

GIPSA Management and Budget Services

Office of the Director

Marianne Plaus, Director (Marianne.Plaus@usda.gov, 202-690-3460)

- MBS Secretary/Administrative Oversight
- NFC Employee Roster Distribution
- Work Orders (Non move), Keys, Painting, etc. (Wash. DC)

Susan Martin
202-720-0231

Susan.M.Martin@usda.gov



- GIPSA Non-Technical Training Officer
- Career Guidance and Non-Technical Training Referrals
- IDPs
- Leadership Development and 360 Assessments
- Supervisory Training
- Mentoring Program
- Coaching

Caroline Thorpe
202-690-2332

Caroline.C.Thorpe@usda.gov



- AgLearn Administration
- Employee Development Training Offerings
- Webinar Development and Set-Up
- Training Needs Assessments and Evaluation of Training Offerings

Aline Assad

202-720-0186

Aline.L.Assad@usda.gov



Budget Services

- GIPSA Budget Officer
- Budget Formulation & Execution
- Supervision of MBS/Budget Staff
- FMMI Role Assignment & Security
- Telecommunications Funding (Mettel, Networx, and TOPS)

Mark Craig
202-690-2327

Mark.Craig@usda.gov



- B2 Adjustments
- IAS Requisition Budget Approval
- Inter-Agency, Green Book, and Working Capital Fund Agreements
- IPAC Bill Review & Research
- OPM Background Investigations
- Motorpool and Utility Funding

Tammi Lindsey
202-690-4188

Tammi.Lindsey@usda.gov



- IPAC Bill Review & Research
- Quarterly Unliquidated Obligations Certification Review
- Allocations
- Cost Allocation/Distributors
- Status of Funds
- MAX Data Entry

Tyhisa Luckey
202-690-4612

Tyhisa.N.Luckey@usda.gov



- Allocations
- Budget Formulation & Justification
- Cost Allocation/Distributors
- Employee Rosters & Operating Plans
- Budget Data Request
- FMMI Main POC
- Accounting/SHC Codes
- MAX Data Entry

Huong Nguyen
202-720-0273

Huong.T.Nguyen@usda.gov



Management Services

Lisa Fyall, Supervisor (Lisa.Fyall@usda.gov, 202-720-7045)

- Awards Program Coordinator
- Personnel Management Actions
- Human Resources Management, Guidance, and Liaison (e.g., Employee Utilization, Employment and Retention, Position Classification, Leave & Compensation Management)
- Performance Management
- Succession & Workforce Planning

Lisa Fyall
202-720-7045
Lisa.Fyall@usda.gov



- Financial Services (IAS, Credit Card) for PSP and MBS
- Travel Program Management (Concur, TDY, Relocation, and Travel Cards)
- LincPass Coordinator
- PSP Investigator Badges
- Realty Program Manager

Rose Alexander
202-690-0881
Rose.D.Alexander@usda.gov



- Grain Advisory Committee
- Issuance Management
- Telework Program Management
- Transit Subsidies Management
- Employee Assistance Program Coordinator
- Conference Coordination
- Fleet Program Manager

Terri Henry
202-205-8281
Terri.L.Henry@usda.gov



- Awards, Retirement, and Length-of-Service
- Administrative Assistant for the Information Technology Staff
- Renovation of Office Space (Wash. DC)
- Safety and Health (assists Mark Kemp)

Adam Kennedy
202-720-1741
Adam.M.Kennedy@usda.gov



Regulatory Services

R. Dexter Thomas, Supervisor/Lead and Regulatory Analyst (R.Dexter.Thomas@usda.gov, 202-720-6529)

- Regulatory Affairs
- Liaison to the Office of the General Counsel
- Public Affairs Oversight
- Safety & Health Oversight
- Information & Records Management Oversight
- FOIA / Privacy Act Oversight

R. Dexter Thomas
202-720-6529

R.Dexter.Thomas@usda.gov



- COOP and Pandemic Planning
- Employee Wellness Program
- Safety Officer
- Health Surveillance Agreement
- Workers Comp
- Workplace Violence Coordinator

Mark Kemp
202-720-0061

Mark.L.Kemp@usda.gov



- e-Authentication POC
- Paperwork Reduction Coordinator
- Records and Information Collection Management
- Regulations (research, development, drafting)

M.Irene Omade
202-720-8479

M.Irene.Omade@usda.gov



- Public Affairs
- Internal Communications
- Serves as a liaison with the USDA Office of Communications, Other USDA Agencies, and Other Federal Agencies to Advise on Matters Pertaining to GIPSA.

Ignacio (I.J.) Perez
(202) 720-9322

Ignacio.J.Perez@usda.gov



- Manage GIPSA's Freedom of Information Act
- Coordinator for Privacy Act Requests
- Internal and Management Controls
- GAO, OCFO, and OIG Audit Liaison
- Privacy Act Coordinator

Vacant
(in interim,
Dexter Thomas)

