenue Fund	\$0	\$0	\$0	\$0
Total, Method of Financing-Informational		\$0	\$0	\$0	\$0
Total, Method of Financing		\$9,611,400	\$7,188,600	\$8,725,000	\$0
TYPE OF FINANCING:					
<u>Capital</u>					
General CA	CURRENT APPROPRIATIONS	\$9,611,400	\$7,188,600	\$8,725,000	\$0
Total, Type of Financing-Capital		\$9,611,400	\$7,188,600	\$8,725,000	\$0
<u>Informational</u>					
General CA	CURRENT APPROPRIATIONS	\$0	\$0	\$0	\$0
Total, Type of Financing-Informational		\$0	\$0	\$0	\$0
Total, Type of Financing		\$9,611,400	\$7,188,600	\$8,725,000	\$0

5.B. Capital Budget Project Information
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 9/7/2016
 TIME: 4:16:21PM

Agency Code:	809	Agency name:	Preservation Board
Category Number:	5005	Category Name:	ACQUISITN INFO RES TECH.
Project number:	4	Project Name:	State Cemetery Website Upgrade

PROJECT DESCRIPTION

General Information

Update and upgrade the State Cemetery website including architecture, mobile compatibility, mapping, audio and video functionality, social media integration, editing, a more robust administrative function, and compliance with ADA and other regulatory authorities. Website enhancements will provide citizens with current information about the operations of the Cemetery, scheduling of tours, and gallery space exhibits.

Number of Units / Average Unit Cost	N/A						
Estimated Completion Date	August 31, 2018						
Additional Capital Expenditure Amounts Required	<table border="0"> <tr> <td></td> <td>2020</td> <td>2021</td> </tr> <tr> <td></td> <td align="right">0</td> <td align="right">0</td> </tr> </table>		2020	2021		0	0
	2020	2021					
	0	0					
Type of Financing	CA CURRENT APPROPRIATIONS						
Projected Useful Life	7-8 years						
Estimated/Actual Project Cost	\$0						
Length of Financing/ Lease Period	N/A						

ESTIMATED/ACTUAL DEBT OBLIGATION PAYMENTS

2018	2019	2020	2021	Total over project life
0	0	0	0	0

REVENUE GENERATION / COST SAVINGS

<u>REVENUE</u>	<u>COST</u>	<u>FLAG</u>	<u>MOF CODE</u>	<u>AVERAGE AMOUNT</u>
-----------------------	--------------------	--------------------	------------------------	------------------------------

Explanation: Update and upgrade the State Cemetery website including architecture, mobile compatibility, mapping, audio and video functionality, social media integration, editing, a more robust administrative function, and compliance with ADA and other regulatory authorities. Website enhancements will provide citizens with current information about the operations of the Cemetery, scheduling of tours, and gallery space exhibits.

Project Location: Texas State Cemetery website

Beneficiaries: Visitors to the Texas State Cemetery; families of those buried at the Texas State Cemetery; citizens of Texas.

Frequency of Use and External Factors Affecting Use:

Daily

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Agency 809 Agency Preservation Board

Category Code/Name

Project Sequence/Project Id/Name

Goal/Obj/Str	Strategy Name	Est 2016	Bud 2017	BL 2018	BL 2019
5003 Repair or Rehabilitation of Buildings and Facilities					
<i>1/1 Capitol, CVC, TSHM Projects</i>					
GENERAL BUDGET					
Capital	1-1-2 BUILDING MAINTENANCE	8,103,700	6,896,300	\$8,600,000	\$0
	TOTAL, PROJECT	\$8,103,700	\$6,896,300	\$8,600,000	\$0
<i>2/2 IMAX Projector Conversion</i>					
GENERAL BUDGET					
Capital	1-2-2 MANAGE STATE HISTORY MUSEUM	1,455,000	45,000	0	0
	TOTAL, PROJECT	\$1,455,000	\$45,000	\$0	\$0
<i>3/3 Cemetery Maintenance</i>					
GENERAL BUDGET					
Capital	1-1-3 STATE CEMETERY	52,700	247,300	0	0
	TOTAL, PROJECT	\$52,700	\$247,300	\$0	\$0
5005 Acquisition of Information Resource Technologies					
<i>4/4 State Cemetery Website Upgrade</i>					
GENERAL BUDGET					
Capital	1-1-3 STATE CEMETERY	0	0	125,000	0
	TOTAL, PROJECT	\$0	\$0	\$125,000	\$0

5.C. Capital Budget Allocation to Strategies (Baseline)
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 9/7/2016
 TIME: 4:19:SSPM

