

# Amarillo Grain Exchange, Inc.

1300 S. Johnson, Amarillo, TX 79101  
Phone (806) 372-8511 Fax (806) 372-2152

Highway 54 N.E., Guymon, OK 73942  
Phone (580) 338-5816, Fax (580) 338-5817

## GRAIN INSPECTION FEES & CHARGES

**EFFECTIVE DATE:** July 1, 2016. This schedule supersedes any other fee schedule issued by this agency. “Federal Grain Inspection Service (FGIS) must approve all fees for official services and official agencies will assess only those fees appearing on their current approved fee schedule.”

**REGULAR HOURS:** Monday through Friday 8:00 A.M. to Noon, and 1:00 P.M. to 5:00 P.M., except Holidays.

**NON-REGULAR HOURS:** All other weekday hours not described above; Saturday, Sunday and holidays.

**HOURLY RATES:** A minimum of 4 hours per person is assessed for Saturday, Sunday, and Holidays worked. An additional 4-hour minimum per person will apply for any work after 10:00 p.m. any day of the week. For service requests resulting in personnel being called in or called back to work after being dismissed, a minimum of four hours at the applicable hourly rate will be charged. The rate assessed for overtime and holiday hours will be in addition to the normal unit fee. Hourly rates will be assessed in ¼ hour increments.

- **Regular Hourly Rate:** \$24.00 per each agency representative. All hourly rates are assessed in ¼ hour increments for each agency representative. This rate will be charged for the staffing of on-site labs and container loading facilities during regular business hours. Hourly charges will be assessed in addition to the inspection unit fees. The regular hourly rate will not be charged if the applicant loads a minimum of 4 carriers every hour.
- **Overtime Hourly Rate:** \$36.00 per each agency representative. Applies to Saturday and other than regular hours. Hourly charges will be assessed in addition to the inspection unit fees.
- **Sunday & Holiday Rate:** \$48.00 per each agency representative. Holidays include: New Year’s Day, President’s Day, Good Friday, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day, New Year’s Eve at Noon.



Holidays which fall on Saturday will be observed on the preceding Friday, those which fall on Sunday will be observed on the following Monday. Hourly charges will be assessed in addition to the inspection unit fees. All days of a three day weekend in conjunction with a holiday will be considered holiday overtime.

- **Stand-by time:** Will be charged for all applicant caused delays, and will be assessed at the above applicable hourly charges.

Travel time and Stand-By Time will be assessed at the applicable hourly rate. Amarillo Grain Exchange, Inc. reserves the right to determine the number of samplers and/or inspectors needed to properly service the customer. Amarillo Grain Exchange, Inc. will also adhere to the following inclement weather policy: railcar sampling requests may be delayed, curtailed, or dismissed when one or more of the following conditions exist: High winds, rainfall that creates conditions that are either dangerous to employees and/or degrading to the grain being sampled, lightning, snow and/or ice on the railcars, any other weather related and/or facility specific condition that could put employees providing the sampling service in jeopardy. Adequate lighting must be provided when onsite sampling is requested after sunset.

**MILEAGE:** The IRS standard mileage rate will be assessed for all services performed outside the service point city's limit. Any change to the mileage rate is effective when the IRS changes their standard mileage rate. Mileage prorated where appropriate i.e., more than one location serviced in one trip.

**BILLING:** Statements will be issued at the end of each month. Payments are due by the end of the following month in which the service was rendered. If payment is not received, additional finance charges will be applied. In addition, service may be withheld until the delinquent account is paid and/or a cash deposit is made guaranteeing payment for future services. A service charge of 1.5% per month (18% annual) will be applied to all past due amounts.

**CANCELLATION CHARGES:** If a start time is established during non-regular hours and the elevator cancels prior to the start time, a 4-hour per person cancellation charge will be assessed.

**ON-CALL TIME:** On-call time is when an applicant wants personnel available after regular hours, but not on site. Personnel are off site waiting to report for duty. The elevator will establish a starting time.

**WEEKEND ON-CALL TIME:** On-call charges are when an applicant wants inspection personnel to be available and waiting to report to duty during weekend hours. **The elevator must establish a starting time no later than 4:00 P.M. on Friday.** Elevator personnel must contact agency personnel to notify them of any changes to the starting times. Cancellation or day change of start time will result in a four hour per person, per day charge assessed at the appropriate hourly rate.



If the elevator is not ready at set start time, a per hour on-call charge per personnel will be assessed at the applicable hourly rate, if the request is not cancelled before the scheduled start time. If an elevator starts prior to the established starting time, inspection personnel may not be available as agency personnel will not be required to be available until the established starting time. This will ensure our employees of some compensation for being on indefinite weekend call.

**SUBMITTED SAMPLES PICKUP:** We will gladly pick up your submitted samples each week on one of our regular pick up routes at no cost. Customers requesting a pick-up of less than 5 submitted samples picked at their location off of the route will be charged the IRS standard mileage rate from the farthest point on our route to your location. This fuel surcharge is being added because of high fuel prices; however, the customer can drop off or use another shipment method to deliver samples to our office.

**ON SITE LAB INSPECTIONS:** The elevator must provide office space and all equipment for an on-site lab. Applicable hourly rate charged per individual necessary to perform the service, minimum of one inspector and one technician to staff on-site labs. Basis depart/arrive Amarillo, Texas/Guymon, Oklahoma lab, plus miles and inspection fees.

**PER DIEM EXPENSES:** \$40.00 per day per individual, plus actual lodging expense, when required to stay overnight away from the main office location.

**OFFICIAL SERVICES**

Hopper cars/Boxcars, per car .....	\$20.00
Container, per carrier.....	\$20.00
Truck/trailer, per carrier .....	\$15.00
Submitted sample, per sample.....	\$7.50
Submitted sample-wheat, per sample.....	\$9.00
Factor analysis, two factors or less.....	\$6.00
Factor analysis, more than two factors, same as full grade fee.	



Insect-damaged kernels 100-gram basis as required or requested.....	\$6.00
Stress crack analysis, per sample (Corn).....	\$6.00
Protein analysis, per sample (Wheat).....	\$6.00
Chemical Test (Bleaching), per sample .....	\$1.50
Mycotoxin analysis per sample .....	\$30.00
• <b>Alfatoxin</b>	
• <b>Fumonisin</b>	
• <b>Vomitoxin/DON</b>	
• <b>Zearalenone</b>	
Special requested factors that do not determine grade (per factor).....	\$3.00
Each additional approved statement requested on certificate (in addition to the grade requirement)	\$3.00
Combining sub samples into composite sample for Mycotoxin analysis .....	\$8.00
Furnish composite sample on, per request (plus mailing cost, if any).....	\$15.00
Reinspection, new sample, same as carrier or sample.	
Reinspection, file sample, per sample.....	\$7.50
Sampling only, per carrier .....	\$10.00
Equipment checktest, per hour .....	\$17.50
FGIS Form 921-2, per page .....	\$10.00
Copies of certificates, previously issued, per copy .....	\$2.00

Fax copy. Per Call \$2.00 for first page and \$1.00 for each additional page.  
 No charge for cover sheet, if applicable.



Corrections, due to customer error..... \$2.00

Letterhead Statement, if not charging for original test or if this is requested in addition to the official certificate, per statement..... \$5.00

Revisions to certification after instructions have already been provided and paperwork processed will be charged at the appropriate hourly rates.

Applicant selected sample delivery method cost, i.e. sampler travel time and mileage, actual cost of postage, freight, bus charges, express mail, etc.

OFFICIAL COMMERCIAL INSPECTIONS are offered and will be negotiated, on a case-by-case basis.

Services not covered by the above fees will be assessed the appropriate hourly rates.



**UNOFFICIAL SERVICES NOT PERFORMED UNDER THE USGSA**

Dark, Hard, and Vitreous Kernels (Hard Red Winter Wheat).....	\$5.00
Germination Test (Field Seed).....	\$12.00
Weighing Supervision, per car.....	\$5.00