Agency 809 Agency Preservation Board

Category Code/Name

Project Sequence/Project Id/Name

Goal/Obj/Str	Strategy Name	Est 2016	Bud 2017	BL 2018	BL 2019
	TOTAL CAPITAL, ALL PROJECTS	\$9,611,400	\$7,188,600	\$8,725,000	\$0
	TOTAL INFORMATIONAL, ALL PROJECTS				
	TOTAL, ALL PROJECTS	\$9,611,400	\$7,188,600	\$8,725,000	\$0

809 Preservation Board

Category Code/Name

Project Sequence/Name

Goal/Obj/Str Strategy Name

Est 2016

Bud 2017

BL 2018

BL 2019

5003 Repair or Rehabilitation of Buildings and Facilities

1 Capitol, CVC, TSHM Projects

OOE

Capital

1-1-2 BUILDING MAINTENANCE

General Budget

5000 CAPITAL EXPENDITURES

8,103,700

6,896,300

8,600,000

0

TOTAL, OOE's

\$8,103,700

\$6,896,300

8,600,000

0

MOF

GENERAL REVENUE FUNDS

Capital

1-1-2 BUILDING MAINTENANCE

General Budget

1 General Revenue Fund

8,103,700

6,896,300

8,600,000

0

TOTAL, GENERAL REVENUE FUNDS

\$8,103,700

\$6,896,300

8,600,000

0

TOTAL, MOF's

\$8,103,700

\$6,896,300

8,600,000

0

5.E. Capital Budget Project-OOE and MOF Detail by Strategy
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 4:23:18PM

809 Preservation Board

Category Code/Name

Project Sequence/Name

Goal/Obj/Str Strategy Name	Est 2016	Bud 2017	BL 2018	BL 2019
2 IMAX Projector Conversion				
OOE				
Capital				
1-2-2 MANAGE STATE HISTORY MUSEUM				
<u>General Budget</u>				
5000 CAPITAL EXPENDITURES	1,455,000	45,000	0	0
TOTAL, OOE's	\$1,455,000	\$45,000	0	0
MOF				
GENERAL REVENUE FUNDS				
Capital				
1-2-2 MANAGE STATE HISTORY MUSEUM				
<u>General Budget</u>				
1 General Revenue Fund	1,455,000	45,000	0	0
TOTAL, GENERAL REVENUE FUNDS	\$1,455,000	\$45,000	0	0
TOTAL, MOF's	\$1,455,000	\$45,000	0	0

809 Preservation Board

Category Code/Name

Project Sequence/Name

Goal/Obj/Str Strategy Name	Est 2016	Bud 2017	BL 2018	BL 2019
3 Cemetery Maintenance				
OOE				
Capital				
1-1-3 STATE CEMETERY				
<u>General Budget</u>				
5000 CAPITAL EXPENDITURES	52,700	247,300	0	0
TOTAL, OOE's	\$52,700	\$247,300	0	0
MOF				
GENERAL REVENUE FUNDS				
Capital				
1-1-3 STATE CEMETERY				
<u>General Budget</u>				
1 General Revenue Fund	52,700	247,300	0	0
TOTAL, GENERAL REVENUE FUNDS	\$52,700	\$247,300	0	0
TOTAL, MOF's	\$52,700	\$247,300	0	0

5005 Acquisition of Information Resource Technologies

5.E. Capital Budget Project-OOE and MOF Detail by Strategy
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

9/7/2016 4:23:18PM

809 Preservation Board

Category Code/Name

Project Sequence/Name

Goal/Obj/Str Strategy Name	Est 2016	Bud 2017	BL 2018	BL 2019
4 State Cemetery Website Upgrade				
OOE				
Capital				
1-1-3 STATE CEMETERY				
<u>General Budget</u>				
5000 CAPITAL EXPENDITURES	0	0	125,000	0
TOTAL, OOE's	\$0	\$0	125,000	0
MOF				
GENERAL REVENUE FUNDS				
Capital				
1-1-3 STATE CEMETERY				
<u>General Budget</u>				
1 General Revenue Fund	0	0	125,000	0
TOTAL, GENERAL REVENUE FUNDS	\$0	\$0	125,000	0
TOTAL, MOF's	\$0	\$0	125,000	0

809 Preservation Board

		Est 2016	Bud 2017	BL 2018	BL 2019
CAPITAL					
<u>General Budget</u>					
GENERAL REVENUE FUNDS					
	TOTAL, GENERAL BUDGET	\$9,611,400	\$7,188,600	8,725,000	0
		9,611,400	7,188,600	8,725,000	0
	TOTAL, ALL PROJECTS	\$9,611,400	\$7,188,600	8,725,000	0

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6.A. Historically Underutilized Business Supporting Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

Date: **9/7/2016**
 Time: **4:25:56PM**

Agency Code: **809** Agency: **Preservation Board**

COMPARISON TO STATEWIDE HUB PROCUREMENT GOALS

A. Fiscal Year 2014 - 2015 HUB Expenditure Information

Statewide HUB Goals	Procurement Category	% Goal	HUB Expenditures FY 2014			Total Expenditures FY 2014		HUB Expenditures FY 2015			Total Expenditures FY 2015
			% Actual	Diff	Actual \$	% Goal	% Actual	Diff	Actual \$		
11.2%	Heavy Construction	0.0 %	0.0%	0.0%	\$0	\$0	0.0 %	0.0%	0.0%	\$0	\$0
21.1%	Building Construction	17.2 %	20.6%	3.4%	\$187,843	\$910,767	17.2 %	10.7%	-6.5%	\$21,035	\$196,943
32.9%	Special Trade	18.1 %	15.3%	-2.8%	\$225,484	\$1,472,175	18.1 %	20.5%	2.4%	\$608,281	\$2,966,962
23.7%	Professional Services	18.3 %	63.9%	45.6%	\$121,757	\$190,573	18.3 %	32.8%	14.5%	\$46,948	\$142,943
26.0%	Other Services	22.7 %	2.4%	-20.3%	\$81,113	\$3,320,238	22.7 %	1.8%	-20.9%	\$65,356	\$3,708,588
21.1%	Commodities	15.4 %	6.5%	-8.9%	\$200,602	\$3,078,884	15.4 %	8.0%	-7.4%	\$345,362	\$4,307,977
	Total Expenditures		9.1%		\$816,799	\$8,972,637		9.6%		\$1,086,982	\$11,323,413

B. Assessment of Fiscal Year 2014 - 2015 Efforts to Meet HUB Procurement Goals

Attainment:

The agency attained or exceeded one of five, or 20%, of the applicable statewide HUB procurement goals in FY 2014.

The agency attained or exceeded one of five, or 20%, of the applicable statewide HUB procurement goals in FY 2015.

Applicability:

The "Heavy Construction" category was not applicable to agency operations in either FY 2014 or FY 2015 since the agency did not have any expenditures related to heavy construction.

Factors Affecting Attainment:

The majority of HUB reportable agency funds are spent on competitively bid projects or the purchase of specialized goods and services. The agency requested competitive bids on 58 projects in FY14-FY15. Of the over 3700 HUBs solicited for competitive bids, only 1% responded with a bid. As a result of the unique mission of the State Preservation Board, the agency contracts directly with vendors for many highly specialized goods and services where the HUB vendor base is very limited or non-existent. One example is the leasing and ongoing maintenance of the IMAX® projection system at the Bullock Texas State History Museum. Another example from Museum operations is leasing of traveling exhibits for display in the temporary exhibit area. An additional challenge for the agency HUB program is the purchase of products for resale in the Capitol and Museum Gift Shops. Typically, these items are unique products available from one vendor or are products that are mass-produced and available at the best price from large, national suppliers. The agency must choose resale products that satisfy the needs of our visitors, while providing the most profitable return for this self-funding enterprise.

6.A. Historically Underutilized Business Supporting Schedule
85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

Date: **9/7/2016**
Time: **4:25:56PM**

Agency Code: **809** Agency: **Preservation Board**

"Good-Faith" Efforts:

In FY 2014 - 2015, conducted 383 individual transactions with HUB vendors. The represents 10% of agency contracts awarded (non-resale).
Conduct one-on-one specialized forums with HUBs and procurement staff on a continual basis to provide vendors with a better understanding of how to do business with the agency.
Invite HUB vendors to promote their products and services to purchasing staff and agency end-users.
Actively participate in HUB forums sponsored by other state agencies.
Work with currently used HUB vendors to facilitate re-certification.
Post HUB program and bid opportunity information on the Agency's web site.
Attend all pre-bid meetings and give instruction on successful completion of the HUB Subcontracting Plan.
Maintain positive working relationships with current agency HUB vendors.
Provide monthly HUB reports to agency management regarding HUB participation.

6.B. Current Biennium Onetime Expenditure Schedule

Agency Code:	Agency Name:	Prepared By:	Date:	
809	STATE PRESERVATION BOARD	CYNTHIA PROVINE	09/07/2016	
Item	2016-17 Est/Bud		2018-19 Baseline Request	
	Amount	MOF	Amount	MOF
IMAX Projector Conversion and Theater Renovation A.2.2. State History Museum	\$1,500,000	1	\$0	
Texas History Education Program (a) A.2.2. State History Museum	\$2,812,859	1	UB	1
African American Texans Monument (c) A.1.2. Building Maintenance	\$1,500,000	1	\$0	
State Cemetery Capital Projects (b) A.1.3. State Cemetery	\$300,000	1	\$125,000	1
Volunteer Firemen Monument (c) A.1.2. Building Maintenance	\$95,000	1	\$0	
	\$6,207,859		\$125,000	

- (a) \$5,000,000 was appropriated for the Texas History Education Program in the FY 2014 - FY 2015 biennium. A rider requests authority to move the unexpended balances forward to FY 2018-FY 2019. No funding for this project is requested in the FY 2018-FY 2019 base request.
- (b) \$125,000 of the \$300,000 appropriated for the State Cemetery in FY2016-2017 is reallocated in the FY 2018-FY2019 base request for the State Cemetery Website Upgrade project.
- (c) These projects are considered one-time in nature and are not included in the base request for FY 2018 - FY 2019.

6.B. Current Biennium One-time Expenditure Schedule
Part 1 - Strategy Allocation 2016-17 Biennium

Agency Code: 809	Agency Name: STATE PRESERVATION BOARD	Prepared By: CYNTHIA PROVINE	Date 09/07/2016		
PROJECT ITEM: IMAX Projector Conversion & Theater Renovation					
ALLOCATION TO STRATEGY: A.2.2. State History Museum					
Code	Strategy Allocation	Estimated 2016	Budgeted 2017	Requested 2018	Requested 2019
5000	Objects of Expense: Capital Expenditures	1,455,000	45,000	0	0
	Total, Objects of Expense	\$1,455,000	\$45,000	\$0	\$0
1	Method of Financing: General Revenue	\$1,455,000	\$45,000	\$0	\$0
	Total, Method of Financing	\$1,455,000	\$45,000	\$0	\$0
Description of Item for 2016-17					
Conversion to laser digital projector at the Texas State History Museum IMAX Theater and renovation of IMAX theater.					

6.B. Current Biennium One-time Expenditure Schedule
Part 1 - Strategy Allocation 2016-17 Biennium

Agency Code: 809	Agency Name: STATE PRESERVATION BOARD	Prepared By: CYNTHIA PROVINE	Date 09/07/2016		
PROJECT ITEM: State Cemetery Building Repairs and Plaze Repurposing					
ALLOCATION TO STRATEGY: A.1.3. State Cemetery					
Code	Strategy Allocation	Estimated 2016	Budgeted 2017	Requested 2018	Requested 2019
5000	Objects of Expense: Capital Expenditures	52,700	247,300	125,000	0
	Total, Objects of Expense	\$52,700	\$247,300	\$125,000	\$0
1	Method of Financing: General Revenue	\$52,700	\$247,300	\$125,000	\$0
	Total, Method of Financing	\$52,700	\$247,300	\$125,000	\$0

Description of Item for 2016-17

State Cemetery building repairs and plaze repurposing.
\$125,000 of the \$300,000 appropriated for the State Cemetery for FY 2016-FY 2017 is reallocated in the FY 2018-FY 2019 base request for the State Cemetery Website Upgrade project.

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6.H. Estimated Total of All Agency Funds Outside the GAA Bill Pattern
STATE PRESERVATION BOARD

ESTIMATED GRAND TOTAL OF AGENCY FUNDS OUTSIDE THE 2016-2017 GAA BILL PATTERN	\$	22,062,584
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<u>Fund Name</u>	<i>Capitol Fund</i>	
Beginning Balance in FY 2016	\$	13,362,584
Estimated Revenues FY 2016	\$	3,050,000
Estimated Revenues FY 2017	\$	3,375,000
FY 2016-2017 Total	\$	19,787,584
Estimated Beginning Balance in FY 2018	\$	15,637,584
Estimated Revenues FY 2018	\$	3,050,000
Estimated Revenues FY 2019	\$	3,375,000
FY 2018-2019 Total	\$	22,062,584

Constitutional or Statutory Creation and Use of Funds:

The Capitol Fund is a trust held outside the Treasury with the Texas Treasury Safekeeping Trust Company and managed by the Texas Comptroller of Public Accounts per Government Code Section 443.0101. The Fund holds private donations and net proceeds produced by the Capitol enterprises (Capitol Giftshops, Capitol Visitors Parking Garage, Capitol Complex parking meters and lessees of the Capitol Extension space such as the cafeteria, the press area and cellular carrier space). Capitol Fund expenditures are first limited to the purpose specified by the donor and then to educational programs, the acquisition and preservation of historical artifacts and the overall benefit of the buildings managed by the agency.

Method of Calculation and Revenue Assumptions:

These estimates reflect current revenue levels and assume levels of economic activity over the years. Any volatility in the economy would impact these estimates. Revenue estimates are higher in session years than in non-session years.

Not reflected above are approximately \$4.15 million in expenses for the FY 2018-2019 biennium, reducing the balance at August 31, 2019 to approximately \$17.9 million.

**6.H. Estimated Total of All Agency Funds Outside the GAA Bill Pattern
STATE PRESERVATION BOARD**

ESTIMATED GRAND TOTAL OF AGENCY FUNDS OUTSIDE THE 2016-2017 GAA BILL PATTERN	\$	15,787,249
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Fund Name		<i>Museum Fund</i>	
Beginning Balance in FY 2016	\$		4,261,249
Estimated Revenues FY 2016	\$		5,963,000
Estimated Revenues FY 2017	\$		6,163,000
		FY 2016-2017 Total	\$ 16,387,249
Estimated Beginning Balance in FY 2018	\$		3,661,249
Estimated Revenues FY 2018	\$		5,963,000
Estimated Revenues FY 2019	\$		6,163,000
		FY 2018-2019 Total	\$ 15,787,249
Constitutional or Statutory Creation and Use of Funds:			
<p>The Museum Fund is a trust held outside the Treasury with the Texas Treasury Safekeeping Trust Company and managed by the Texas Comptroller of Public Accounts per Government Code Section 445.012</p>			
Method of Calculation and Revenue Assumptions:			
<p>These estimates reflect current revenue levels and assume levels of economic activity over the years. Any volatility in the economy would impact these estimates.</p> <p>Not reflected above are approximately \$12.2 million in expenses for the FY 2018-2019 biennium, reducing the balance at August 31, 2019 to approximately \$3.5 million.</p>			

**6.H. Estimated Total of All Agency Funds Outside the GAA Bill Pattern
STATE PRESERVATION BOARD**

ESTIMATED GRAND TOTAL OF AGENCY FUNDS OUTSIDE THE 2016-2017 GAA BILL PATTERN	\$	3,975,454
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Fund Name <i>Capital Renewal Trust Fund</i>		
Beginning Balance in FY 2016	\$	4,152,334
Estimated Revenues FY 2016	\$	30,780
Estimated Revenues FY 2017	\$	30,780
FY 2016-2017 Total	\$	4,213,894
Estimated Beginning Balance in FY 2018	\$	3,913,894
Estimated Revenues FY 2018	\$	30,780
Estimated Revenues FY 2019	\$	30,780
FY 2018-2019 Total	\$	3,975,454
 Constitutional or Statutory Creation and Use of Funds:		
<p>The Capital Renewal Trust Fund is a trust fund established outside the Treasury with the Comptroller and administered by the board per Government Code Section 443.0101. The Fund is statutorily designated to "be used only for the purposes of maintaining and preserving the Capitol, the General Land office Building, their contents and grounds."</p>		
 Method of Calculation and Revenue Assumptions:		
<p>Per Government Code Section 443.0103(d), the Board has authority to transfer money from the Capitol Fund to the Capital Renewal Trust Fund, except for private donations.</p>		

6.H. Estimated Total of All Agency Funds Outside the GAA Bill Pattern
STATE PRESERVATION BOARD

ESTIMATED GRAND TOTAL OF AGENCY FUNDS OUTSIDE THE 2016-2017 GAA BILL PATTERN	\$	800,744
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Fund Name *Mansion Renewal Trust Fund*

Beginning Balance in FY 2016	\$	789,784
Estimated Revenues FY 2016	\$	6,240
Estimated Revenues FY 2017	\$	6,240
FY 2016-2017 Total	\$	802,264
Estimated Beginning Balance in FY 2018	\$	788,264
Estimated Revenues FY 2018	\$	6,240
Estimated Revenues FY 2019	\$	6,240
FY 2018-2019 Total	\$	800,744

Constitutional or Statutory Creation and Use of Funds:

The Mansion Renewal Trust Fund is a trust fund established outside the Treasury with the comptroller and administered by the board per Government Code 443.0295. The Fund is statutorily designated to "be used only for the purposes of performing major repairs to or preserving the Governor's Mansion ."

Method of Calculation and Revenue Assumptions:

FY 2016 through FY 2019 revenue consists of depository interest estimated at \$6,240 per year.

6.H. Estimated Total of All Agency Funds Outside the GAA Bill Pattern
STATE PRESERVATION BOARD

ESTIMATED GRAND TOTAL OF AGENCY FUNDS OUTSIDE THE 2016-2017 GAA BILL PATTERN	\$	10,266,126
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Fund Name *Cemetery Preservation Trust Fund*

Beginning Balance in FY 2016	\$	-
Estimated Revenues FY 2016	\$	10,026,126
Estimated Revenues FY 2017	\$	80,000
FY 2016-2017 Total	\$	10,106,126
Estimated Beginning Balance in FY 2018	\$	10,106,126
Estimated Revenues FY 2018	\$	80,000
Estimated Revenues FY 2019	\$	80,000
FY 2018-2019 Total	\$	10,266,126

Constitutional or Statutory Creation and Use of Funds:

The Cemetery Preservation Trust Fund is a trust fund established outside the Treasury with the comptroller and administered by the board per Government Code 2165.2565. The Fund is statutorily designated to "be used only to maintain, renovate, make major repairs or capital improvements to, or preserve the State Cemetery, or acquire land in close proximity to the State Cemetery for expansion of the cemetery."

Method of Calculation and Revenue Assumptions:

FY 2016 revenue consists of a transfer in from the Texas Department of Transportation plus depository interest of \$26,126. The transfer was the State Cemetery's share of proceeds from the sale of land. FY 2017 - FY 2019 revenue is depository interest estimated to be approximately \$80,000 per year.

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6.I. Percent Biennial Base Reduction Options
10 % REDUCTION
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

Date: 9/7/2016
 Time: 4:42:39PM

Agency code: 809 Agency name: Preservation Board

Item Priority and Name/ Method of Financing	REVENUE LOSS			REDUCTION AMOUNT			TARGET
	2018	2019	Biennial Total	2018	2019	Biennial Total	
1 Capitol Housekeeping Contract							
Category: Programs - Method Of Finance Swap							
Item Comment: The Capitol housekeeping contract would be shifted to the Capitol Trust Fund.							
Strategy: 1-1-2 Maintain State Capitol and Other Designated Buildings and Grounds							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$592,000	\$621,600	\$1,213,600	
General Revenue Funds Total	\$0	\$0	\$0	\$592,000	\$621,600	\$1,213,600	
Item Total	\$0	\$0	\$0	\$592,000	\$621,600	\$1,213,600	
FTE Reductions (From FY 2018 and FY 2019 Base Request)							
2 Capitol, CVC, & TSHM Repairs and Preservation Projects							
Category: Programs - Delayed or Deferred Capital Projects							
Item Comment: One or more capital projects would be deferred to the next biennium.							
Strategy: 1-1-2 Maintain State Capitol and Other Designated Buildings and Grounds							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$2,226,963		\$2,226,963	
General Revenue Funds Total	\$0	\$0	\$0	\$2,226,963		\$2,226,963	
Item Total	\$0	\$0	\$0	\$2,226,963		\$2,226,963	
FTE Reductions (From FY 2018 and FY 2019 Base Request)							
AGENCY TOTALS							
General Revenue Total				\$2,818,963	\$621,600	\$3,440,563	\$3,440,563
Agency Grand Total	\$0	\$0	\$0	\$2,818,963	\$621,600	\$3,440,563	\$3,440,563

6.I. Percent Biennial Base Reduction Options

10 % REDUCTION

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

Date: 9/7/2016

Time: 4:42:39PM

Agency code: 809 Agency name: Preservation Board

Item Priority and Name/ Method of Financing	REVENUE LOSS			REDUCTION AMOUNT			TARGET
	2018	2019	Biennial Total	2018	2019	Biennial Total	
Difference, Options Total Less Target							
Agency FTE Reductions (From FY 2018 and FY 2019 Base Request)							

7.A. Indirect Administrative and Support Costs

9/7/2016 4:46:34PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Strategy	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1-1-1 Preserve State Capitol and Other Designated Buildings and Grounds					
OBJECTS OF EXPENSE:					
1001 SALARIES AND WAGES	\$74,808	\$ 69,405	\$ 65,643	\$ 62,581	\$ 62,581
1002 OTHER PERSONNEL COSTS	2,819	4,418	3,890	3,729	3,729
2001 PROFESSIONAL FEES AND SERVICES	491	469	605	368	368
2003 CONSUMABLE SUPPLIES	627	433	450	409	409
2004 UTILITIES	999	1,177	1,106	1,257	1,257
2005 TRAVEL	274	318	183	225	225
2006 RENT - BUILDING	43	41	47	36	36
2007 RENT - MACHINE AND OTHER	1,183	1,803	1,677	1,591	1,591
2009 OTHER OPERATING EXPENSE	5,411	5,640	4,248	4,931	5,667
5000 CAPITAL EXPENDITURES	0	0	0	0	0
Total, Objects of Expense	\$86,655	\$83,704	\$77,849	\$75,127	\$75,863
METHOD OF FINANCING:					
1 General Revenue Fund	86,655	83,704	77,849	75,127	75,863
Total, Method of Financing	\$86,655	\$83,704	\$77,849	\$75,127	\$75,863
FULL TIME EQUIVALENT POSITIONS	5.0	5.0	5.0	5.0	5.0

Method of Allocation

Indirect administrative costs are allocated based on FTEs.

7.A. Indirect Administrative and Support Costs

9/7/2016 4:46:34PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Strategy	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1-1-2 Maintain State Capitol and Other Designated Buildings and Grounds					
OBJECTS OF EXPENSE:					
1001 SALARIES AND WAGES	\$592,486	\$ 589,936	\$ 617,050	\$ 600,778	\$ 600,778
1002 OTHER PERSONNEL COSTS	22,328	37,556	36,567	35,796	35,796
2001 PROFESSIONAL FEES AND SERVICES	3,886	3,987	5,687	3,535	3,535
2003 CONSUMABLE SUPPLIES	4,964	3,680	4,230	3,927	3,927
2004 UTILITIES	7,909	10,002	10,397	12,065	12,065
2005 TRAVEL	2,172	2,705	1,716	2,160	2,160
2006 RENT - BUILDING	343	347	442	349	349
2007 RENT - MACHINE AND OTHER	9,366	15,327	15,763	15,273	15,273
2009 OTHER OPERATING EXPENSE	42,854	47,941	39,933	47,335	54,404
5000 CAPITAL EXPENDITURES	0	0	0	0	0
Total, Objects of Expense	\$686,308	\$711,481	\$731,785	\$721,218	\$728,287
METHOD OF FINANCING:					
1 General Revenue Fund	686,308	711,481	731,785	721,218	728,287
Total, Method of Financing	\$686,308	\$711,481	\$731,785	\$721,218	\$728,287
FULL TIME EQUIVALENT POSITIONS	39.6	42.5	47.0	48.0	48.0

Method of Allocation

Indirect administrative costs are allocated based on FTEs.

7.A. Indirect Administrative and Support Costs

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Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Strategy	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1-1-3 Operate and Maintain the Texas State Cemetery and Grounds					
OBJECTS OF EXPENSE:					
1001 SALARIES AND WAGES	\$0	\$ 117,989	\$ 111,594	\$ 106,387	\$ 106,388
1002 OTHER PERSONNEL COSTS	0	7,511	6,613	6,339	6,339
2001 PROFESSIONAL FEES AND SERVICES	0	797	1,029	626	626
2003 CONSUMABLE SUPPLIES	0	736	765	695	695
2004 UTILITIES	0	2,000	1,880	2,137	2,137
2005 TRAVEL	0	541	310	383	383
2006 RENT - BUILDING	0	69	80	62	62
2007 RENT - MACHINE AND OTHER	0	3,065	2,851	2,705	2,705
2009 OTHER OPERATING EXPENSE	0	9,588	7,222	8,382	9,634
5000 CAPITAL EXPENDITURES	0	0	0	0	0
Total, Objects of Expense	\$0	\$142,296	\$132,344	\$127,716	\$128,969
METHOD OF FINANCING:					
1 General Revenue Fund	0	142,296	132,344	127,716	128,969
Total, Method of Financing	\$0	\$142,296	\$132,344	\$127,716	\$128,969
FULL TIME EQUIVALENT POSITIONS	0.0	8.5	8.5	8.5	8.5

Method of Allocation

Indirect administrative costs are allocated based on FTEs.

7.A. Indirect Administrative and Support Costs

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85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Strategy	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1-2-1 Manage Educational Program for State Capitol and Visitors Center					
OBJECTS OF EXPENSE:					
1001 SALARIES AND WAGES	\$333,649	\$ 351,186	\$ 328,217	\$ 325,422	\$ 325,422
1002 OTHER PERSONNEL COSTS	12,574	22,357	19,451	19,389	19,389
2001 PROFESSIONAL FEES AND SERVICES	2,188	2,373	3,025	1,915	1,915
2003 CONSUMABLE SUPPLIES	2,795	2,190	2,250	2,127	2,127
2004 UTILITIES	4,454	5,954	5,530	6,535	6,535
2005 TRAVEL	1,223	1,610	913	1,170	1,170
2006 RENT - BUILDING	193	207	235	189	189
2007 RENT - MACHINE AND OTHER	5,274	9,124	8,385	8,273	8,273
2009 OTHER OPERATING EXPENSE	24,132	28,539	21,241	25,640	29,469
5000 CAPITAL EXPENDITURES	0	0	0	0	0
Total, Objects of Expense	\$386,482	\$423,540	\$389,247	\$390,660	\$394,489
METHOD OF FINANCING:					
1 General Revenue Fund	386,482	423,540	389,247	390,660	394,489
Total, Method of Financing	\$386,482	\$423,540	\$389,247	\$390,660	\$394,489
FULL TIME EQUIVALENT POSITIONS	22.3	25.3	25.0	26.0	26.0
Method of Allocation					

Indirect administrative costs are allocated based on FTEs.

7.A. Indirect Administrative and Support Costs

85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Strategy	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1-2-2 Manage and Operate the Bob Bullock Texas State History Museum					
OBJECTS OF EXPENSE:					
1001 SALARIES AND WAGES	\$163,084	\$ 148,526	\$ 177,238	\$ 269,098	\$ 269,098
1002 OTHER PERSONNEL COSTS	6,146	9,455	10,503	16,033	16,033
2001 PROFESSIONAL FEES AND SERVICES	1,070	1,004	1,634	1,583	1,583
2003 CONSUMABLE SUPPLIES	1,366	926	1,215	1,759	1,759
2004 UTILITIES	2,177	2,518	2,986	5,404	5,404
2005 TRAVEL	598	681	493	968	968
2006 RENT - BUILDING	94	87	127	156	156
2007 RENT - MACHINE AND OTHER	2,578	3,859	4,528	6,841	6,841
2009 OTHER OPERATING EXPENSE	11,796	12,070	11,470	21,202	24,368
5000 CAPITAL EXPENDITURES	0	0	0	0	0
Total, Objects of Expense	\$188,909	\$179,126	\$210,194	\$323,044	\$326,210
METHOD OF FINANCING:					
1 General Revenue Fund	188,909	179,126	210,194	323,044	326,210
Total, Method of Financing	\$188,909	\$179,126	\$210,194	\$323,044	\$326,210
FULL TIME EQUIVALENT POSITIONS	10.9	10.7	13.5	21.5	21.5

Method of Allocation

Indirect administrative costs are allocated based on FTEs.

7.A. Indirect Administrative and Support Costs

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85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

Strategy	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1-3-1 Manage Events, Exhibits, Activities & Operate Profitable Enterprises					
OBJECTS OF EXPENSE:					
1001 SALARIES AND WAGES	\$14,961	\$ 13,880	\$ 13,129	\$ 12,516	\$ 12,516
1002 OTHER PERSONNEL COSTS	564	884	778	746	746
2001 PROFESSIONAL FEES AND SERVICES	98	94	121	74	74
2003 CONSUMABLE SUPPLIES	125	87	90	82	82
2004 UTILITIES	200	235	221	251	251
2005 TRAVEL	55	64	37	45	45
2006 RENT - BUILDING	9	8	9	7	7
2007 RENT - MACHINE AND OTHER	237	361	335	318	318
2009 OTHER OPERATING EXPENSE	1,082	1,128	850	986	1,133
5000 CAPITAL EXPENDITURES	0	0	0	0	0
Total, Objects of Expense	\$17,331	\$16,741	\$15,570	\$15,025	\$15,172
METHOD OF FINANCING:					
1 General Revenue Fund	17,331	16,741	15,570	15,025	15,172
Total, Method of Financing	\$17,331	\$16,741	\$15,570	\$15,025	\$15,172
FULL TIME EQUIVALENT POSITIONS	1.0	1.0	1.0	1.0	1.0
Method of Allocation					

Indirect administrative costs are allocated based on FTEs.

7.A. Indirect Administrative and Support Costs

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85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

809 Preservation Board

	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
GRAND TOTALS					
Objects of Expense					
1001 SALARIES AND WAGES	\$1,178,988	\$1,290,922	\$1,312,871	\$1,376,782	\$1,376,783
1002 OTHER PERSONNEL COSTS	\$44,431	\$82,181	\$77,802	\$82,032	\$82,032
2001 PROFESSIONAL FEES AND SERVICES	\$7,733	\$8,724	\$12,101	\$8,101	\$8,101
2003 CONSUMABLE SUPPLIES	\$9,877	\$8,052	\$9,000	\$8,999	\$8,999
2004 UTILITIES	\$15,739	\$21,886	\$22,120	\$27,649	\$27,649
2005 TRAVEL	\$4,322	\$5,919	\$3,652	\$4,951	\$4,951
2006 RENT - BUILDING	\$682	\$759	\$940	\$799	\$799
2007 RENT - MACHINE AND OTHER	\$18,638	\$33,539	\$33,539	\$35,001	\$35,001
2009 OTHER OPERATING EXPENSE	\$85,275	\$104,906	\$84,964	\$108,476	\$124,675
5000 CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0
Total, Objects of Expense	\$1,365,685	\$1,556,888	\$1,556,989	\$1,652,790	\$1,668,990
Method of Financing					
1 General Revenue Fund	\$1,365,685	\$1,556,888	\$1,556,989	\$1,652,790	\$1,668,990
Total, Method of Financing	\$1,365,685	\$1,556,888	\$1,556,989	\$1,652,790	\$1,668,990
Full-Time-Equivalent Positions (FTE)	78.8	93.0	100.0	110.0	110.0

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